

গণপ্রজাতন্ত্রী বাংলাদেশ সরকার
মাধ্যমিক ও উচ্চ শিক্ষা বিভাগ
শিক্ষা মন্ত্রণালয়
সরকারি বিশ্ববিদ্যালয়-২
www.moedu.gov.bd

নং: - ৩৭.০০.০০০০.০৮০.২৫.০৩.১৬-৩৩৬

তারিখঃ ০৫ ভাদ্র ১৪২৮
২০ আগস্ট ২০১৭

বিজ্ঞপ্তি

বিষয়: কোরিয়ার “2018 KF Support Programs [KF Fellowship Programme]”-এর বৃত্তি প্রদান।

উপর্যুক্ত বিষয়ে আগ্রহী প্রার্থীগণকে এতদসঙ্গে সংযুক্ত তথ্যাদির ভিত্তিতে সরাসরি আবেদন/ যোগাযোগ করার জন্য অনুরোধ করা হলো।


(শাহনাজ সামাদ)
উপ সচিব

সংযুক্তি: বর্ণনামতে ৩৪ (চৌত্রিশ) পাতা।

ds_stp@moedu.gov.bd

বিজ্ঞপ্তিটি সংযুক্ত কাগজপত্রসহ শিক্ষা মন্ত্রণালয়ের ওয়েবসাইটে প্রচারের জন্য এবং বিশ্ববিদ্যালয়সমূহের গ্রুপ মেইলে প্রেরণের জন্য অনুরোধ জানানো হল:

✓ সিনিয়র সিস্টেম এনালিস্ট
আই.সি.টি সেল
শিক্ষা মন্ত্রণালয়, ঢাকা।

অনুলিপি:

- (১) যুগ্ম সচিব (বিশ্ববিদ্যালয়), মাধ্যমিক ও উচ্চ শিক্ষা বিভাগ, শিক্ষা মন্ত্রণালয়, বাংলাদেশ সচিবালয়, ঢাকা।
- (২) সচিবের একান্ত সচিব, মাধ্যমিক ও উচ্চ শিক্ষা বিভাগ, শিক্ষা মন্ত্রণালয়, বাংলাদেশ সচিবালয়, ঢাকা।
- (৩) অফিস কপি /সংরক্ষণ কপি।



৩৯০০
৬/৮/১৭

EMBASSY OF THE REPUBLIC OF KOREA

MBA-A-177/2017

The Embassy of the Republic of Korea in Dhaka presents its compliments to the Ministry of Foreign Affairs of the People's Republic of Bangladesh and has the honor to inform the latter that the Korea Foundation (KF) of the Republic of Korea is going to initiate "2018 KF Support Programs [KF fellowship Programs]". The details information of the programs is enclosed herewith for the esteemed Ministry's kind reference.

In this regard, it would be highly appreciated if the esteemed Ministry could announce the programs information on its official website at the earliest convenience. The interested organization and personnel may apply to KF directly for their participation to the appropriate program.

The Embassy of the Republic of Korea in Dhaka avails itself of this opportunity to renew to the Ministry of Foreign Affairs of the People's Republic of Bangladesh the assurances of its highest consideration.

July 25, 2017

Enclosure: As stated

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ডায়েরি নং-	২৪৬
তারিখঃ-	৬/৮/১৭
মুদ্রা-সচিব (বিশ্ব)	
উপ-সচিব/সিনিয়র সহকারী সচিব	শাখা-১৭
মুদ্রা-সচিব (বিশ্ব)	শাখা-১৮
উপ-সচিব/সিনিয়র সহকারী সচিব	শাখা-১৯
স্বাক্ষরিত কর্মকর্তা	
অতিরিক্ত সচিব (বিশ্ববিদ্যালয়)	



(East Asia and Pacific Wing)
Ministry of Foreign Affairs
People's Republic of Bangladesh
Dhaka

CC. Honorable Secretary
Ministry of Education

সচিবের দপ্তর সাংসদিক ও উচ্চ শিক্ষা বিভাগ শিক্ষা মন্ত্রণালয়	
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2018 KF 지원사업안내

2018 KF Support Programs

KOREA **KF**
FOUNDATION

한국국제교육재단

KOREA **KF**
FOUNDATION

한국국제교류재단

The Korea Foundation(KF) was established in 1991 to promote awareness and understanding of Korea and to enhance the goodwill and friendship of the international community toward Korea and its people. As a representative organization of Korea's public diplomacy efforts, the KF implements a variety of activities and programs, including support for Korean studies worldwide, as well as the promotion of cultural and people exchanges.

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Program Procedure

01. Announcement

02. Submission of Application

03. Review & Evaluation

04. Notification of Results

05. Conclusion of Agreement

06. Provide Funding

07. Start Project

07. Start of Academic Term

08. Submission of Final Report

Support for Establishment of Professorship

Program Outline	The KF provides financial support for efforts to create new professorships in the field of Korean studies and Korean language at various universities abroad that are equipped with the infrastructure necessary to maintain an adequate level of research and education on Korean studies and have future growth potential. Under this program, the KF funds the establishment and operation of two types of professorships : (1) the Tenure Track Position, in which the recipient university agrees to permanently maintain the position from its own resources after the termination of the KF's support, and (2) the Endowed Chair position, in which the recipient university operates a permanent professorship with the KF through a jointly created endowment fund.	
Eligible Applicants	Universities outside of Korea that plan to create new professorships in Korean studies / Korean language.	
Eligible Areas	Korean studies (humanities or social sciences) and Korean language.	
Details of Support	Tenure Track Position (TTP) <p>The KF provides up to 70% of the total amount of the * salary and ** employee benefits for the TTP professor of Korean studies / Korean language to be hired by the recipient university.</p>	Endowed Chair Position <p>The KF provides an endowment on an annual basis during the grant period for the new establishment of a permanent professorship in Korean studies / Korean language on the condition that the recipient institution provides a matching fund contribution of 50% on a dollar-for-dollar basis.</p>
Grant Period	Three to five years	
Prerequisites for the KF's Support	This program aims to support universities that are willing to fund and maintain a newly established Korean studies professorship permanently from its own resources after the conclusion of the KF's support or through a jointly created endowment fund. In addition, the universities should ensure that the holder of the professorship will be appointed and promoted through a thorough and fair review of his / her qualifications and accomplishments in accordance with the university's procedures for appointment, promotion, and tenure for faculty members.	
Program Schedule	1. Application Period : July 1 to August 31, 2017 2. Notification of Results : December 2017 3. The grant period starts in either the 2018-19 or 2019-20 academic year	
Required Documents	1. Online application 2. Supplementary materials (to be uploaded with the online application) ① Curriculum for B.A. / M.A. in Korean studies (and / or Korean language) degree programs (if applicable)	

- ② Information about the university's salary scale for professors
- ③ Curriculum vitae of the professor to be hired (only if the university has a concrete candidate in mind at the time of application)
- ④ Curriculum vitae of the project director
- ⑤ Letter from Dean of the faculty that plans to establish the professorship in Korean studies

How to Apply

All required documents must be submitted in Korean or English via the KF Online Application System (<http://apply.kf.or.kr>).

Evaluation Criteria

1. Is the plan well-organized enough to achieve its stated objective? Is the applicant institution committed to fostering the development of the Korean studies or Korean language program? Does the applicant institution have a long-term plan for enhancing education / research on Korean studies or Korean language at the university?
2. Considering the applicant institution's reputation and its prior accomplishments / experience in the field of Korean studies, how adequate is the applicant institution's ability to implement the program?
3. Is the expected outcome or goal feasible?
4. How sound and specifically-written is the budget plan? Is there a matching fund effort for the program?

Important Reminders

1. **Cancellation of Support**
The KF can cancel its decision of support if the KF and the recipient university cannot conclude an agreement.
2. **Eligibility Requirements for the Appointee to a Korean Studies Professorship**
 - ① Focus on Korea in more than 50% of his / her research and teaching activities and conduct such research using primary sources published in the Korean language.
 - ② Publish the findings of such research in the English language and possibly in the Korean language.
 - ③ Be proficient in the Korean language if he / she teaches humanities courses.
3. **Notification of Changes to the Project**
An applicant institution must promptly notify the KF of any changes, including postponement and / or cancellation, on the project plan submitted at the time of application.
4. **Revision of the Project Plan**
The KF, when deemed necessary, may request an applicant institution to revise its project plan or to supplement it with new elements.
5. **Disbursement of the Grant**
Before grant funds are made available to the selected applicant, the KF and the recipient university enter into a grant agreement that includes the details of the project and the budget which are determined through mutual discussion between the two parties.
6. **Submission of Report**
Recipient universities are required to submit their annual project report to the KF during the term of the agreement. The report must be accompanied by a financial statement drafted and signed by the recipient university's accounting officer. A KF report form will be provided.

Contact

Korean Studies Department T +82-2-2046-8520 E kmbang@kf.or.kr

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Dispatch of Visiting Professor

Program Outline	Under this program, the KF dispatches visiting professors of relevant fields to universities abroad that are planning to launch or expand Korean language or Korean studies courses but are currently experiencing difficulties in staffing their faculty with adequately qualified candidates.		
Eligible Applicants	Universities abroad which currently operate or plan to launch an education and research program in Korean language or Korean studies		
Eligible Areas	Korean language and/or Korean studies (humanities, social sciences)		
Requirements of the Host Institution	<ol style="list-style-type: none"> 1. The host institution must assist with procedures for the KF visiting professors to enter the country and other formalities such as the issuance of visas, resident certificates, and work permits. 2. The host institution is responsible for providing the KF visiting professors with housing, office / research space, a computer, and other items of office equipment. 		
Details of Support	Living allowance	round-trip airfare	travel insurance, etc
Grant Period	One to two years		
Program Schedule	<ol style="list-style-type: none"> 1. Application Period : July 1 to August 31, 2017 2. Notification of Results : December 2017 3. The grant period starts in the following academic year <p>Tentative Schedule after Result Notification</p> <ol style="list-style-type: none"> ① Nationwide search for qualified candidates will be undertaken in March ~ May 2018 ② The KF will recommend two final candidates to the universities in June 2018 ③ The KF visiting professors will arrive at the universities in August / September 2018 (depending on academic schedule) 		
Required Documents	<ol style="list-style-type: none"> 1. Online application 2. Supplementary materials (to be uploaded with the online application) <ol style="list-style-type: none"> ① Curriculum for Korean language / Korean studies program (if applicable) ② Curriculum vitae of the project director 		
How to Apply	All required documents must be submitted in Korean or English via the KF Online Application System (http://apply.kf.or.kr).		

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**Evaluation
Criteria**

1. Is the plan well-organized enough to achieve its stated objective? Is the applicant institution committed to fostering the development of the Korean studies or Korean language program? Does the applicant institution have a long-term plan for enhancing education/research on Korean studies or Korean language at the university?
2. Considering the applicant institution's reputation and its prior accomplishments / experience in the field of Korean studies, is the applicant institution's ability adequate to implement the program?
3. Is the expected outcome and goal feasible?

**Important
Reminders**

1. **Notification of Changes to the Project**
An applicant institution must notify the KF of any changes, including postponement and/or cancellation, on the project plan submitted at the time of application.
2. **Revision of the Project Plan**
The KF, when deemed necessary, may request an applicant institution to revise or supplement its project plan.
3. **Disbursement of the Grant**
Before grant funds are made available to the selected applicant, the KF and the recipient institution enter into a grant agreement whose conditions and terms, including the details of the project and the budget, are determined through mutual discussion.
4. **Submission of Report**
Recipient institutions are required to submit their project report and student evaluations of each course taught by the visiting professor to the KF at the end of each semester during the grant period. The KF report forms will be provided.

Note

If qualified candidates are not available despite the KF's due efforts, the project may be postponed or canceled after mutual discussion with the applicant institution.

Contact

Korean Studies Department **T** +82-2-2046-8541 **E** khjang@kf.or.kr

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Support for Employment of Contract Faculty Member

Program Outline	The KF provides financial support to universities abroad seeking to hire contract faculty members (non-tenure track) with the goal of creating or expanding their Korean language or Korean studies program.
Eligible Applicants	Universities abroad which currently operate or plan to launch an educational / research program in Korean language or Korean studies
Eligible Areas	Korean studies (humanities or social sciences), Korean language
Details of Support	<p>The KF provides partial funding for the salary and compensation of a new faculty member in accordance with the existing professor salary scale of the recipient university.</p> <p>2018 KF Support Program</p>
Grant Period	One year
Program Schedule	<ol style="list-style-type: none">1. Application Period : July 1 to August 31, 20172. Notification of Results : December 20173. The grant period starts in the following academic year.
Required Documents	<ol style="list-style-type: none">1. Online application2. Supplementary materials (to be uploaded with the online application)<ol style="list-style-type: none">① Curriculum for Korean language / Korean studies program (if applicable)② Curriculum vitae of the project director③ Curriculum vitae of the contract faculty member to be hired (only if the university has a specific candidate under consideration at the time of application)④ The university's salary scale for contract faculty members
How to Apply	All required documents must be submitted in Korean or English via the KF Online Application System (http://apply.kf.or.kr).
Evaluation Criteria	<ol style="list-style-type: none">1. Is the plan well-organized enough to achieve its stated objective? Is the applicant institution committed to fostering the development of the Korean studies or Korean language program? Does the applicant institution have a long-term plan for enhancing education/research on Korean studies or Korean language at the university?2. Considering the applicant institution's reputation and its prior accomplishments experience in the field of Korean studies does the applicant institution have adequate ability to implement and manage the program to fulfill its purpose?3. Is the expected outcome or goal feasible?4. Is the budget plan sound and specific? Are efforts being made by the applicant institution to remain committed to the program? (incl. matching fund)

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**Important
Reminders**

1. Notification of Changes to the Project

An applicant institution must notify the KF of any changes, including postponement and/or cancellation, on the project plan after the submission of the application.

2. Revision of the Project Plan

The KF, when deemed necessary, may request an applicant institution to revise or supplement its project plan.

3. Disbursement of the Grant

Before grant funds are made available to the selected applicant, the KF and the recipient institution enter into a grant agreement whose details, including the details of the project and the budget, are determined through mutual discussion.

4. Submission of Report

Recipient institutions are required to submit a final project report to the KF within one month from the termination of Term of the Agreement. (The KF report form will be provided)
The report must be accompanied by an accounting report drafted and signed by the recipient institution's financial officer.

Contact

Korean Studies Department **T** +82-2-2046-8527 **E** jhyekim@kf.or.kr

2020. 11. 20

KF Fellowship for Field Research

Program Outline For the purpose of promoting research in Korean studies abroad, the KF Fellowship for Field Research has been established to provide eminent Korean studies scholars abroad and experts in relevant fields with the opportunity to conduct on-site field research in Korea and access to resource materials.

Eligible Applicants Researchers of Korean studies or Korea-related areas in the field of humanities, social sciences, culture and arts who are based outside Korea and apply to one of the following criteria :

- A. Doctoral candidate who has completed his / her requisite coursework and is in the process of writing his / her doctoral dissertation
- B. Lecturer or researcher with less than 10 years of experience in teaching or research at a university or research institute (only for PhD degree holders).
Or lecturer or researcher with over five years and less than 10 years of experience in teaching or research at a university or research institute (master's degree holders)
- C. Assistant professor or an individual currently in a professional / research field with over 10 years and less than 20 years of career experience (only for PhD degree holders)
- D. Associate / full professor or an individual currently in a professional / research field with over 20 years of career experience (only for PhD degree holders)

Number of Selected Fellows Approximately 30 per year

Terms and Details of Program Support

Type	A	B	C	D
Eligibility	PhD candidate who is writing his/her dissertation after completion of coursework	Lecturer, researcher, or professional with over five years and less than 10 years of career experience	1. Assistant professor working at a university 2. Researcher, lecturer, or professional with over 10 years and less than 20 years of career experience	1. Full or associate professor 2. Researcher, lecturer, or professional with over 20 years of career experience
Monthly Stipend	KRW 2,000,000	KRW 2,300,000	KRW 2,600,000	KRW 3,000,000
Miscellaneous Support	① Economy-class round-trip airfare to / from Korea ② Traveler's insurance coverage ③ Initial settlement support (one-time payment) - tenured associate professors : KRW 1,000,000 - tenured full professors : KRW 1,500,000			

Fellowship Period The field research period should be between January 2017 and December 2017 and begin before November 30th, 2017 (duration : minimum of one month ~ maximum of 12 months).

Program Schedule

- 1. **Application Period** : July 1 to August 31, 2017
- 2. **Notification of Results** : December 2017

Required Documents

- A and B
- 1. Application form (can be downloaded at the KF Application Portal)
- 2. Curriculum vitae (including signature)
- 3. Research proposal (free format, 5 ~ 10 pages)
- 4. Proposal for cooperative research with a Korean scholar

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5. Two letters of reference

① **Head of the applicant's institution**

(University president, dean, department chair or institute director)

② Dissertation supervisor in applicant's country of residence (only for PhD candidates)

6. Evidence of current employment or enrollment (form of official letter / certificate)

7. Graduate school (MA & PhD) transcripts

8. Copy of the most recently obtained academic degree

9. Certificate of coursework completion

C and D

1. Application form (can be downloaded at the KF Application Portal)

2. Curriculum vitae (including signature)

3. Research proposal (free format, 5 ~ 10 pages)

4. Proposal for cooperative research with a Korean scholar

5. Two letters of reference

① **Head official of the applicant's institution**

(university president, dean, department chair, or institute director)

② **An individual capable of evaluating the applicant's lecture / research proposal**

(expert or professor of applicant's country of residence)

6. Copy of the most recently obtained academic degree

7. Evidence of current employment (form of official letter / certificate)

How to Apply

Applications should be submitted via the KF Online Application System (<http://apply.kf.or.kr>).

**Obligations of
Fellows**

All fellows are required to submit a final report on their research in accordance with the KF standard report form before the conclusion of the fellowship period, and an outcome of field research in Korea as follows :

① **PhD candidates (A)** : PhD dissertation must be completed and PhD degree must be obtained within two years after the fellowship period.

② **Professors, Lecturers, Researchers (B, C, and D)** : Must publish an article in an academic journal registered in A&HCI / SSCI or officially registered at a country's ministry of education (within one year after the fellowship period) or a monograph (within three years after the fellowship period).

**Important
Reminders
on Fellowship**

1. Applicants must be able to conduct their research in Korean or English.

2. For Korean nationals, only those who have acquired permanent residency status in a foreign country are eligible to apply.

3. Individuals under the following circumstances are not eligible for consideration :

① Majored in natural sciences, medicine, or engineering

② Currently studying or conducting research in Korea

③ Seeks to improve Korean language ability or become a regular student at a university in Korea

④ Has received the KF Field Research Fellowship support or other research grant from other Korean institutions within the past three years

4. The fellowship period approved by the KF may differ from the applicant's proposed schedule.

5. Accommodations and research facilities should be arranged by the fellow in cooperation with his / her research affiliation institute.

6. Fellows must have completed literature review in their home countries and begun writing the thesis after coming to Korea for the fellowship period.

7. Fellows may not receive concurrent support from another organization during the fellowship period. Once it has been verified that the fellow is receiving concurrent support, KF support will be cancelled.

Contact

Invitation & Fellowship Department **T** +82-2-2151-6514 **E** hjlee@kf.or.kr

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KF Fellowship for Korean Language Training

Program Outline The KF Fellowship for Korean Language Training (KLT) program provides an opportunity for graduate students of Korean studies, Korean studies researchers and those working in Korea-related fields overseas to learn Korean in an intensive immersion program at a university in Korea for at least six months.

Eligible Applicants

Those who are majoring in Korean studies (humanities, social sciences, and culture/arts), currently involved in Korea-related research, or working in a Korea-related field who correspond to one of the following profiles may apply for the KLT program. All those who apply must be able to understand and speak at least basic-level Korean.

MA / PhD candidates

Graduate students pursuing a major or minor in a Korea-related field with a detailed thesis proposal on a Korea-related topic

University professors, university lecturers and researchers

Professors or lecturers who are currently teaching Korea-related or Korean language courses or researchers who are conducting Korea-related research at a university or research institute (non-profit, government-funded, university-affiliated, etc).

Professionals

Professionals engaged in Korea-related activities in the arts and culture field (for example, a curator of a Korea gallery at a museum, a Korean studies librarian at a university, a journalist who mainly deals with current affairs on Korea)

Undergraduate students

- ① Major or minor in Korean studies (or Korean language) in one of the following regions :
Southeast Asia, Central Europe, Central Asia, the Middle East, Central and South America, Africa
- ② Undergraduate students in their Korean language instruction certification programs
 - Junior or senior year of the programs
 - Non-ethnic Koreans only

Former Diplomat Fellows

Former fellows who have completed the KF Korean Language and Culture Program for Diplomats and wish to take more courses that are focused on language training (applicant pool determined separately)

Number of Available Fellowship Awards

40 to 50

Terms and Details of Program Support

Living expenses (monthly basis)

- ① Undergraduates, BA or MA degree holders or individuals with less than three years of related career experience : KRW 1,000,000
- ② PhD candidates and those with at least three years of related career experience : KRW 1,200,000

Travel allowance : KRW 300,000 (one-time benefit)

Tuition and fees for learning institution

Approximately KRW 2,000,000 per term (12 weeks)

Health insurance

Accident insurance and medical care insurance provided by a Korean insurance company

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Program Schedule	<p>1. Application Period : July 1 to August 31, 2017</p> <p>2. Notification of Results : December 2017</p> <p>3. The Fellowship period starts in the spring term (March ~ August) or fall term (September ~ February) of the following year. Applicants may select their preferred term.</p>
Required Documents	<p>1. Online application form</p> <p>① Applicant's personal / basic information</p> <p>② Proposal (Within 400 words in English or 400 letters in Korean, please explain your reasons and goal for undertaking Korean language training, the necessity for Korean language competency in your studies or current job, and future plans.)</p> <p>2. Supplementary Documents</p> <p>① Document that verifies your current affiliation</p> <p>② Certificate of employment or enrollment issued during the application period : any document that verifies your current affiliation</p>
How to Apply	Applications should be submitted via the KF Online Application System (http://apply.kf.or.kr).
Responsibilities	Fellowship recipients must progress one language level higher for each term of study. After the fellowship period has expired, the recipient must submit a final report of his / her results to the KF in accordance with a format provided by the KF.
Important Reminders on Fellowship	<p>1. The institution at which a fellowship recipient is to receive training will be selected by the KF, and the recipient must begin his / her fellowship period in March or September. Recipients may not defer enrollment to the following year.</p> <p>2. During the fellowship period, fellowship recipients may not receive support from another KF program or another institution.</p> <p>3. During the fellowship period, recipients may not engage in any type of profit-making or remunerative activity.</p>
Contact	Invitation & Fellowship Department T +82-2-2151-6514 E hjlee@kf.or.kr

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KF Fellowship for Graduate Studies

Program Outline The KF Fellowship for Graduate Studies (GS) program aims to foster a new generation of Korean studies scholars by providing scholarship to students who are currently enrolled in an MA or PhD program in Korean studies.

Eligible Applicants MA or PhD students currently enrolled in graduate programs abroad on a Korea-related topic in the humanities, social sciences, arts or cultural studies must fulfill the following criteria :

1. Must be a registered student at the university of the enrolled program
2. Have foreign citizenship
(Korean citizens must have permanent residency status in a country outside Korea)
3. Excluded programs : natural science, medicine, engineering, MBA, law school, graduate school of translation and interpretation

Number of Available Fellowship Awards About 160 individuals per year

Details of Support **Tuition and stipends**
Fellowship amounts are to be determined on the basis of regional group or country.

Fellowship Period One year

Beneficiary Regions and Countries The GS program is available in approximately 20 countries around the world which are classified into the four groups shown in the table below. An applicant's country, for the purpose of this classification, is the country in which the graduate school in which he or she is or will be enrolled is located and not his / her country of origin.

Region	Countries	Partner Institution	Number of Available Fellowship Awards
Group 1	USA, Canada	Association for Asian Studies (AAS)	Up to 10
Group 2	UK, France, Germany, Italy, Austria, Netherlands, Denmark, Sweden, Norway, Poland, Czech Republic, Hungary, Bulgaria, etc.	Association for Korean Studies in Europe (AKSE)	Up to 15
Group 3	Australia, New Zealand	Korean Studies Association of Australasia (KSAA)	Up to 5
Group 4	In other regions not specified here, the KF operates the fellowship program based on agreements with individual universities. For more information, please contact the program officer (fellow@kforkr).		Up to 130

Program Schedule

Region	Application Deadline	Notification	Fellowship Period
Group 1	February 2017	Late April 2017	2017.9 ~ 2018.8
Group 2	April 2017	Late July 2017	
Group 3	October 2017	Late December 2017	2018.3 ~ 2019.2
Group 4	In other regions not specified here, the KF operates the fellowship program based on signed agreements with universities.		

Application Guide

Questions about the fellowship program in the above two regions may be directed to the KF's overseas offices in the respective regions. Details of the fellowship grant and the application procedures vary depending on the region.

Region	How to Obtain Application Information	
Group 1	KF Los Angeles Office	E bkkim@kf.or.kr
		T +1-213-389-2003
Group 2	KF Berlin Office	E jypark04@kf.or.kr
		T 49-30-2606-5458

Required Documents

1. Online application form
2. Supplementary Materials (to be uploaded with the online application)
 - ① Research Proposal
 - ② Transcript
 - Master's level : Academic transcript of undergraduate degree
 - Doctoral level : Academic transcripts of Master's degree and undergraduate degree
 - ③ Three Letters of Reference
 - Dissertation supervisor : one copy
 - A professor who is qualified to assess your research proposal : one copy
 - An individual who is able to verify your Korean language competency : one copy
3. Curriculum Vitae

How to Apply

All required documents must be submitted in Korean or English via the KF Online Application System (<http://apply.kf.or.kr>).

Responsibilities

1. Submission of a report :

Fellowship recipients are required to submit a report within one month of the end of the fellowship period detailing the progress made during this period. The report must be drafted and submitted using the KF's report form.
2. Further reporting requirements :

Fellowship recipients, upon obtaining their degree, are required to submit a copy of their MA thesis or PhD dissertation to the KF.

Important Reminders

1. MA students are eligible for funding from the GS program for up to two years.

PhD students are eligible for funding from the GS program for up to three years.
2. Applicants must reside in the country of the university at which they are registered.
3. Applicants proficient enough in Korean to be able to use Korean primary sources for their study and research are especially encouraged to apply.
4. Fellowship recipients may not hold concurrent fellowships from either the KF or any other third-party institution.
5. Fellowship recipients must enroll in the program applied to at the semester indicated on the application. Admission may not be deferred to the following year.

Contact

Korean Studies Department T +82-2-2046-8562 E yrjeong@kf.or.kr

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KF Fellowship for Postdoctoral Research

Program Outline The KF Fellowship for Postdoctoral Program is designed to support the full-time research of rising scholars who have recently earned a PhD in a Korea-related area of study at a university or a research organization.

Eligible Applicants Rising scholars with a recent PhD in the humanities, social sciences, arts or culture on a Korea-related topic must fulfill the following criteria :

1. Has citizenship or permanent residency status in a country outside of Korea
2. Has not been awarded a position at a university equivalent or exceeding that of a full-time lecturer or designated as a senior researcher of a research institution
3. Has obtained a PhD degree within the past five years
4. A PhD candidate who is scheduled to receive a PhD degree before the start of his / her fellowship period

Supported Activities All aspects of academic research including the editing of one's doctoral dissertation for publication

Grant Amount Research stipend (will be determined based on actual costs)

Grant Period One year (one academic year based on the respective institution's academic calendar)

Affiliated Institutions

1. Postdoctoral fellows' affiliated institutions should offer a Korean studies program and be overseas universities that have faculty and a library collection in the area of Korean studies in which the postdoctoral fellow hopes to conduct research. The university from which the fellow obtained his / her PhD degree is not to be counted as an affiliated institution.
2. Postdoctoral fellows' affiliated institutions are responsible for providing them with office space, library access, and the necessary practical and administrative assistance to facilitate their academic exchanges with the faculty and their research activities.

Program Schedule

Region	Application Deadline	Notification	Fellowship Period
North America	February 2017	Late April 2017	September 2017
Europe	April 2017	Late July 2017	
Oceania	October 2017	Late December 2017	March 2018

Required Documents

1. Online application
2. Supplementary Materials (to be uploaded with the online application)
 - ① Curriculum vitae
 - ② Detailed research proposal
 - ③ A copy of the request(s) made to affiliated institution(s) for a research stay :
Before submitting the postdoctoral fellowship application, applicants must send to each institution (research institutes or universities) at which they would like to conduct research a request for a postdoctoral research stay. A copy of each request must be attached in PDF format to the online application package submitted to the KF.

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- ④ Letter of Acceptance from the affiliated institution
- ⑤ PhD dissertation
- ⑥ One copy of PhD diploma : For those who have attained his / her PhD diploma after the application submission period, he / she should submit a copy of the PhD diploma before the start of fellowship period. If the selected fellow is unable to do so by this time, the KF will cancel its support.
- ⑦ Academic transcript of graduate degree
- ⑧ Three letters of reference (including one from your PhD dissertation supervisor)

How to Apply Applications should be submitted via the KF Online Application System (<http://apply.kf.or.kr>).

- Responsibilities**
- 1. Full-time research :**
Fellowship recipients must devote the fellowship period entirely to their research. They are, however, permitted to teach at the affiliated institution to the extent that teaching activities do not interfere with the progress of their research (limit of one course per term).
 - 2. Participation in academic activities of the affiliated institution :**
Postdoctoral fellowship recipients are required to participate in academic activities of the host institution during their research stay.
 - 3. Submission of a final report :**
Fellowship recipients are required to submit a final report within seven days of the end of the fellowship period, detailing the progress made during this period, and drafted using the KF's report form.
 - 4. Further reporting requirements :**
Fellowship recipients must report to the KF even after the fellowship period is over of any major activities involved in and / or status of scholarly debut in academia.
 - 5. Publication requirement :**
Fellowship recipients must revise their doctoral dissertation during the fellowship period and publish it as a book or as a research paper within three years of the end of the fellowship period.

- Important Reminders**
1. Fellowship recipients receiving research stipends under this program must conduct research at a major overseas university offering a Korean studies program and having a Korean studies faculty and library collection (excluding the university from which the fellow obtained his / her PhD degree).
 2. Fellowship recipients may not conduct research at the university from which he or she obtained his or her PhD degree.
 3. Fellowship recipients may not hold concurrent fellowships from either the KF or any other third-party institution. Please be aware that if you receive any other scholarship from a third-party institution, the KF will cease its provision of support and request that the grant be reimbursed to the KF.
 4. Fellowship recipients must enroll in the applied program in the semester indicated on the application. Admission may not be deferred to the following year.
 5. Fellowship recipients may receive the KF postdoctoral fellowship only once. Those who have already received the fellowship may not reapply.

Contact Korean Studies Department T +82-2-2046-8562 E yrjeong@kf.or.kr

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Korean Studies Workshop for Non-Korean Educators

Program Outline	The Korean Studies Workshop for Non-Korean Educators provides secondary-school teachers and education administrators outside of Korea an opportunity to promote understanding about Korea and broaden the scope of Korea-related education in classrooms.
Eligible Applicants	Educational / research institutions abroad (universities, research institutes, etc.) or Korea-related cooperative exchange institutions
Eligible Participants	Individuals currently working in an education-related sector outside of Korea (middle and high school teachers, education administrators, textbook publishers, etc.)
Program Support	For direct project costs, including lecturer invitation fees (honoraria, accommodations, meals, and transportation cost), administrative expenses, publication fees for workshop booklets and promotional materials, costs for workshop preparation meetings, and participant accommodations
Workshop Contents	<p>Korean studies lectures by qualified Korea specialists (language, culture, society, education, politics, economy, international relations, etc.)</p> <p>There must be at least one discussion session on Korea-related curriculum development and instructional methods.</p> <p>Cultural activities, etc.</p>
Workshop Period	<ol style="list-style-type: none">1. Local schedule may last up to three days.2. Field trip to Korea must be no longer than seven days.
Program Schedule	<ol style="list-style-type: none">1. Application Period : July 1 to August 31, 20172. Notification of Results : December 20173. Workshop should be held between February and November in 2017.
How to Apply	Applications should be submitted via the KF Online Application System (http://apply.kf.or.kr).

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**Evaluation
Criteria**

1. Workshop objectives and expected outcomes
2. Ability of host institution to conduct the workshop (degree of expertise on Korea, etc.)
3. Quality of proposed workshop itinerary
4. Rationality and appropriateness of workshop budget
(cost-sharing ratio between the KF and local institution, etc.)

**Important
Reminders**

1. **Revision or supplementation of the project plan**
The KF, when deemed necessary, may request the recipient institution to revise or supplement its project plan before the notification of results.
2. **Submission of finalized project plan**
The recipient institution must submit the finalized project plan to the KF at least two months in advance of the project's commencement.
3. **Grant agreement and fund provision**
After receiving the finalized project plan from the recipient institution, the KF and the recipient institution enter into a grant agreement before the grant fund is provided.
4. **Submission of Report**
Recipient institutions are required to submit their final project report (a standard report form is available for download) to the KF within one month from the time of completion of the project. The report must be accompanied by an accounting report drafted by the recipient institution's financial officer.
5. **Post-workshop monitoring**
Institutions are required to cooperate in monitoring participants' post-workshop activities (Korea-related education).

Contact

Korean Studies Department **T** +82-2-2046-8527 **E** jihyekim@kf.or.kr

2020

Support for Policy-Oriented Research Program

Program Outline	The KF's Support for Policy-Oriented Research provides grant support to encourage research projects that provide in-depth analyses and policy recommendations on political, social, and economic issues revolving around East Asia and including Korea.
Eligibility	Overseas public policy research institutes
Supported Area	<p>Policy research on Korean and East Asian issues</p> <p>Training program for next generation policy experts with expertise in South Korea and East Asia</p> <p>Proposed program should include workshop, discussion and on-site experience.</p> <p>Korea Policy Chair or Center which focuses on Korea-related research</p>
Costs Supported Under program	The KF supports personnel expenses and other costs directly related to research activities. The KF will support indirect costs amounting to 10% or less of the total grant amount.
Grant Period	The KF normally considers projects with a grant period of one year. However, multi-year projects will be considered on a case-by-case basis, if the overall budget and schedule are justified by the work plan and content. The KF will support projects with a maximum grant period of three years, for which subsequent-year assistance will be subject to project outcomes and performance from the previous year.
Program Schedule	<p>1. Application Period : July 1 to August 31, 2017</p> <p>2. Notification of Results : December 2017 (Result notification will be done on an individual basis.)</p>
Required Documents	<p>1. Online application</p> <p>2. Supplementary materials (to be uploaded with the online application)</p> <p>① Introductory materials on the applying institution (for new applicants)</p> <p>② Recent annual report</p> <p>③ Curricula vitae of the project director and participating researchers</p>
How to Apply	Applications should be submitted via the KF Online Application System (http://apply.kf.or.kr).

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**Evaluation
Criteria**

1. Relevance and timeliness of the research topic and related activities
2. Capability of participants and their experience in terms of achievements and activities related to Korea and East Asia ;
 - Partnership with a Korean research institute or researcher
 - Participations of a prominent researcher or government officials related to the research topic
3. Thoroughness and feasibility of the work plan including research methodology and approaches
4. Soundness and cost efficiency of the project budget and funding plans
 - Visible efforts to receive matching funds for the proposed project
5. Anticipated results of the proposed project and plans for dissemination of research results
 - Plan to publish a book
 - Organization of at least one event (workshop, international conference, etc.) for the purpose of publicizing / disseminating research results

Grant-end Report

- The recipient institution is required to submit the following reports within one month of completion of the project.
1. Summarized final report (KF form)
 2. Final report (free format)
 3. Financial report (Endorsed by institution's highest financial officer, the KF form)

**Important
Reminders**

1. The application is required to be submitted under the name of the endorsing overseas institution signed by its highest financial officer by the specified due date.
2. The institution applying for the program should notify the KF of any change to the information contained in the original plan after its submission.
3. The KF, in the process of screening applications, may require an applicant institution to submit additional information or adjust the project plan.
4. After notifying applicants of the results, the KF will discuss the details of each project and its budget with the respective recipient institution and conclude the grant letter. After the conclusion of the grant letter, the KF's grant will be remitted to the institution.
5. The project should be carried out according to the schedule and plans specified in the application. If the project must be postponed or canceled for unavoidable reasons, the institution should consult with the KF.
6. The KF grant must be received and managed by an overseas institution.

Contact

Global Networking Department **T** +82-2-2046-8577 **E** publicdiplomacy@kf.co.kr

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Arts and Cultural Exchange Program

Program Outline The KF offers sponsorship support for a variety of Korea-related cultural exchange programs being implemented by organizations abroad as part of its efforts to promote understanding and friendship between Korea and other countries.

Eligible Applicants

- Culture and arts-related organizations abroad (including Korean studies centers at overseas universities)
- Applications from individuals will not be considered, and an eligible organization can apply for only one project per year
- Korea-based organizations are not eligible for program support.

Eligible Projects and Grant Period

- To be eligible for the consideration of program support, proposed projects must be conducted between January 1, 2018 and June 30, 2019.
- Performing arts events related to Korea's music, dance, and theater
- Visual arts exhibitions that feature Korea-related paintings, calligraphy, sculpture, photography, and / or ceramics
- Lectures, workshops, and seminars on the performing / visual arts of Korea
- Comprehensive projects to introduce Korean arts and culture related to such media as film, video, and recordings

Program Support The KF provides selective support for the direct costs of the following items :

Performances

- Airfare (economy-class, group discount rate)
- Transportation of performance equipment

Exhibitions

- Packing / removal, international transportation, customs fees, and insurance of artworks
- Partial support is available for the publication of exhibition catalogs and airfare for persons directly involved in the exhibition.

Program Schedule

1. **Application Period** : July 1, 2017 to August 31, 2017
2. **Project Evaluation** : September to November 2017
3. **Notification of Results** : December 2017
4. **Grant Agreement** : from January 2018
5. **Disbursement of Grant** : upon the KF's approval of the Final Project Execution Plan

How to Apply

All required documents must be prepared in Korean or English and submitted via the KF Online Application System (<http://apply.kf.or.kr>).

Evaluation Criteria

1. Reasonableness of Budget Planning

- Soundness and cost efficiency of the project budget and funding plans
- Capability to mobilize additional financial resources
- Cost-sharing arrangement for project implementation

2. Credibility and Experience of Applicant Organization

- Previous activities and vetted experiences of the applicant organization and project participants.
- Evaluation of any past projects that have received the KF's grant support

3. Expected impact of proposed project

- Expected outcomes in terms of cultural exchange value
- Long-term sustainable and collaborative project between Korean and overseas artists
- Preference will be given to cultural events of countries with which Korea celebrates the anniversary of diplomatic ties or international events (e.g. festivals, biennale) which feature Korea as country of the year.

4. Quality of proposed project

- Creativity, originality and artistic competence are expected.
- Projects that highlight Korean arts and culture or those with a Korea related theme and / or elements
- Preference will be given to the projects including community outreach activities (social contribution activities) such as workshop, master class or talent donation events.

Important Reminders

1. After the submission of a project application, if it is necessary to modify / adjust the project details, the applicant must immediately discuss this situation with the KF.
2. After submission of a project application, the applicant agrees to submit additional materials upon the KF's request and to discuss with the KF any possible adjustments to the project's related details.
3. Before grant funds are made available to a recipient institution, the institution agrees to enter into a project Grant Agreement that outlines the terms and conditions of the KF's support, including an acceptable project schedule and project budget with itemized costs, and the respective obligations of the institution and the KF.
4. The project must be implemented in accordance with the approved project schedule as outlined in the project Grant Agreement.
5. The KF's program support must be used in accordance with the approved project budget and related cost items.
6. Recipient institutions are required to submit project reports to the KF in accordance with the project Grant Agreement. The report must be accompanied by an accounting statement signed by the recipient institution's financial officer.
7. The recipient institution and participating organizations shall not receive any additional financial assistance for the project from other Korean government organizations / agencies, such as the Ministry of Culture, Sports and Tourism, Arts Council Korea, and Overseas Koreans Foundation.

Contact

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Support for Overseas Museums

Program Outline The KF provides support for overseas museums so that they can implement Korea-related exhibitions, public outreach programs on Korean arts and culture, one-day Korean culture events in conjunction with a special exhibition, and a Visiting Curator Program for the purpose of making Korean arts and culture more accessible to people around the world.

Eligible Applicants 1. Overseas museums that propose to present a special exhibition and / or public outreach activities related to Korean arts and culture.
2. Overseas museums with a suitable collection of Korean artifacts / artworks (applicable to the Visiting Curator Program)

Eligible Projects and Grant Period Following projects that are scheduled for implementation during the period of January 1, 2018 through December 31, 2020.

1. **Korea-related Exhibitions**
2. **Public Outreach Programs on Korean Arts and Culture** : Seminar or workshop events related to Korean arts and culture, publication of educational materials, and special lectures
3. **Korea Day Events** : One-day events that offer a diverse array of Korea-related activities in conjunction with the presentation of a special exhibition and / or the museum's Korean collection
4. **Visiting Curator Program** : the KF arranges for the dispatch of a visiting Korean art curator to museums for an assignment period of up to one year, for the purpose of enhancing the management of Korean galleries at overseas museums.

Program Support

Exhibitions, Outreach Programs, Korea Day Events

- Costs related to the transportation and installation / removal of exhibits
- Honorarium and travel expenses for invited artists / performers / speakers
- Production costs for catalogues, brochures, and promotional materials
- Other direct costs related to event organization / installation / implementation

Visiting Curator Program

- Round-trip airfare, living allowance, travel insurance for the visiting curator

Program Schedule

1. **Application Period** : July 1, 2016 to August 31, 2017
2. **Project Evaluation** : September to November 2017
3. **Notification of Results** : December 2017
4. **Conclusion of Grant Agreement** : from January 2018
5. **Disbursement of Grant** : Upon the KF's approval of the Final Project Plan

How to Apply

All required documents must be prepared in Korean or English and submitted via the KF Online Application System (<http://apply.kf.or.kr>).

**Evaluation
Criteria**

- Quality and scale of the applicant's collection of Korean artifacts / artworks
- Availability of museum staff to oversee Korea-related projects / matters
- Availability of Korean gallery spaces
- Outcomes of Korean art curator programs
- Ability to participate in a cost-sharing arrangement to implement the project proposal
- Applicant's capability to mobilize additional financial resources, as needed

**Important
Reminders**

1. After the submission of a project application, if it is necessary to modify / adjust the project details, the applicant must immediately discuss this situation with the KF.
2. After submission of a project application, the applicant agrees to submit additional materials upon the KF's request and to discuss with the KF any possible adjustments to the project's related details.
3. Before grant funds are made available to a recipient institution, the institution agrees to enter into a project Grant Agreement that outlines the terms and conditions of the KF's support, including an acceptable project schedule and project budget with itemized costs, and the respective obligations of the institution and the KF.
4. The project must be implemented in accordance with the approved project schedule as outlined in the project Grant Agreement.
5. The KF's program support must be used in accordance with the approved project budget and related cost items.
6. Recipient institutions are required to submit annual project reports to the KF during the term of the agreement. The report must be accompanied by an accounting statement signed by the recipient institution's financial officer.
7. The recipient institution and participating organizations shall not receive any additional financial assistance for the project from other Korean government organizations / agencies, such as the Ministry of Culture, Sports and Tourism, Arts Council Korea, and Overseas Koreans Foundation.

Contact

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KF Gallery Exhibition

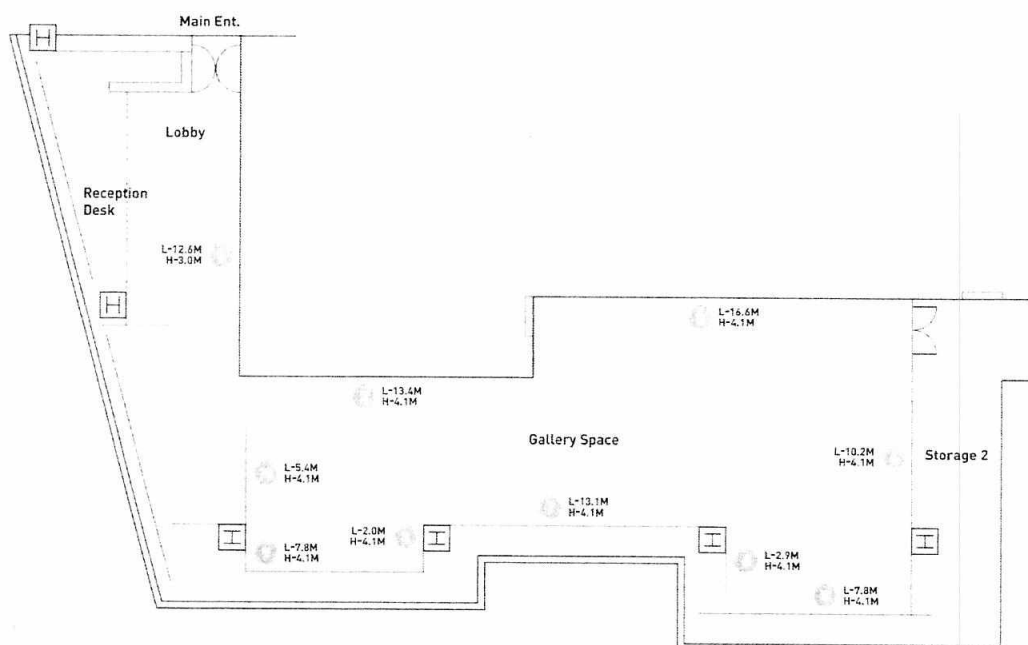
Program Outline The KF provides the use of its the KF Gallery free of charge to the use of its the the KF Gallery space to organizations that seek to introduce world culture to Koreans and foreign residents in Korea.

Eligible Applicants Foreign embassies and cultural institutes in Korea, non-profit local and international organizations

Eligible Areas Various visual arts, including crafts, design, paintings, paintings, photography and architecture

Details of Support

The KF Gallery Space	PR Materials Production
Installation / Dismantling Cost	The KF Gallery Management Cost



Exhibition Periods During the year in 2018, exhibitions must run for a minimum of one month up to a maximum of two months.

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Application Schedule	<p>1. Application Period : July 3, 2017 to October 31, 2017</p> <p>2. Notification of Results : December 2017</p> <p>3. Exhibition Period : According to the proposed period and the KF Gallery availability. (The period may be adjusted through mutual agreement.)</p>
Required Documents (Both in Korean & English)	<p>1. Online Application</p> <p>2. Supplementary Materials (to be uploaded with the online application)</p> <p>① Exhibition Abstract</p> <p>② List of participating artists and Curriculum Vitae</p> <p>③ List of artworks, including title, picture, name of the artist, size, etc.</p> <p>④ Exhibition Design : installation plan at the KF Gallery</p>
How to Apply	All required documents must be submitted in both Korean and English via the KF Online Application System (http://apply.kf.or.kr).
Evaluation Criteria	<p>1. Quality of proposed projects and exhibition plan as well as expected outcomes in terms of advancing cultural exchange / understanding between countries</p> <p>2. Extent of contribution to help Koreans better understand / appreciate world cultures.</p> <p>3. Qualification and proven credibility of applicant organization</p> <p>(Careful consideration will be placed on the previous activities of applicant organizations and project participants, including any past projects that received support from the KF.)</p> <p>4. Projects that satisfy the objectives and priorities of the KF's programs</p> <p>5. Availability of exhibition-related programs and possibility for tour of other cities in Korea</p>
Note to Applicants	<p>Please be advised that the KF's evaluation of the proposed exhibition will be based solely on the information and materials provided in the application.</p> <p>All application materials must be submitted in both Korean and English.</p>
Contact	KF Global Center T +82-2-2151-6545 E gwkim@kf.or.kr

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Publication Support Program

Program Outline To promote a better understanding of Korea throughout the global community, the KF offers financial support for the publication of Korea-related books in non-Korean languages by publishers worldwide.

Eligible Applicants Publishers in Korea or abroad

Eligible Publications - Newly written works
- Translation of original works

Eligible Areas Publications on Korea related to such areas as the humanities, social sciences, culture, and the arts in languages other than Korean

Program Support	Project Items	Program Support (Maximum per project)
Newly written works	Portion of the publication costs (composition, paper, printing, binding, etc)	Domestic publishers : Max. ₩10,000,000 Overseas publishers : Max. \$10,000
Translation works	Portion of publication costs and translation fees	Domestic publishers : Max. ₩20,000,000 Overseas publishers : Max. \$20,000

Ineligible Projects

1. Conference proceeding compilations, research papers, and essay collections
2. Periodicals, including special editions
3. Anthologies with more than one-half of the content being previously published articles / essays
4. Museum pamphlets and guidebooks
5. Translation / publication of literary works

Program Schedule

1. **Application Period** : July 1, 2017 to September 30, 2017
2. **Notification of support approval** : December 2017
3. **Support Period** : From January to December 2018
4. **Grant Agreement** : From January 2018
5. **Disbursement of grant** : Upon the KF's approval of Completion of Publication Report and receipt of 10 complimentary copies of publication.

How to Apply	Application should be submitted via the KF Online Application System (http://apply.kf.or.kr).
Required Documents	<ol style="list-style-type: none"> 1. Completed Application Form (download and complete at the KF Online Application System). <ul style="list-style-type: none"> - Applicant institution information - Project proposal - Project budget 2. Supplementary materials (to be uploaded with the online application) <ol style="list-style-type: none"> ① Resume of author / translator for translation works (Download the KF form, complete the form, and upload file.) ② English summary of the manuscript (three to five pages, free format) ③ Two recommendation letters (free format) <ul style="list-style-type: none"> - For translation works : the original author's authorization / commentary of the translation (free format) ④ Full / completed manuscript <ul style="list-style-type: none"> - For translations : completed translation and original book
Evaluation Criteria	<ul style="list-style-type: none"> - Usefulness of the publication - Significance of the publication - Quality of the manuscript - Ability of publisher - Appropriateness of the budget
Obligations of Support Recipients	<ol style="list-style-type: none"> 1. Acknowledgment of the KF's program support as part of the book's acknowledgement section 2. Provide the KF with 10 complimentary copies of the publication and submission of "Completion of Publication Project" report to the KF. (Program form will be provided to approved support recipients.) 3. Provide information about the sales and distribution of the publication to the KF, upon request. 4. Offer the KF a price discount of at least 30 percent, should KF request the purchase of additional copies of the publication.
Contact	Arts & Culture Department T +82-2-2046-8535 E siim@kf.or.kr

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Support for Korean Studies e-Resources

Program Outline In response to the fast-growing significance of online resources for the advancement of Korea-related scholarship, the KF offers a "Support for Korean Studies e-Resources" program. Under this program, the KF provides cost-sharing assistance to selected universities and libraries to reduce the costs of subscription / user fees required to access online Korean studies resources so that these materials can be more readily available to Korea-related students, scholars, and relevant specialists.

Eligible Applicants

1. Libraries at four-year university institutions abroad that maintain a Korean studies or Korean-language center, department, or program or an East Asian studies program
2. University / college libraries or public libraries / institutions that provide services for Korea-related students, scholars, and relevant specialists who could benefit from broadened access to such online resources

Program Support The program extends support to recipient institutions equal to 50% of the subscription / user fees required to access Korean Studies e-resources.

The maximum program support per library is up to US \$5,000.

Program support is provided for a period of 12 months.

Program Schedule

1. Application Period : July 1 to August 31, 2017
2. Notification of Results : December 2017

How to Apply Application should be submitted via the KF Online Application System (<http://apply.kf.or.kr>)

Evaluation Criteria

1. Scale of the applicant's Korean studies program in terms of number of undergraduate & graduate students and faculty members
2. Extent of usage of Korean studies e-resources (number of resources used in previous year and etc.)
3. Equitable allocation of program support in terms of geographical region and individual institutions

Responsibilities of Recipient Institutions An annual report, in accordance with The KF's report form, must be completed and submitted within one month after the conclusion of the support period.

Contact Korean Studies Department T +82-2-2046-8539 E e-resources@kf.or.kr

Distribution of Resources for Korean Studies

Program Outline	To promote Korea-related education, research and other activities, the KF provides print and multimedia materials published in Korea and abroad in non-Korean and Korean languages.
Eligible Applicants	Universities, public libraries, research institutes and museums
Program Support	<p>Books and audio-visual materials on Korea</p> <p>Humanities, social science, culture, arts and Korean textbooks</p> <p>Applicants can select materials listed on the booksonKorea website.</p> <p>(www.booksonkorea.org)</p> <p>Applicants can also request Korean studies materials not listed on the booksonKorea website, by submitting bibliographic information of the requested materials.</p>
Scope of Support	Up to KRW 2 million (approximately US \$ 2,000) per organizations
Application Procedures	<ol style="list-style-type: none">1. Visit our online application system booksonKorea (www.booksonkorea.org), register as member, and complete the online application form.2. Application Period : Any time of the year3. Applicant institutions can apply for the program once a year.4. Material that has already received support is not eligible for any further support. (No overlapping support)
Evaluation Criteria	<p>Number of volumes and usage of Korea-related materials at the applicant institution</p> <p>Status of Korean studies or Korean language courses at the applicant institution</p>
Report	An annual report, in accordance with the KF's report form and requirements, must be submitted by the library to confirm the proper application of the program support and to describe the relevant outcomes.
Contact	Korean Studies Department T +82-2-2046-8595 E ijlee@kf.or.kr

Support for Libraries with Korea Collections

Program Outline	This support program is implemented in response to the fast-growing demand for Korean studies from all over the world. In particular, the program seeks to provide eligible libraries with financial support so that their Korea-related materials can be made more accessible for users and administered in a more effective manner, thereby enabling these libraries to function as vital resource centers for the advancement of Korean studies.
Eligible Applicants	Applicant libraries are required to maintain a Korea-related collection that consists of more than 5,000 volumes.
Program Support Alternatives (Only one alternative is allowed)	<p>Personnel costs to retain a staff librarian dedicated to managing the library's Korean Collection and administrative matters</p> <p>Such support is made available for an agreed-upon interim period, after which the university must agree to maintain the subject position from its own resources.</p> <p>Project costs to develop / upgrade digitization or cataloging system to administer the Korean collection in a more effective manner</p> <p>Direct costs for activities that seek to broaden utilization of the Korean collection, such as exhibitions / demonstrations, lectures, and outreach initiatives</p>
Period of Support	<p>Up to one year, for projects scheduled to start in 2018</p> <p>(Multiple-year support will be considered, depending on the recipient library's circumstances and subject to an annual evaluation of the previous year's program outcomes and availability of the KF's program resources.)</p>
Amount of Support	The amount of the program support made available to a recipient library will be determined by the KF based on evaluation of all eligible applications. (The recipient library and the KF will agree to a suitable cost-sharing arrangement based on the applicant's program proposal and its particular situation.)
Program Schedule	<p>1. Application Period : July 1 to August 31, 2017</p> <p>2. Notification of support program recipients : December 2017 (Tentative)</p>
Required Documents	<p>1. A letter of endorsement from the head librarian that outlines the library's need for support from this program</p> <p>2. Application form</p>
How to Apply	Applications should be submitted via the KF Online Application System (http://apply.kf.or.kr).

Evaluation

Criteria

- Feasibility of support proposal and capability to achieve intended outcomes
- Current status of holdings and usage of library's Korean studies materials
- Library's plans to further develop its Korean collection
- Consideration of regional diversity

Report

An annual report, in accordance with the KF's report form and requirements, must be submitted by the library to confirm the proper application of the program support and to describe the relevant outcomes. The report must be accompanied by an accounting report drafted by the recipient institution's financial officer.

Contact

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