



Government of the People's Republic of Bangladesh
Ministry of Education
Secondary and Higher Education Division
Bangladesh Secretariat, Dhaka.
Government College-4 (www.shed.gov.bd)



Number:
37.00.0000.069.08.019.18.923

Date: 26/9/2022

Government Order

Shameem Ara (903), Professor (Philosophy), OSD at the Directorate of Secondary and Higher Education(DSHE), Dhaka; Attachment: Government Shaheed Suhrawardy College, Dhaka has been granted earned leave on half average pay for 03 (Three) days from 28.09.2022 to 30.09.2022 & vacation period leave for 10 (Ten) days from 01.10.2022 to 10.10.2022 which all equal to 13 (Thirteen) days for the purpose of performing the holy Umrah in Saudi Arabia. This leave is granted under the following terms and conditions:

Terms and Conditions:

- The Officer will not be allowed to stay abroad more than the approved period;
- The Officer will inform the authority after her return;
- The Officer will draw her pay and allowances in local currency. No part of it should be drawn in foreign currency;
- All related expenses of the travel will be borne by herself and
- Travelling expenses will have to be shown in the income tax return.

2. This order has been issued with the approval of the competent authority.

By order of President,

26-09-2022

Mohammed Abu Naser Beg
Deputy Secretary

Number:

Date: 26/9/2022

37.00.0000.069.08.019.18.923/1(12)

Copy for Kind Information and Necessary Action:

- 1) Senior Secretary, Ministry of Foreign Affairs
- 2) Director General, Department of Immigration & Passports (DIP)
- 3) Director General, Directorate of Secondary and Higher Education(DSHE)
- 4) Principal.....
- 5) PS to Minister, Ministry of Education, Bangladesh Secretariat, Dhaka
- 6) PS to Secretary, Secondary and Higher Education Division, Ministry of Education
- 7) Chief Accounts Officer, Ministry of Education, 45 Purana Paltan, Dhaka
- 8) Shameem Ara (903), Professor (Philosophy), OSD at the Directorate of Secondary and Higher Education(DSHE), Dhaka; Attachment:
Government Shaheed Suhrawardy College, Dhaka
- 9) Public Relations Officer, Ministry of Education, Bangladesh Secretariat, Dhaka
- 10) Immigration Officer, Departure Department.....
- 11) PO to Add. Secretary (College), SHED, Ministry of Education
- 12) District/Upazila Accounts Officer.....