

Government of the People's Republic of Bangladesh  
Ministry of Education  
Secondary and Higher Education Division  
Bangladesh Secretariat, Dhaka.  
Government College-4 (www.shed.gov.bd)



Number:  
37.00.0000.069.08.019.18.1195

Date: 11/12/2022

**Government Order**

The undersigned is directed to inform that the authority is pleased to grant Ex-Bangladesh leave to the officers mentioned in the table below under the following terms & conditions:

Serial No.	Name, Designation & Present Address	Name of the Country	Purpose & Duration	Types of Leave
01	Dr. Md. Abul Kalam (4570) Associate Professor (Islamic History & Culture) Phulbari Government College, Dinajpur.	Saudi Arabia	For the purpose of performing the holy Umrah for 15 (Fifteen) days from 17.12.2022 to 31.12.2022.	Vacation period leave.
02	Homaira Yasmeen (690) Professor (History) OSD at the Directorate of Secondary and Higher Education, Dhaka. Insitu: Government Titumir College, Dhaka.	Saudi Arabia	For the purpose of performing the holy Umrah earned leave on half average pay for 02 (Two) days 13.12.2022 to 14.12.2022 & vacation period leave 17 (Seventeen) days from 15.12.2022 to 31.12.2022 which all equal to 19 (Nineteen) days.	Earned leave on half average pay & Vacation period leave.

**Terms and Conditions:**

- The Officers will not be allowed to stay abroad more than the approved period;
- The Officers will inform the authority after their return;

- c. The Officers will draw their pay and allowances in local currency. No part of it should be drawn in foreign currency;
- d. All related expenses of the travel will be borne by themselves and
- e. Travelling expenses will have to be shown in the income tax return.

02. This order has been issued with the approval of the competent authority.

By order of President,



11-12-2022

Mst. Rokeya Pervin  
Deputy Secretary (Add.  
Duty)

Number:

Date: 11/12/2022

37.00.0000.069.08.019.18.1195/1(13)

Copy for Kind Information and Necessary Action:

- 1) Senior Secretary, Ministry of Foreign Affairs
- 2) Director General, Department of Immigration & Passports (DIP)
- 3) Director General, Directorate of Secondary and Higher Education(DSHE)
- 4) Principal.....
- 5) PS to Minister, Ministry of Education, Bangladesh Secretariat, Dhaka
- 6) PS to Secretary, Secondary and Higher Education Division, Ministry of Education
- 7) Chief Accounts Officer, Ministry of Education, 45 Purana Paltan, Dhaka
- 8) Senior Systems Analyst, ICT Branch, SHED, Ministry of Education
- 9) Mr./Mrs.....
- 10) Immigration Officer, Departure Department.....
- 11) Public Relations Officer, Ministry of Education, Bangladesh Secretariat, Dhaka
- 12) PO to Add. Secretary (College), SHED, Ministry of Education
- 13) District/Upazila Accounts Officer.....