

গণপ্রজাতন্ত্রী বাংলাদেশ সরকার
শিক্ষা মন্ত্রণালয়
মাধ্যমিক ও উচ্চ শিক্ষা বিভাগ
বৃত্তি ও প্রকৌশল বিশ্ববিদ্যালয় শাখা
www.shed.gov.bd

পত্র নং-৩৭.০০.০০০০.০৮০.২৫.০১৫.১৮-৩৯৭

তারিখ: ১৮ পৌষ ১৪৩০
০২ জানুয়ারি ২০২৪

বিজ্ঞপ্তি

বিষয়: Japanese Studies Course-এ অধ্যয়নের জন্য জাপান সরকার প্রদত্ত MEXT Scholarship-2024.

জাপান সরকার কর্তৃক প্রদত্ত MEXT Scholarship-2024 এর আওতায় Japanese Studies Course-এ অধ্যয়নের জন্য বাংলাদেশি নাগরিকদের নিকট থেকে আবেদন আহ্বান করা যাচ্ছে।

আবেদনের যোগ্যতা:

- ২.০ In principle, applicants must be born between 2, April 1994 and 1, April 2006.
- ৩.০ Academic Background: Applicants must satisfy the following three conditions:
 - (1) Applicants, in principle, must be undergraduates at foreign (non – Japanese) universities at the time of arriving in and leaving Japan;
 - (2) Those who are majoring in fields related to the Japanese language and/or Japanese culture. On the other hand, those who are majoring in fields of study other than Japanese language and culture. (Such as engineering, economics, agricultural science, architecture, and art) and pursuing complementary studies in Japanese language and culture are ineligible;
 - (3) Those who have studied the Japanese Studies at university for a total period of one year or more as of September 1, 2024. Those who have studied Japanese Studies at another university should submit documents (transcript of grades at another university, etc.) which can verify that the applicant has studied Japanese Studies for a total period of one year or more at the attended universities including current university.

আবেদন দাখিলের নিয়মাবলি:

৪.০

- ৪.১ আবেদনকারীকে শিক্ষা মন্ত্রণালয়ের নিম্নোক্ত অনলাইন লিংকে আবেদন করতে হবে।

অনলাইন লিংক : <http://103.4.145.251:3030/>

আবেদন করার জন্য একটি প্রাথমিক তথ্যছক পূরণ করতে হবে, যা অনলাইন লিংকে দেওয়া আছে। উক্ত তথ্যছক পূরণের নিয়মাবলি বিজ্ঞপ্তির সঙ্গে সংযুক্ত ১-৮ নং পৃষ্ঠায় দেওয়া আছে।

- ৪.২ শিক্ষা মন্ত্রণালয়ের Online লিংকটি ০২.০১.২০২৪ থেকে ১০.০১.২০২৪ খ্রিষ্টাব্দ রাত ১২ টা পর্যন্ত Open থাকবে।




৪.৩ আবেদনকারীকে উক্ত অনলাইন লিংকে তথ্য (পৃষ্ঠা ০৯) দাখিল করার পর সংশ্লিষ্ট সার্টিফিকেট, মার্কশিট, পাসপোর্ট বা জাতীয় পরিচয়পত্র, পুলিশ ক্লিয়ার্যান্স সার্টিফিকেট, Proficiency in Japanese Language -এর সনদ এবং অন্যান্য সকল ডকুমেন্ট এর সত্যায়িত কপিসহ আবেদনপত্রের Hard Copy সচিবালয়ের ২নং গেইট সংলগ্ন অভ্যর্থনা কক্ষে নির্ধারিত বক্সে সকাল ০৯টা থেকে বিকাল ৩:৩০টা পর্যন্ত জমা প্রদান করতে হবে। খামের উপর আবশ্যিকভাবে প্রেরক, প্রাপক (উপসচিব, বৃত্তি ও প্রকৌশল বিশ্ববিদ্যালয় শাখা, কক্ষ নং: ১৭০৬, ভবন নং ০৬, মাধ্যমিক ও উচ্চ শিক্ষা বিভাগ, শিক্ষা মন্ত্রণালয়, বাংলাদেশ সচিবালয় ঢাকা), ID/Tracking Number এবং Program-এর নাম উল্লেখ করতে হবে। হার্ডকপি মন্ত্রণালয়ে জমাদানের শেষ তারিখ ১১.০১.২০২৪ খ্রিষ্টাব্দ তারিখ বৃহস্পতিবার বিকাল ৩:৩০ টা। উল্লেখ্য, উল্লিখিত স্থান ব্যতীত অন্য কোথাও আবেদন জমা দেয়া হলে তা বিবেচনা করা হবে না।

৪.৪ প্রার্থী বাছাইয়ের ক্ষেত্রে Japanese Language Proficiency - এর ওপর বিশেষ গুরুত্ব দেয়া হবে।

৫.০

- ৫.১ প্রাথমিক পর্যায়ে আবেদন প্রাপ্তির পর যাচাই-বাছাই করে শিক্ষা মন্ত্রণালয় কর্তৃক প্রাথমিকভাবে প্রার্থী মনোনয়ন করা হবে।
- ৫.২ প্রাথমিকভাবে মনোনীত প্রার্থীদের তালিকা শিক্ষা মন্ত্রণালয়ের ওয়েবসাইটে প্রকাশ করা হবে।
- ৫.৩ প্রাথমিক মনোনয়নের পরে মনোনীত প্রার্থীদের জাপান দূতাবাস কর্তৃক লিখিত ও মৌখিক পরীক্ষা গ্রহণ করা হবে।
- ৫.৪ জাপান দূতাবাস কর্তৃক চূড়ান্ত মনোনয়নের পর MEXT এর নির্ধারিত ফরমে আবেদন করার নির্দেশনা দেয়া হবে।
- ৫.৫ আবেদনের সুবিধার্থে জাপান দূতাবাসের সরবরাহ করা Guidelines এতৎসঙ্গে সংযুক্ত (পৃষ্ঠা: ১০-২০) করা হলো।

৬.০ বিশেষ দ্রষ্টব্য: জাপান দূতাবাসের সরবরাহ করা Guidelines ভালো করে পড়ে নিতে হবে।


০২.০১.২০২৪
(মোহা: রোখছানা বেগম)
উপসচিব

ফোন : +৮৮ ০২২২৩৩৯০৬৭২
ই-মেইল: ds_stp@moedu.gov.bd

নং-৩৭.০০.০০০০.০৮০.২৫.০১৫.১৮-৩৯৭

তারিখ: ১৮ পৌষ ১৪৩০
০২ জানুয়ারি ২০২৪

অনুলিপি সদয় প্রয়োজনীয় ব্যবস্থা গ্রহণের জন্য:

- ১। চেয়ারম্যান, বাংলাদেশ বিশ্ববিদ্যালয় মঞ্জুরী কমিশন, শের-ই-বাংলা নগর, আগারগাঁও, ঢাকা (বিজ্ঞপ্তিটি বহল প্রচারের অনুরোধসহ)।
- ২। সিনিয়র সিস্টেমস অ্যানালিস্ট, আই.সি.টি.সেল, মাধ্যমিক ও উচ্চশিক্ষা বিভাগ/ কারিগরি ও মাদ্রাসা শিক্ষা বিভাগ, শিক্ষা মন্ত্রণালয়, বাংলাদেশ সচিবালয়, ঢাকা (বিজ্ঞপ্তিসহ উক্ত বৃত্তি সংক্রান্ত সকল কাগজপত্রাদি ওয়েবসাইটে প্রচারসহ কলেজ এবং বিশ্ববিদ্যালয়সমূহের গুপ মেইলে প্রদানের অনুরোধ জানানো হলো)।
- ৩। অফিস কপি/সংরক্ষণ কপি।

সূচনা (Introduction)

এই ডকুমেন্টটি মূলতঃ ফরেন স্কলারশিপ এর এপ্লিকেন্ট (Applicant) ইউজার দের জন্যে সরবরাহকৃত। এই ম্যানুয়ালটি সিস্টেমের সক্ষমতা এবং বৈশিষ্ট্যগুলির একটি বিবরণ, এবং ব্যবহারের জন্য বিস্তারিত নির্দেশাবলী প্রদান করে। এই ম্যানুয়ালটিতে আমরা যথাসম্ভব গ্রাফিক্স ব্যবহার করেছি।




কম্প্যাটিবল ওএস(Compatible OS)

- উইন্ডোজ ১০/৮/৭
- লিনাক্স ২০.৪
- ম্যাক.ওএস ১২.৫.১

কম্প্যাটিবল ব্রাউজার (Compatible Browser)


- ফ্রোম ভার্সন: ৮৭.০.৪২৮০.১৪১ (অফিসিয়াল বিল্ড)(৬৪ বিট) থেকে এর উপরের ভার্সন ◦ মাইক্রোসফট এডজ ভার্সন ১০৪.০.১২৯৩.৭০ (অফিসিয়াল বিল্ড)(৬৪ বিট) থেকে এর উপরের ভার্সন ◦ মজিলা ফায়ারফক্স ভার্সন ৯৪.০.০ (৬৪ বিট) থেকে এর উপরের ভার্সন

রেজিস্ট্রেশন (Registration)

নতুন ইউজার এর জন্য প্রথমে আপনার কম্পিউটারে ইন্সটল করা যেকোনো ব্রাউজার যেমন ইন্টারনেট এক্সপ্লোরার , মজিলা ফায়ারফক্স , গুগল ক্রোম  অথবা অন্য কোন ব্রাউজার ওপেন করুন। ব্রাউজার ওপেন হওয়ার পর ব্রাউজার এর অ্যাড্রেস বারে <http://103.4.145.251:3030> ওয়েব ইউআরএলটি টাইপ করুন। এখানে আপনাকে একাউন্ট তৈরী করতে ইউজার এর সকল তথ্য দিয়ে রেজিস্টার বাটন এ ক্লিক করুন। পূর্বে একাউন্ট তৈরী করে থাকলে লগইন বাটন এ ক্লিক করুন।

FOREIGN SCHOLARSHIP

Create An Account



First Name* Enter First Name	Last Name* Enter Last Name
Date Of Birth* DD/MM/YYYY	Mobile Number* Enter Mobile Number
Email* Enter Email	User Name* Enter User Name
Password * Password must be 6 digit Enter Password	Confirm Password*
Upload profile image * Allowed format jpg, jpeg, png and max file size 100 kb <input type="button" value="Choose File"/> No file chosen	
<input type="button" value="Register"/> <input type="button" value="Login Here"/>	

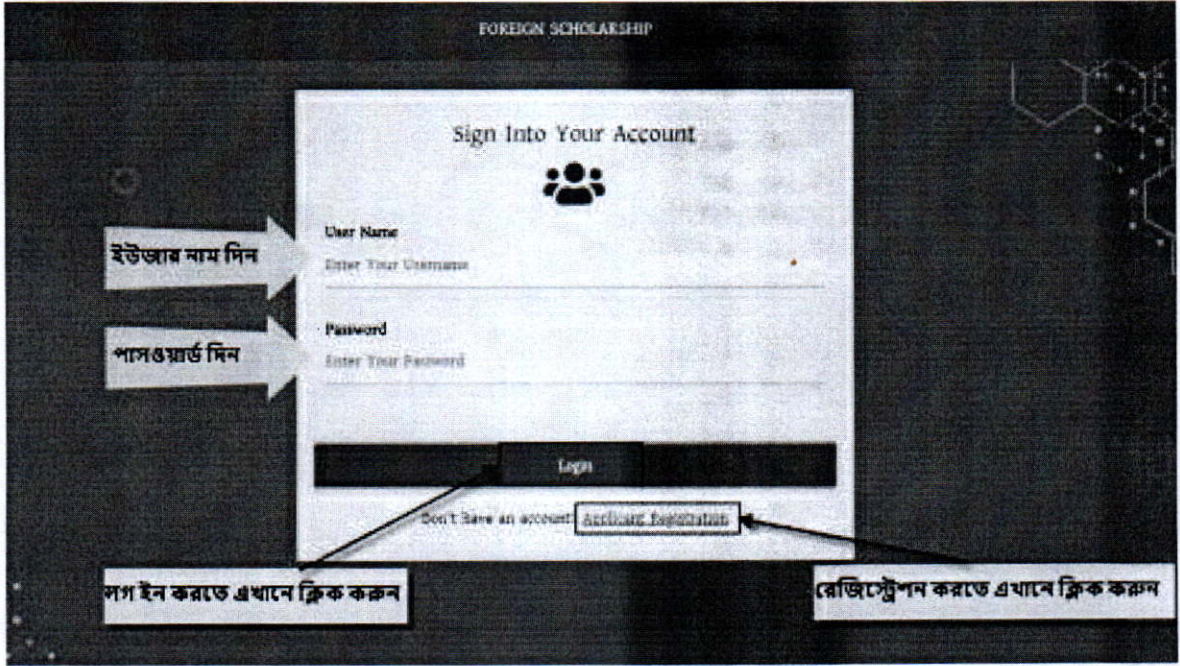
রেজিস্ট্রেশন করতে এখানে ক্লিক করুন

লগ ইন করতে এখানে ক্লিক করুন

নিবন্ধন সম্পূর্ণ হওয়ার পরে আবেদনকারীর ব্যবহারকারীর নাম এবং পাসওয়ার্ড তার ইমেলে পাঠানো হবে।

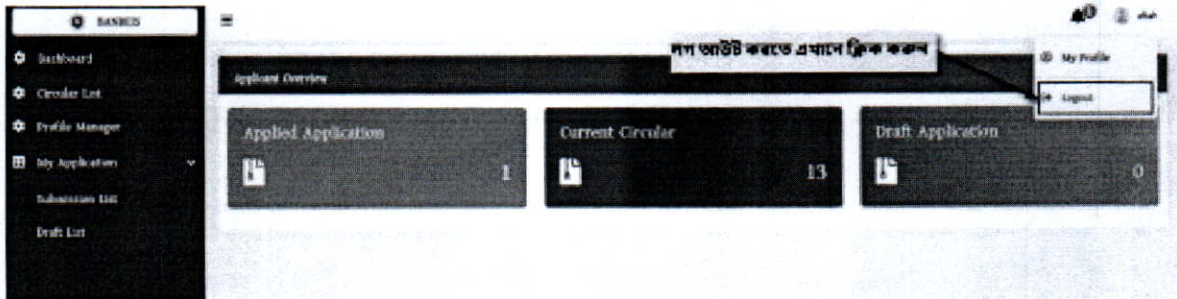
লগ ইন (Login) - Applicant User

এখানে আপনাকে প্রথমেই অবশ্যই একটি ভ্যালিড ইউজার আইডি এবং পাসওয়ার্ড দিয়ে লগ ইন করতে হবে। ইনপুট ফিল্ডে আপনার ইউজার নেম এবং পাসওয়ার্ড দিন এবং লগ ইন (LOGIN) বাটনে ক্লিক করুন।



ড্যাশ বোর্ড(Dashboard)

- লগ ইন করার পর প্রথমে ড্যাশবোর্ড (Dashboard) এর নিচের ইমেজের মত উইডো দেখতে পাবেন। লগ আউট করার জন্য লগ আউট (Log Out) বাটনে এ ক্লিক করুন।
- এপ্লিকেন্ট ব্যবহারকারীরা "অ্যাপ্লায়েড এপ্লিকেশন, কারেন্ট সার্কুলার, ড্রাফট এপ্লিকেশন" নামের তিনটি বাটন দেখতে পাবেন। "অ্যাপ্লায়েড এপ্লিকেশন, কারেন্ট সার্কুলার, ড্রাফট এপ্লিকেশন" বাটনে ক্লিক করলে এপ্লিকেন্ট ব্যবহারকারীকে অ্যাপ্লায়েড এপ্লিকেশন, কারেন্ট সার্কুলার, ড্রাফট এপ্লিকেশন ইন্টারফেসে নিয়ে যাবে।



সার্কুলার লিস্ট (Circular List)

- সমস্ত সার্কুলার লিস্ট টেবিলে দেখতে পাবেন।
- সার্কুলার লিস্ট দিয়ে সার্চ করার জন্য প্রথমে সার্চ প্যানেলে (Search Panel) ক্লিক করুন। প্রয়োজনীয় সার্কুলার ইনফরমেশন লিখুন। এরপর সার্চ বাটনে ক্লিক করুন।

◦ সার্কুলার তথ্য ভিউ করতে ভিউ (View) বাটনে ক্লিক করুন।

◦ সার্কুলার ক্রিয়েটের পর এপ্লিকেট এ সার্কুলার এ এপ্লাই করার জন্যে "Apply" বাটন এ ক্লিক করবে।

সার্চ দিতে এখানে ক্লিক করুন

ক্রিয়েটেশন দেয়াতে এখানে ক্লিক করুন

এপ্লাই করতে এখানে ক্লিক করুন

#	SCHOLARSHIP PROGRAM	SESSION	CIRCULAR TITLE	PUBLISHED DATE	START DATE	END DATE	ACTION
1	United Kingdom Scholarship Fee	Summer, 2023	Uppsala University Global Scholarships	04-04-2023	04-04-2023	18-04-2023	Apply
2	Scholarship at Japan: NEXT Scholarship 2023	Spring, 2023	Scholarship Program at Japan	04-04-2023	04-04-2023	30-01-2023	Apply
3	BSP Pass Scholarship Program 2023-24	Spring, 2023	BSP scholarship Program (New-24)	04-04-2023	04-04-2023	05-01-2023	Apply
4	BSP Pass Scholarship Program 2023-24	Winter, 2023	Master's scholarship Program (New-24)	04-04-2023	04-04-2023	30-01-2023	Apply
5	BSP Pass Scholarship Program 2023-24	Winter, 2023	BSP Pass scholarship Program (New-24)	04-04-2023	04-04-2023	30-01-2023	Apply

◦ এপ্লিকেট 'এপ্লাই' বাটন এ ক্লিক করার পর নিচের ছবির মত উইন্ডোতে একটি (Online Application Form) ফর্ম আসবে।

◦ নিচের ছবির ইনপুট ফিল্ড গুলো পূরণ করে এপ্লাই (Apply) বাটনে ক্লিক করুন। Profile তৈরী না থাকলে profile তৈরী করার বাটন আসবে। (Profile Manager অপশনে গিয়ে পূর্বেই প্রোফাইল তৈরী করা যায়)

◦ এপ্লিকেশনটি ড্রাফট এ সেভ করে রাখতে ড্রাফট বাটনে ক্লিক করুন। ড্রাফট বাটনে ক্লিক করলে পরবর্তীতে এডিট করে পুনরায় এপ্লাই করা যাবে। (এখানে উল্লেখ্য যে ড্রাফট —এ সেভ রাখা মানে ফাইনাল submission না। মূলত ফাইনাল সাবমিট করার আগে এপ্লিকেশন —এ কোন ভুল আছে কিনা তা চেক করে দেখা অথবা কোন ধরনের এডিটের জন্য ড্রাফটে সেভ করে রাখা হয়। এক্ষেত্রে এপ্লিকেশন সম্পন্ন করার জন্য ড্রাফটে সেভ করা থাকলে অবশ্যই নির্দিষ্ট সময়ের আগে ড্রাফটে গিয়ে সাবমিট করতে হবে)

10-P (Name)

Enter Present working

Enter Designation/Job

Language Skill

Language No.	Language Name	Language Proficiency Level	Language Score
1	English	INTERMEDIATE	2.5

Academic Details

Exam Passed	Institution/University	Year of passing	Scored Grade/Class/Division	Groups / Subjects
10C-01	Tagore Pratap High School	2019	4	
20C-01	Tagore Pratap High School	2020	4	Passed
30C-01	Tagore Pratap High School	2021	4	Passed
40C-01	Tagore Pratap High School	2022	4	Passed
50C-01	Tagore Pratap High School	2023	4	Passed

Formula for merit calculation for grading system results of Grade 10 & 11: (Sum of marks in all subjects) / (Total marks in all subjects) * 100

Example: In 10C Exam, a student scored 80 marks in all subjects. The total marks in all subjects are 100. The merit score will be 80.

Formula for merit calculation for grading system results of Grade 12: (Sum of marks in all subjects) / (Total marks in all subjects) * 100

Example: In 12C Exam, a student scored 80 marks in all subjects. The total marks in all subjects are 100. The merit score will be 80.

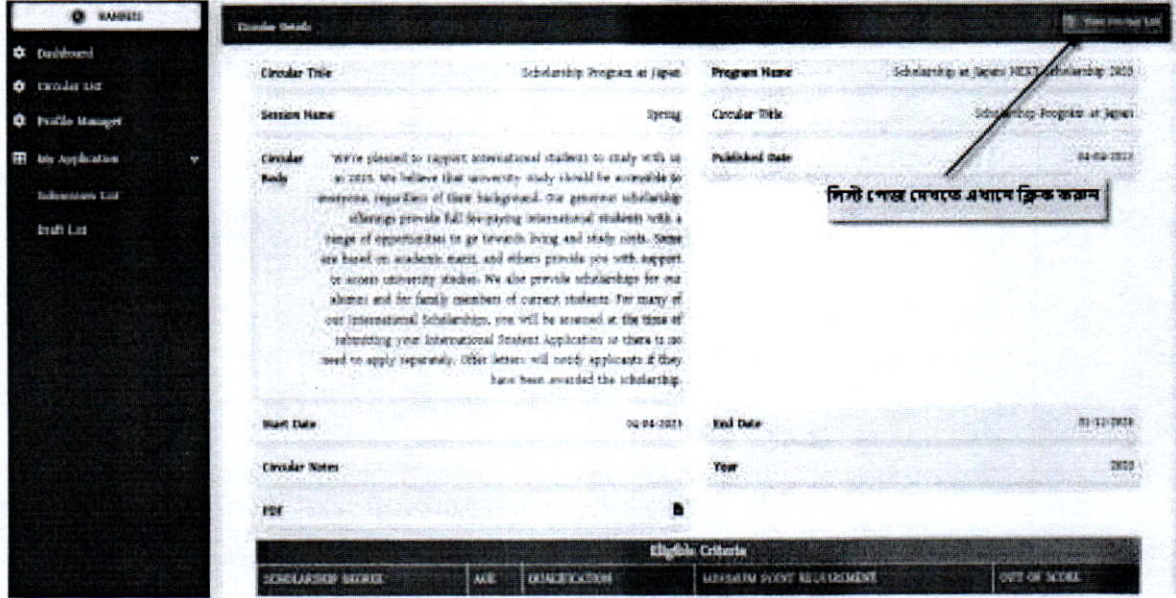
PART 2

এপ্লাই করতে এখানে ক্লিক করুন

Apply

০ আগের চিত্র থেকে ভিউ (View) বাটনে ক্লিক করুন। ভিউ বাটনে ক্লিক করার পর নিচের চিত্রের মত একটি উইন্ডো ওপেন হবে।

এখান থেকে লিস্ট পেজ এ যেতে ভিউ সার্কুলার লিস্ট বাটন এ ক্লিক করুন।



প্রোফাইল ম্যানেজার (Profile Manager)

- ০ এখানে আপনি এপ্লিকেট এর তথ্য নতুন করে ইনপুট দিতে পারবেন অথবা সকল তথ্য দেখতে পারবেন। তথ্য দেয়ার জন্য প্রত্যেকটি ক্যাটাগরির নীচে “ADDNEW” বাটন —এ ক্লিক করতে হবে। Academic Details এ একাধিক পরীক্ষার তথ্য দেয়ার জন্য একটির তথ্য দিয়ে সাবমিট করার পর পুনঃরায় “ADDNEW” বাটনে ক্লিক করতে হবে। যেমনঃ SSC তথ্য ইনপুট করার পরে HSC-এর তথ্য দেয়ার জন্য পুনঃরায় “ADDNEW” বাটনে ক্লিক করতে হবে। এভাবে আপনি আপনার সর্বশেষ অর্জিত ডিগ্রী পর্যন্ত তথ্য দিতে পারবেন।
- ০ এপ্লিকেট এর তথ্য এডিট করতে এডিট (Edit) বাটনে ক্লিক করুন।

BANRED

Dashboard
Circular List
Profile Manager
My Application
Submission List
Draft List

First Name : Ahmed
Last Name : Ahmed
Father Name : Salahuddin Ahmed
Mother Name : Minora Hagar
Birth Date : 09-04-2003

Email : ahmed@gmail.com
Gender : Male
Nationality : Bangladesh
Mobile : 0171181907
Year of Experience : 00

এডিট করতে এখানে ক্লিক করুন

Contact Details

Present Address

Division Name : Khulna
District Name : Jashore
Upazila/Thana Name : Chaugachha
Post Office Name : Chaugachha

Address : 12/3, Jafar Ali Road
Home Mobile Number : 0171181907
Emergency Contact Name : Hetal Uddin
Emergency Contact Relation : Uncle
Emergency Phone Number : 0615142014

০ আগের চিত্র থেকে এডিট বাটনে ক্লিক করার পর নিচের চিত্রের মত একটি উইন্ডো ওপেন হবে। এখান থেকে আপনার যেই তথ্য এডিট করা প্রয়োজন সেটি এডিট করতে পারবেন। প্রয়োজনীয় তথ্য পরিবর্তন করার পর আপনাকে আপডেট (Update) বাটনে ক্লিক করতে হবে সেটি সেভ করার জন্য।

০ ইউজারের তথ্য এডিট করতে না চাইলে অথবা আগের উইন্ডোতে ফিরে যেতে ক্যানসেল বাটনে ক্লিক করুন।

Edit Personal Information

First Name*
Last Name*
Father Name*
Mother Name*
Mobile*
Email*
Date of Birth*
Gender*
Year of Experience*
Address*

Cancel

আগের উইন্ডোতে ফিরে যেতে এখানে ক্লিক করুন

পরিবর্তিত তথ্য সেভ করতে এখানে ক্লিক করুন

Submit

মাই এপ্লিকেশন (My Application)

সাবমিশন লিস্ট (Submission List)

(আবেদন পিডিএফ আকারে ডাউনলোড পদ্ধতি)

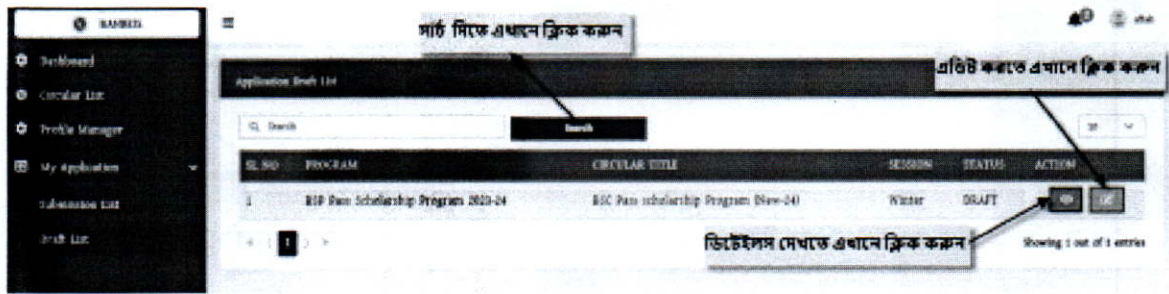
- Submission List-এ আপনি এপ্লিকেন্ট এর সাবমিট কৃত এপ্লিকেশন লিস্ট দেখতে পারবেন।
- সাবমিশন লিস্ট দিয়ে সার্চ করার জন্য প্রথমে সার্চ প্যানেলে (Search Panel) ক্লিক করুন। প্রয়োজনীয় সাবমিশন ইনফরমেশন লিখুন। এরপর সার্চ বাটনে ক্লিক করুন।
- এপ্লিকেশন এর ডিটেইলস দেখতে ভিউ (View) বাটনে ক্লিক করুন।

- ডিটেইলস পেজে গিয়ে ব্যবহারকারী অ্যাপ্লিকেশন ডাউনলোড বোতাম পাবেন এবং এর তথ্য দেখতে পাবেন। (ট্র্যাকিং নম্বরসহ)

- আবেদন প্রিন্ট করতঃ প্রিন্ট কপিসহ চাহিত সকল হার্ডকপি ডকুমেন্টস বিজ্ঞপ্তিতে প্রদত্ত ঠিকানায় জমা দিতে হবে।

ড্রাফট লিস্ট (Draft List)

- এখানে আপনি এপ্লিকেন্ট এর ড্রাফট এ সেভ করা এপ্লিকেশন এর লিস্ট দেখতে পারবেন।
- ড্রাফট লিস্ট দিয়ে সার্চ করার জন্য প্রথমে সার্চ প্যানেলে (Search Panel) ক্লিক করুন। প্রয়োজনীয় ড্রাফট ইনফরমেশন লিখুন। এরপর সার্চ বাটনে ক্লিক করুন।
- এপ্লিকেশন এর ডিটেইলস দেখতে ভিউ (View) বাটনে ক্লিক করুন এবং এপ্লিকেশন এর তথ্য এডিট করতে এডিট (Edit) বাটনে ক্লিক করুন।
- এডিট (Edit) বাটনে ক্লিক করলে এপ্লিকেন্টকে (Online Application Form) ফর্ম ইন্টারফেসে নিয়ে যাবে।
- ড্রাফট বাটনে ক্লিক করলে পরবর্তীতে এডিট করে পুনরাবস্থা এপ্লাই করা যাবে।



Online ফর্ম পূরণ সম্পর্কিত কোন সমস্যার জন্য ই-মেইল:
scholar.banbeis@gmail.com

জরুরী সমাধানের জন্য এই নম্বরে যোগাযোগ করুন -

১. ০১৭৩৪৫৯০১৮৬

২. ০১৮৩৮১৯৬১১০

Government of the People's Republic of Bangladesh
Secondary & Higher Education Division
Ministry of Education

Primary Information Form for 'Japanese Studies Course'

01. Applicant's name:
02. Father's Name:
03. Mother's Name:
04. Gender:
05. Date of Birth & Age:
06. National ID (attach photocopy, if any):
07. Passport Number (attach photocopy of the relevant pages, if any):
08. Police Clearance Certificate: Yes/No (if Yes, attach copy)
09. Nationality :
10. Permanent Address:
11. Contact Address:
12. E-mail:
13. Contact Number:
14. Proposed Subject/ Field of Interest:
15. A Certificate Studied Japanese Studies for a total period of one year : Yes/No (if Yes, attach copy)
16. Language Proficiency (Submit certificate, if any):

IELTS/ TOEFL/ Others	Score

17. Particulars of Examinations Passed (Submit photocopies of certificates & marks sheets):

Name of Examination	Institution & Year of Passing	Secured Grade/ Class/ Division	% of the obtained marks

If applicable, submission of the following for Masters & PhD Program is a must.

18. Present Working Place (Attach certified copy of the concerned authority):
19. Please attach one passport size recent photo

(N.B. Submit a list of the documents while submitting your application to the ministry as advised in the notice).



Ambassador of Japan

No. C20/GL/23

26 December 2023

Suleman Khan
Secretary of Secondary and Higher Education Division
Ministry of Education
Government of the People's Republic of Bangladesh

Dear Mr. Suleman Khan,

It is my honour to inform you that, the Ministry of Education, Culture, Sports, Science and Technology (MEXT), Government of Japan plans to offer scholarship for Bangladeshi nationals who wish to enroll in Japanese universities for "Teacher Training" and "Japanese Studies" courses between October 2024 to March 2026. Please find enclosed a copy of the Note Verbale No.608/FO/23, addressed to the Ministry of Foreign Affairs of the People's Republic of Bangladesh.

I would appreciate it if you could recommend maximum of seven (7) qualified candidates for school teacher training and another maximum of seven (7) undergraduate students for the Japanese studies, in accordance with the enclosed Guidelines to the Embassy by 25 January 2024.

I would avail myself of this opportunity to express our appreciation for your continued cooperation in the area of higher education.

Sincerely yours,

IWAMA Kiminori
Ambassador of Japan to Bangladesh

Encl:

- 1/ Copy of Note Verbale
- 2/ Guidelines



*Embassy of Japan
Dhaka*

No.608 /FO/23

26 December 2023

Note Verbale

The Embassy of Japan presents its compliments to the Ministry of Foreign Affairs of the People's Republic of Bangladesh, and has the honour to inform the latter that the Ministry of Education, Culture, Sports, Science and Technology (MEXT), Government of Japan, plans to offer scholarship for Bangladesh nationals who wish to enroll in Japanese Universities between October 2024 to March 2026 with the Embassy's recommendation as:

1. School Teachers Training, and
2. Undergraduate Students who major in Japanese Studies

Application Guidelines are enclosed herewith for detailed information on the Scholarship.

The Embassy has further the honour to request the Ministry to convey Embassy's request to the Ministry of Education to recommend maximum of seven (7) qualified candidates for school teachers and another seven (7) undergraduate students for the Japanese language course to the Embassy by 25 January 2024, in accordance with a uniform policy based on the guideline attached hereto. The Embassy will conduct a written exam and then an interview to the selected candidates suitable for the recommendation. Please be advised that the English proficiency and willingness to learn Japanese are essential for school teachers, whereas a high level of achievement in Japanese language study is necessary for Japanese studies students in the selection process.

The Embassy avails itself of this opportunity to renew to the Ministry of Foreign Affairs the assurances of its highest consideration.

✓ Encl: As above.

The Ministry of Foreign Affairs
Government of the People's Republic of Bangladesh
Dhaka

✓ CC:
Secretary, Ministry of Education
Government of the People's Republic of Bangladesh, Dhaka



APPLICATION GUIDELINES
JAPANESE GOVERNMENT (MEXT) SCHOLARSHIP FOR 2024
(JAPANESE STUDIES STUDENTS)

The Ministry of Education, Culture, Sports, Science and Technology (MEXT) of Japan offers scholarships to international students who wish to study for a period of one year at designated Japanese universities as Japanese Studies Students in order to deepen their understanding of the Japanese language, Japanese affairs and Japanese culture under the Japanese Government (MEXT) Scholarship Program as follows.

1. QUALIFICATIONS AND CONDITIONS

MEXT accepts applications from international students for study in Japan who satisfy the following qualifications and conditions. Its aim is to foster human resources who will become bridges of friendship between the grantee's country and Japan through study in Japan and who will contribute to the development of both countries and the wider world.

(1) Nationality: Applicants must have the nationality of a country that has diplomatic relations with Japan. An applicant who has Japanese nationality at the time of application is not eligible. However, persons with dual nationality who hold Japanese nationality and whose place of residence at the time of application is outside of Japan are eligible to apply as long as they choose the nationality of the other country and renounce their Japanese nationality by the date of their arrival in Japan (the acquisition of student status). The First Screening must be conducted at the Japanese diplomatic mission in the country of which the applicant chooses the nationality.

(2) Age: In principle, applicants must be born between April 2, 1994 and April 1, 2006. Exceptions are limited to cases in which MEXT deems that the applicant could not apply within the eligible age limit due to the situation or circumstances of the applicant's country (military service obligation, loss of educational opportunities due to disturbances of war, etc.). Personal circumstances (financial situation, family circumstances, state of health, circumstances related to applicant's university or place of employment, etc.) will not be considered for exceptions.

(3) Academic Background: Applicants must satisfy the following three conditions:

- ① Applicants, in principle, must be undergraduates at foreign (non-Japanese) universities at the time of arriving in and leaving Japan;
- ② Those who are majoring in fields related to the Japanese language and/or Japanese culture. Therefore, those who are majoring in fields of study other than Japanese language and culture and pursuing complementary studies on Japan (such as engineering, economics, agricultural science, architecture, and art) are ineligible;
- ③ Those who have studied the Japanese Studies at a university for a total period of one year or more as of September 1, 2024. Those who have studied Japanese Studies at another university should submit documents (transcript of grades at another university, etc.) which can verify that the applicant has studied Japanese Studies for a total period of one year or more at the attended universities including current university.

(4) Japanese Language Ability: Applicants must have Japanese language ability sufficient for receiving education at a Japanese university in Japan.

- (5) **Health:** Applicants must submit a health certificate in the prescribed format signed by a physician attesting that the applicant has no physical or mental conditions hindering the applicant's study in Japan.
- (6) **Arrival in Japan:** In principle, applicants must be able to arrive in Japan by the designated period (usually September or October) between the day two weeks before the course starts and the starting date of the course. If the applicant cannot arrive in Japan during the specified period for personal reasons, travel expenses to Japan will not be paid. Excluding cases in which MEXT deems as unavoidable circumstances, the applicant must withdraw from this scholarship program if the applicant cannot arrive in Japan by the end of the specified period above which decided by MEXT or the accepting university.
- (7) **Visa Requirement:** An applicant shall, in principle, newly obtain a "Student" visa at the Japanese diplomatic mission located in the applicant's country of nationality, and enter Japan with the newly obtained status of residence "Student." Accordingly, even if the applicant already has other status of residence ("Permanent resident," "Long-term resident," etc.), the applicant must newly obtain a "Student" visa and re-enter Japan. The applicant should be aware that the original status of residence of "Permanent resident" or "Long-term resident" might not be necessarily granted after the expiration of the status as a MEXT Scholarship student. In case the grantee comes to Japan without newly obtaining the "Student" visa, the payment of the scholarship will be suspended. Moreover, as the Japanese Government requires pre-arrival tuberculosis screening for some countries, applicants obtaining a visa shall follow guidance at the Japanese diplomatic mission located in the applicant's country of nationality .
- (8) **Non-Eligibility:** Those who meet any one of the following conditions are ineligible. If identified ineligible after being selected as a scholarship student, he/she must withdraw from the scholarship:
- ① Those who are military personnel or military civilian employees;
 - ② Those who cannot arrive in Japan by the last date of the period specified by MEXT or the accepting university;
 - ③ Those who are previous grantees of Japanese Government (MEXT) Scholarship in the past (including those who have withdrawn from the scholarship program after the arrival in Japan). It does not apply to those receiving the Monbukagakusho Honors Scholarship for Privately-Financed International Students in the past;
 - ④ Those who are currently also applying for another program for which scholarship payments will begin in fiscal year 2024 through a Japanese Government (MEXT) scholarship scheme including University Recommended Japanese Government (MEXT) Scholarship for Japanese Studies Students;
 - ⑤ Those who are already enrolled in a Japanese university or other institution with a residence status of "Student," or who are going to be enrolled, or plan to enroll, in a Japanese university or other institution as a privately-financed international student from the time of application to the MEXT scholarship program in the applicant's country until the commencement of the period for payment of the MEXT scholarship. However, this stipulation does not apply to privately-financed international students who, even though they are enrolled, or are planning to enroll, in a Japanese university or other institution, verifiably complete their studies and return to their home country before the start of the scholarship payment period and then newly acquire the "Student" residence status to come to Japan;
 - ⑥ Those who are planning to receive scholarship money from an organization other than MEXT (including a government organization of the applicant's country) on top of the scholarship money provide by MEXT after the start of the scholarship payment period;
 - ⑦ Holders of dual nationality at the time of application who will not be able to verify that they have given up Japanese nationality by the time of their arrival in Japan (the acquisition of student status);
 - ⑧ Those who are found to have attempted or actually committed any kinds of cheating prohibited by the

examiner during the written examination of the First Screening.

⑨ Those who change their status of residence of “Student” to any other status after their arrival in Japan.

(9) Return and Continue to Study after the End of the Scholarship Period: Applicants must assure that they return to their home country by the end of the final month of the scholarship period and continue to study Japanese language and culture at the undergraduate program of the institution in which applicants were enrolled at the time of the arrival in Japan. However, if the grantees can keep taking the course of their institution with staying in Japan, for example, by participating in Double-Degree program or Joint-Degree program with their institution’s partner universities in Japan, they don’t necessarily have to return to their home country.

If a grantee does not satisfy these conditions, he/she may be ordered to return the entire amount of the scholarship paid during the scholarship period. Those who are uncertain about satisfying conditions mentioned above should not apply for this program.

(10) Others: MEXT Scholarship will be granted those who are willing to contribute to mutual understanding between Japan and their home country by participating in activities at schools and communities during their study in Japan while contributing to the internationalization of Japan. They shall also make efforts to promote relations between the home country and Japan by maintaining close relations with the university attended after graduation, cooperating with the conducting of surveys and questionnaires, and cooperating with relevant projects and events conducted by Japanese diplomatic missions after they return to their home countries.

2. PLACEMENT AND STUDY IN JAPANESE LANGUAGE AND CULTURE AT UNIVERSITIES

(1) The study/training is implemented only in the university study courses listed in the “*Course Guide of Japanese Studies Program*.” This *Course Guide* is available from the MEXT’s website.

(2) MEXT, in consultation with the universities concerned, will decide on the university in which each grantee shall be enrolled by taking into consideration his/her Japanese language ability, the result of written examination and specialized courses he/she wishes to take (the university may make direct inquiries to the applicant during the screening process). Objections regarding university placement will not be accepted. **If the accepting university has yet to be determined by the specified period of time (by August 15, 2024), the applicant will be rejected.**

(3) The study at universities will be conducted in Japanese.

(4) Specialized Japanese language and Japanese culture study will be divided into the following two courses, depending on the objective of the study:

(a) A course intended mainly to study about Japan and Japanese culture

(b) A course intended mainly to improve Japanese language proficiency

The specific course contents vary with each university, but the grantees will take special lectures on Japan, Japanese culture, and Japanese language and specialized practical study. They might also take classes in the departments related to his/her individual major.

(5) A grantee who has completed a specified course at the accepting university will be given a certificate from the university. Please be aware that the purpose of this scholarship program is not to obtain an academic degree. The grantee, therefore, shall return to the home country by the end of the final month of the scholarship period after the completion of the course and resume his/her study in Japanese language and culture at the undergraduate program of their institution which applicants had been a current student at the time of the arrival in Japan.

However, if the grantees can keep taking the course of their institution with staying in Japan, for example, by participating in Double-Degree program or Joint-Degree program with their institution's partner universities in Japan and obtain an appropriate residence status, they don't necessarily have to return to their home country. **If a grantee does not satisfy these conditions, he/she may be ordered to return the entire amount of the scholarship paid during the scholarship period.**

3. PERIOD OF SCHOLARSHIP

The scholarship period is the necessary period for the completion of the accepting university's study course, which should be within one year from October 2024 (or the starting month of the course). If the term start date (enrolment start date) is on September 1, 2024, the scholarship period will start in September 2024. However, if the term start date (enrolment start date) is on or after September 2, 2024, the scholarship period will start in October 2024. Extension of the scholarship period is not permitted.

4. SCHOLARSHIP BENEFITS

(1) **Allowance:** After arrival in Japan, 117,000 yen per month will be paid. A supplemental regional allowance of 2,000 or 3,000 yen per month will be added to the monthly scholarship amount for the grantees studying or conducting research in specially designated regions. Due to the situation of the Japanese Government's budget, the amount of payment may be subject to change each fiscal year. If a grantee is absent from the university for an extended period, the scholarship shall be suspended for that period.

(2) **Education Fees:** Fees for the entrance examination, matriculation and tuition at universities will be paid by MEXT.

(3) Travel Expenses

① **Transportation to Japan:** For grantees arriving in Japan during the fixed period stipulated in 1. (6) "Arrival in Japan," MEXT stipulates the travel schedule and route, and provides an economy-class airline ticket for the flight from the international airport closest to the grantee's residence (in principle, the country of nationality) to an international airport in Japan used on the normal route to the accepting university. The travel schedule change or route change is not allowed after provision of airline ticket. The grantee shall bear at his/her own expense all costs related to domestic travel from the grantee's residence to the nearest international airport, airport taxes, airport usage fees, special taxes necessary for travel, travel expenses within Japan (including airline transit costs), travel insurance expenses, carry-on luggage or unaccompanied baggage expenses, etc. The grantee shall also bear at his/her own expense travel and lodging costs incurred in a third country (a) if the grantee must travel to a third country before coming to Japan for visa purposes because there are no Japanese diplomatic missions in his/her country or because Japanese diplomatic missions in his/her country are temporally closed, or (b) if there are no direct flights from the grantee's country of nationality to Japan. In such cases, MEXT will provide an economy-class airline ticket from the grantee's country of nationality to the said third country, and from the third country to an international airport in Japan used on the normal route to the accepting university. In principle, the address given in the space for "Current address" on the application form shall be recognized as the "residence," (if the grantee plans to move within his/her country of nationality after application, the address given in the space for "Your address before departure for Japan" on the application form shall be recognized as the "residence"). and the airline ticket will be arranged for a flight from the international airport nearest to that address. Except for cases when the grantee must travel to a third country to obtain a visa, MEXT will not provide an airline ticket for cases of travel to Japan from a country other than the grantee's country of nationality due to the grantee's personal circumstances. Moreover, if, due to the grantee's personal circumstances, the grantee comes to Japan

outside of the fixed period stipulated in 1. (6) "Arrival in Japan" above, the travel expenses will not be provided.

- ② **Transportation from Japan:** Based on the application by the grantee, MEXT will provide an airline ticket to grantees who shall complete the study course at the accepting university and return to the home country by the end of the final month of the scholarship period (See "3. PERIOD OF SCHOLARSHIP") designated by MEXT. MEXT, in principle, shall provide an economy-class airline ticket from an international airport in Japan used for the normal route to and from the accepting university to the international airport (in principle, in the country of nationality) nearest to the returning grantee's residence. The travel schedule change or route change is not allowed after provision of airline ticket. The grantee shall bear at his/her own expense all costs related to travel from the grantee's residence in Japan to the nearest international airport, airport taxes, airport usage fees, special taxes necessary for travel, travel expenses within the country of nationality (including airline transit costs), travel insurance expenses, carry-on luggage or unaccompanied baggage expenses, etc. If a grantee returns to the home country before the end of the scholarship period due to personal circumstances, or reasons stated in "5. SUSPENSION OF PAYMENT OF SCHOLARSHIP", MEXT will not pay for the returning travel expenses.

If a grantee will also not return to his/her home country by the end of the final month of the scholarship period or will not resume his/her studies at the undergraduate program of the home institution in which he/she was enrolled at the time of the arrival in Japan, MEXT will not pay for the returning travel expenses. If the grantees can keep taking the course of their institution with staying in Japan, for example, by participating in Double-Degree program or Joint-Degree program with their institution's partner universities in Japan and obtain an appropriate residence status, they don't necessarily have to return to their home country, so that MEXT will not pay for the returning travel expenses.

5. SUSPENSION OF PAYMENT OF SCHOLARSHIP

Payment of the scholarship will be cancelled for the reasons given below. Should any of the following reasons apply, the grantee may be ordered to return a part of, or all of, the scholarship paid up to that time. Payment of the scholarship may also be stopped during the period up to the decision on the disposition of the matter:

- ① A grantee is determined to have made a false statement on his/her application;
- ② A grantee violates any article of his/her pledge to the Minister of Education, Culture, Sports, Science and Technology;
- ③ A grantee violates any Japanese laws and is sentenced to imprisonment for an indefinite period or for a period of exceeding 1 year;
- ④ A grantee is suspended from his/her university or receives other punishment, or is removed from enrollment; as a disciplinary action in accordance with school regulations of the accepting university;
- ⑤ It has been determined that it will be impossible for a grantee to complete the study course within the standard time period because of poor academic grades or suspension or absence from the university;
- ⑥ A grantee came to Japan without a newly obtained "Student" visa, or changed his/her status of residence of "Student" to any other status;
- ⑦ A grantee has received another scholarship (excluding those specified for research expenditures);
- ⑧ A grantee does not return to his/her home country by the end of the final month of the scholarship period and does not continue to study Japanese language and culture at the undergraduate program of his/her institution in which he/she was enrolled at the time of the arrival in Japan (excluding the case when the grantees can keep taking the course of their institution with staying in Japan, for example, by participating in Double-Degree program or Joint-Degree program with their institution's partner universities in Japan and obtain an appropriate residence status).

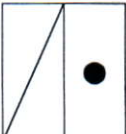
6. SELECTION

- (1) The Japanese diplomatic missions will conduct the First Screening of applicants by means of examination of submitted application documents, a written examination (subject: Japanese) and interviews.
- (2) The date and time of the notification of the results of the First Screening will be specified separately by the Japanese diplomatic mission in the applicant's country; the reasons for the results of the screening will not be disclosed. Those who pass the First Screening will not necessarily be selected as the MEXT Scholarship grantees.
- (3) Applicants who have passed the First Screening will be recommended to MEXT. MEXT will conduct the Second Screening of applicants who have been recommended by the Japanese diplomatic mission, and will select the successful applicants of the Second Screening.
- (4) The results of the final selection will be notified on a date separately designated by the Japanese diplomatic mission in the applicant's country. The name of accepting university will also be notified to the scholarship grantees. Any objections to the decision on the university placement will not be accepted. If the accepting university has yet to be determined by the specified period of time (by August 15, 2024), the applicant will be rejected.

7. APPLICATION DOCUMENTS

Applicants must submit the following documents to the Japanese diplomatic mission in the applicant's country by the designated deadline. The submitted documents will not be returned.

No.	Documents	1 Original	1 Copy	Remarks
①	Application Form	<input type="radio"/>	<input checked="" type="checkbox"/>	Use the FY2024 Application Form. (See Note 4.)
②	Placement Preference Application Form	<input type="radio"/>	<input checked="" type="checkbox"/>	Use the FY2024 Preference Form. (See Note 5.)
③	Certified academic transcript from the university the applicant is currently attending	<input type="radio"/>	<input checked="" type="checkbox"/>	For all academic years up to the current year of enrollment. (See Note 6.)
④	Document(s) verifying that the applicant has studied the Japanese language and culture for at least one year.	<input checked="" type="radio"/>	<input checked="" type="checkbox"/>	Only necessary for those who cannot verify with the document ③ that they studied Japanese language and culture for a total of at least one year at the university he/she is currently attending. Indicate the relevant Japanese language and culture courses on the transcript(s) you submit.
⑤	Certificate of enrollment	<input type="radio"/>	<input checked="" type="checkbox"/>	(See Note 7.)
⑥	Recommendation letter from the head of or academic advisor at the university the applicant is currently attending	<input type="radio"/>	<input checked="" type="checkbox"/>	Free format. A sample format is available. (See Note 7.)
⑦	Medical certificate	<input type="radio"/>	<input checked="" type="checkbox"/>	Use the FY2024 certificate form. (See Note 8.)

⑧	Certificate of Japanese language ability		Only in case the applicant can submit a proof document concerning Japanese-language ability. (See Note 9.)
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- (Note 1) Documents indicated by the white circle (○) must be submitted by all the applicants. Documents indicated by the black circle (●) should be submitted only if applicable.
- (Note 2) These documents must be written in Japanese or English, or translation in either of these languages should be attached.
- (Note 3) Write the document number, from ① to ⑧ (refer to the numbers in the table above) in the upper right-hand corner of the first page for all the documents.
- (Note 4) The applicant's photograph to be attached to the Application Form should be of clear quality, taken within six months of submission, and printed on paper specially for photographs. The photograph should be 4.5 x 3.5 cm., upper-body, full-faced, no hats. Please write applicant's name and nationality on the back of the photograph. The photograph data can be pasted to the Application Form and printed out.
- (Note 5) Select preferred universities at most from the "*Course Guide of Japanese Studies Program*" (available from the MEXT's website) and fill out the Placement Preference Application Form with the selected university names and course code in order of preference.
- (Note 6) Mark subjects related to Japanese language and Japanese culture. Those who have studied the Japanese language and culture for a total of less than one year are not eligible to apply.
- (Note 7) Since this program requires that the grantee returns to the home country and continue studies at the university he/she is enrolled in after the completion of the program (excluding the cases mentioned in 1 (9)), the applicant needs to discuss his/her study plan after returning to his/her home country with the president or his/her academic advisor at the university from the application stage.
- (Note 8) If the applicant's health condition changes (including any serious changes relating to his/her life plan) after he/she has submitted his/her health certificate, the applicant need to promptly share such information with the Japanese diplomatic mission since it concerns the acceptance system of the accepting university and Japanese medical institution.
- (Note 9) Only if you have a completed certificate document of Japanese-language ability that shows your name and level/score, enter necessary information in "19. Japanese language qualifications" of the Application Form and submit a copy of the certificate. If printing out the certificate from the Internet, print out and submit a page showing the applicant's name and the details of the relevant qualification (level, score, etc.). The date of issue of the certificate should be no earlier than two years from the date of application to the Japanese diplomatic mission.

8. UNAVOIDABLE CIRCUMSTANCES

In the event of unavoidable or unforeseen circumstances, Japanese Government reserves the right to change or cancel the arrival date, scholarship, and contents of the application guidelines here within, at any time before or after notification of the results of the final selection.

Unavoidable Circumstances are defined as events whose effects could not reasonably be prevented or controlled by MEXT or Ministry of Foreign Affairs (including Embassies and Consulate-Generals of Japan) including but not limited to acts of God, acts of government (including local government, hereafter referred to as government), acts of government authorities (including limitations on travel or immigration enacted by the Japanese Government or other foreign countries' government due to the event of infectious disease), compliance with law, regulations or orders, fire, flooding and torrential rain, earthquakes, acts of war (regardless of a declaration of war), revolt,

revolution or rebellion, strike, or lockout.

9. NOTES

- (1) The grantees need to learn, before departing for Japan, the Japanese language and to acquire information about Japanese weather, climate, customs, university education, and conditions of the university to attend in Japan, as well as about the difference between the Japanese legal system and that of his/her home country.
- (2) As the first installment of the scholarship payment will not be made from one month to one and a half months after the grantee's arrival in Japan, the grantee is recommended to bring at least approximately US\$2,000 with him/her to Japan to cover immediate living expenses and other necessary expenses.
- (3) The scholarship payments will be transferred to the bank account of Japan Post Bank (JP BANK) opened by each grantee after the arrival in Japan. We will not transfer the scholarship payments to other account.
- (4) Grantees who have tested positive for infectious diseases including tuberculosis following a medical exam must be treated before arrival in Japan. Grantee's arrival in Japan will not be approved if he/she is not fully recovered by the time of arrival.
- (5) Grantees must enroll in National Health Insurance (Kokumin Kenko Hoken) upon arrival in Japan.
- (6) It is suggested that grantees acquire a "My Number Card" upon arrival in Japan.
- (7) Accommodations:
 - ① Residence halls for international students provided by universities: Some universities have residence halls for international students. The grantees enrolled at such universities may reside at these residence halls under certain conditions. However, due to the limited number of rooms, some of these facilities may be unavailable. Expenses relating to accommodations will be borne by the grantee. Some universities might ask the grantees to pay expenses relating to accommodations in advance of arriving in Japan, please therefore check on the course guide regarding the advanced payment of accommodation expenses.
 - ② Private boarding houses or apartments: Those who are unable to find accommodation in the aforementioned facilities may live in regular dormitories of the university or in private boarding houses/apartments with his/her expenses.
- (8) Please directly ask the attending university in his/her home country whether the earned credits at the study course in Japan can be recognized as credits in his/her home country or not.
- (9) Information regarding the MEXT Scholarship Students (name, gender, date of birth, nationality, accepting university/graduate school/undergraduate school, field of specialty, period of enrollment, career path after completion of scholarship, contact information [address, telephone number, e-mail address]) may be shared with other relevant government organizations for the purpose of utilization for international students programs implemented by the Japanese Government (support during period of study in Japan, follow-up survey, improvement of the international student system).

Information regarding MEXT Scholarship Students (excluding date of birth and contact information) may be included in publicity materials prepared by the Japanese Government for promoting the acceptance of

international students in Japan, particularly in order to introduce former MEXT Scholarship Students who are playing active roles in countries around the world.

These matters are included in the Pledge stipulating rules and regulations which MEXT Scholarship Students must comply with and submit when they have been granted the Scholarship.

Those who consent to this treatment will be admitted as MEXT Scholarship Student.

- (10) If an applicant is judged not to meet the conditions for landing in Japan, he/she may be rejected.
- (11) The English texts attached to the Application Guidelines and the Application Form are for complementary use only. English expressions do not change the Japanese content.
- (12) If there are any questions about the content of the written text in the Application Guidelines or any other matters, applicants/grantees should inquire the Japanese diplomatic mission in the applicant's country and follow their instructions.
- (13) In addition to the regulations stipulated in the Application Guidelines, those that are necessary to implement the Japanese Government Scholarship programs shall be determined by the Japanese Government.