

(Substituted by same memo number and date)  
Government of the People's Republic of Bangladesh  
Ministry of Education  
Secondary and Higher Education Division  
Scholarship and Engineering Section  
Bangladesh Secretariat, Dhaka.  
[www.shed.gov.bd](http://www.shed.gov.bd)

No. 37.00.0000.080.08.002.22 -222

Date : 15.09.2022

**Office Order**

The undersigned is pleased to convey sanction of the Government in favor of the following members of the delegation travelling to Netherlands to visit various Dutch Universities and Institutions for 5 (five) days from 19 September 2022 to 23 September 2022 or nearest possible date excluding travel time as mentioned below:

(1)	Mr. Md. Abu Bakr Siddique Secretary Secondary and Higher Education Division Ministry of Education	Team Leader
(2)	Professor Dr. Mohammad Sazzad Hossain Member University Grants Commission of Bangladesh	Member
(3)	Professor Dr. S. M. Kabir Member Bangladesh Accreditation Council	Member
(4)	Commodore A K M Maruf Hassan, (S), NUP, BCGMS, psc, BN Treasurer Bangabandhu Sheikh Mujibur Rahman Maritime University, Bangladesh.	Member
(5)	Commodore Sheikh Firoz Ahmed, (H), NGP, psc, BN Registrar, Bangabandhu Sheikh Mujibur Rahman Maritime University, Bangladesh.	Member
(6)	Mr. S. M. Mustafizur Rahman Assistant Professor Department of Oceanography and Hydrography, Bangabandhu Sheikh Mujibur Rahman Maritime University, Bangladesh.	Member
(7)	Mr. Wahidul Sheikh Assistant Professor Department of Management Bangabandhu Sheikh Mujibur Rahman Maritime University, Bangladesh.	Member

Ms. Firoja Khatun (Passport no: D00011540) wife of Mr. Md. Abu Bakr Siddique, Secretary, Secondary and Higher Education Division, Ministry of Education will be accompanied by the Secretary during the visit.

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2. The terms and conditions of the above-said visit are as follows:

- a) All expenses of the delegation related to the travel will be borne by Netherlands from the OKP BGD 103879 Project Fund. This university as well as the government of Bangladesh has no financial involvement;
- b) Members of the delegation will draw the pay and allowances in Bangladeshi currency;
- c) The Period of this visit including travel and transit shall be treated as on duty;
- d) Members of the delegation may not stay abroad beyond the approved leave;
- e) University authorities will send a report on the trip to the esteemed Ministry;
- f) Mr. Md. Abu Bakr Siddique, Secretary, Secondary and Higher Education Division, Ministry of Education will bear all expenses associated with the visit of his wife along with him.

3. This order is issued with the approval of the competent authority.



20.09.2022

(Mst. Rokhsana Begum)

Deputy Secretary

Phone : + 88 02223390672

E-mail: ds\_stp@moedu.gov.bd

Copies for kind information and necessary action (not in accordance with seniority):

01. Foreign Secretary (Senior Secretary), Ministry of Foreign Affairs, Segunbagicha, Dhaka.
02. Secretary, Secondary and Higher Education Division, Ministry of Education
03. Director General, Immigration and Passport, Agargaon, Dhaka.
04. Director, Hazrat Shahjalal International Airport, Dhaka.
05. Senior Systems Analyst, Secondary & Higher Education Division, Ministry of Education.
06. Registrar, Bangabandhu Sheikh Mujibur Rahman Maritime University, Bangladesh.
07. Professor Dr. Mohammad Sazzad Hossain, Member, University Grants Commission of Bangladesh.
08. Professor Dr. S. M. Kabir, Member, Bangladesh Accreditation Council.
09. Commodore A K M Maruf Hassan, (S), NUP, BCGMS, psc, BN, Treasurer Bangabandhu Sheikh Mujibur Rahman Maritime University, Bangladesh.

10. Commodore Sheikh Firoz Ahmed, (H), NGP, psc, BNRegistrar, Bangabandhu Sheikh Mujibur Rahman Maritime University, Bangladesh.
11. Mr. S. M. Mustafizur Rahman, Assistant Professor, Department of Oceanography and Hydrography, Bangabandhu Sheikh Mujibur Rahman Maritime University, Bangladesh.
12. Mr. Wahidul Sheikh, Assistant Professor, Department of Management Bangabandhu Sheikh Mujibur Rahman Maritime University, Bangladesh.
13. P.O to Additional Secretary (University), Secondary & Higher Education Division, Ministry of Education, Dhaka.