

গণপ্রজাতন্ত্রী বাংলাদেশ সরকার
মাধ্যমিক ও উচ্চ শিক্ষা বিভাগ
শিক্ষা মন্ত্রণালয়
সরকারি বিশ্ববিদ্যালয়-২
www.shed.gov.bd

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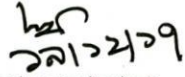
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বিজ্ঞপ্তি

বিষয় : **2018 Commonwealth Scholarships in the United Kingdom.**

যুক্তরাজ্য সরকার প্রদত্ত বৃত্তির আওতায় 2018 Commonwealth Scholarships-এর জন্য দরখাস্ত আহবান করা হচ্ছে।

- ২.০ আবেদনপত্র জমা দেয়ার ঠিকানা/ স্থান:
আইসিসি শাখা, বাংলাদেশ বিশ্ববিদ্যালয় মঞ্জুরী কমিশন, আগারগাঁও, ঢাকা।
- ৩.০ আবেদনপত্র জমাদানের শেষ তারিখ ১৮ জানুয়ারি, ২০১৮।
- ৪.০ আবেদনের সুবিধার্থে আনুষঙ্গিক কাগজপত্র এতদসঙ্গে (পৃষ্ঠা:১-২০) সংযুক্ত করা হলো।
- ৫.০ বিস্তারিত জানার জন্য বাংলাদেশ বিশ্ববিদ্যালয় মঞ্জুরী কমিশন (ইউ.জি.সি)-এর ওয়েব সাইট www.ugc.gov.bd দেখার অনুরোধ করা হলো।


(শাহনাজ সামাদ)
উপ-সচিব

ফোনঃ ৯৫৪৫০৩২

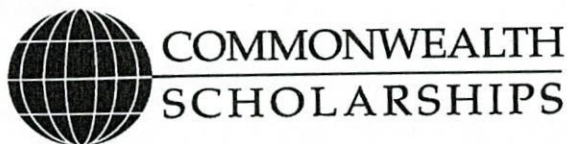
ds_stp@moedu.gov.bd

বিজ্ঞপ্তি এবং বৃত্তি সংক্রান্ত ডকুমেন্টস শিক্ষা মন্ত্রণালয়ের ওয়েবসাইটে প্রচারের জন্য এবং কলেজ ও বিশ্ববিদ্যালয়ের গ্রুপ মেইলে প্রেরণের জন্য অনুরোধ জানানো হল:

সিনিয়র সিস্টেম এনালিস্ট
আই.সি.টি সেল
শিক্ষা মন্ত্রণালয়, ঢাকা।

অনুলিপি:

১. সচিবের একান্ত সচিব, মাধ্যমিক ও উচ্চ শিক্ষা বিভাগ, শিক্ষা মন্ত্রণালয়, বাংলাদেশ সচিবালয়, ঢাকা।
২. সচিব, বাংলাদেশ বিশ্ববিদ্যালয় মঞ্জুরী কমিশন, আগারগাঁও, শেরেবাংলা নগর, ঢাকা।



**Commonwealth Scholarships
tenable in the United Kingdom -
2018**

**Guidelines for nomination: Bangladesh
2018 Commonwealth Scholarships**

The Commonwealth Scholarship Commission in the United Kingdom (CSC) is inviting nominations from **Bangladesh** for Commonwealth PhD and Master's Scholarships tenable from September/October 2018. Full details of the scholarships are contained in the 2018 terms and conditions, copies of which are enclosed as well as being available on our website (<http://cscuk.dfid.gov.uk/apply/applicants>). Please refer all prospective candidates to our website for further information.

Number and Type of Nominations

You are invited to nominate **55 candidates for consideration by the CSC**. Please ensure that your nominations are made by **22nd March 2018**. These may be in either of the following categories:

- Master's courses (one year)
- PhDs

No more than **24** nominations should be for PhD study, reflecting operational quotas for awards.

The CSC aims to identify talented individuals who have the potential to make change. We are committed to a policy of equal opportunity and non-discrimination, and encourage applications from a diverse range of candidates. For further information on the support available to candidates with a disability, please see the CSC disability support statement at <http://cscuk.dfid.gov.uk/apply/csc-disability-support-statement>. The CSC is keen to ensure an equitable distribution of awards amongst men and women. We ask you to take this particularly into account when making your nominations.

As in previous years, we are inviting substantially more nominations than scholarships available. In view of this, we will not be able to consider or acknowledge any nominations beyond the number requested. Please make it clear to all nominated candidates that their nomination does not in any way guarantee selection or placement.

Candidate Eligibility

Eligibility requirements are outlined in the 2018 terms and conditions. You should note the following in particular:

- Candidates must hold, or expect to hold by October 2018, a first degree of at least upper second class (2:1) honours standard or a second class degree and a relevant postgraduate qualification (normally a Master's degree).
- Candidates must be able to take up their awards at the commencement of the academic year in September/October 2018, deferments are granted in only the most exceptional circumstances, and will not be considered for start dates beyond January 2019.

- These scholarships are offered under six development themes and all candidates must apply under one of these themes:
 - Science and technology for development
 - Strengthening health systems and capacity
 - Promoting global prosperity
 - Strengthening global peace, security and governance
 - Strengthening resilience and response to crises
 - Access, inclusion and opportunity
- Commonwealth Scholarships are aimed at individuals who could not otherwise afford to study in the UK. Every candidate will be required to sign a declaration that they do not have access to sufficient funds to study in the UK.
- Master's candidates who have undertaken any of their university education outside their home country, will be asked to state how it was funded and how the education differed from that in their home country.
- All PhD candidates must provide a supporting statement from a named supervisor from at least one of the UK universities to which they are applying. If a supporting statement is not provided for their first choice university, the CSC reserves the right to place the candidate at another institution for which they have a supporting statement.

Awards are tenable at any approved UK university or higher education institution with which the CSC has a part-funding agreement. A list of these institutions can be found at <http://cscuk.dfid.gov.uk/apply/uk-universities/part-funding/>

Awards are no longer offered to complete PhD study already underway in the UK.

Candidates are expected to state at least one, and are strongly advised to propose three, institutions of study on their application form. The final decision on host institution will be made by the CSC. Candidates are strongly advised to submit independent applications directly to their preferred institutions in advance of, or at the same time as, their scholarship application, particularly given the later timetable for applications in 2018. Where formal offers of admission have been obtained, these should be included within the application and any subsequent correspondence with UK universities listed within the application should be submitted to the CSC in order to avoid delays in the placement process.

Those applying for doctoral study may, if they wish, propose one institution for a four-year PhD but this must be in a recognised Doctoral Training Centre. Candidates are asked to research this option thoroughly and justify the added value of this above a three-year PhD. As the CSC will only fund a small number of four-year PhDs, candidates who choose this option are strongly advised to also propose at least one three-year PhD option.

The Commission does not require candidates from any country to take an IELTS test as part of the application process. However, as a condition of offering a place on a course, the host institution in the UK may require a candidate to take particular English tests and reach a particular level. The Commission will not confirm an award until all such conditions have been met and will withdraw the offer of award if conditions are not met in sufficient time for the scholar to arrive in the UK by the commencement of the academic year.

Selection Criteria

The CSC will make the final selection of candidates and host institutions. We seek candidates of the highest academic quality who demonstrate a real capacity to make a difference to their home country on completion of their award. Please note that the CSC's selection committee will grade applications on the following criteria:

- Academic merit of the candidate
- Quality of the study plan
- Potential impact of the work on the development of the candidate's home country

Details of the CSC's selection criteria are enclosed and will also be available at

<http://cscuk.dfid.gov.uk/wp-content/uploads/2017/12/selection-criteria-phd-scholarships-low-middle-income-2018.pdf> (for PhD Scholarships) and

<http://cscuk.dfid.gov.uk/wp-content/uploads/2017/12/terms-conditions-masters-scholarships-2018.pdf> (for Master's Scholarships). You should draw these to the attention of candidates, and take these into account when making your nominations, along with the following:

- All candidates must be able to demonstrate in their application the direct and applied relevance of their study to development in their home country. Candidates should make any such links explicit in their applications.
- Candidates will be asked in their application to state which of the CSC's six development themes they are applying under. You should ensure that each candidate you nominate has done this.
- Candidates will be asked in their application to select up to three Sustainable Development Goals relevant to their development impact. You are advised to note this when assessing their applications.
- Commonwealth Scholarships are aimed at individuals who could not otherwise afford to study in the UK. Every candidate will be required to sign a declaration that they do not have access to sufficient funds to study in the UK and no candidate with the independent means to study in the UK should be nominated to the CSC.
- Candidates will be asked to supply a 'personal statement' within their application which will provide the selection panel with more information about their background and give an additional context to their application. It will be taken into account by the selection panel but will not be graded.
- The selection panel will also take account of responses to the nominating agency survey, which will be sent to you separately and which offers an important opportunity for you to outline national development priorities for your country (where relevant).

Transparency and Fairness

The CSC is committed to administering and managing its scholarships and fellowships in a fair and transparent manner. We therefore ask for your assistance in ensuring that the nomination process is impartial by:

- Recruiting candidates in line with the CSC anti-fraud policy and procedure which can be found at: www.gov.uk/cscuk as well as the DFID guidance on reporting fraud: <https://www.gov.uk/government/organisations/department-for-international-development/about#reporting-fraud>
- Making the Commission's anti-fraud policy and procedure available to all candidates as well as providing them with a link to your own anti-fraud policy and procedure (where you have one)

- Advertising these scholarships for a minimum period of four weeks (on an external public website at a minimum)
- Allowing a minimum period of four weeks for applications to be submitted to you.
- Making clear, in your publicity materials, any local eligibility criteria that you have set (in addition to the Commission's own eligibility criteria)
- Informing the CSC of such local eligibility criteria when you submit your nominating agency declaration form

If you anticipate a problem in meeting any of these requests, please do inform the CSC immediately.

How to submit nominations

All nominated candidates must apply using our Electronic Application System (EAS). Any nominated candidate who has not submitted an application via the EAS cannot be considered for a scholarship.

There are three options available to agencies:

1. Ask all candidates to complete the EAS, and assess and then nominate them using the EAS. You will need to ask the CSC to set you up as a nominator in order to do this. You will still need to confirm your nominations to the CSC in writing (see below).
2. Use a printed PDF copy of the EAS application form to assess candidates. In this case, you should ask all candidates to complete and submit the EAS form and print and send a hard copy of it to you. You can then opt to use the EAS to nominate candidates to the CSC (by asking to be set up as a nominator), or can nominate them by sending a list of their names (see below).
3. Use your own application form to assess candidates, and then ask only your chosen nominated candidates to complete and submit the EAS form to the CSC. You can then opt to use the EAS to nominate candidates to the CSC (by asking to be set up as a nominator), or can nominate them by sending a list of their names (see below)

All nominated candidates must have submitted their EAS application by 22 February 2018 (23.59 GMT). Applications not received in the EAS by this date will not be considered.

The EAS is very busy in the days leading up to the closing date, so agencies should ask their nominated candidates to complete the EAS well in advance of this deadline. Please note that the Commission has a deadline of **22 February 2018** for receipt of two of the references for Master's and PhD candidates and one supporting statement from a UK institution for PhD candidates. Candidates whose applications do not include these documents by this date will not be eligible for further consideration for a Commonwealth Scholarship.

Each candidate must upload a scanned photograph, scanned transcripts of all higher education qualifications, a scanned copy of the relevant section of their passport as proof of citizenship and date of birth, and a scan of any offer letter received from a UK institution they have listed in their application form. In addition, the EAS puts the onus on the candidate to ensure that referees are available.

If any of your nominated candidates have been unable to scan documents to their application, they may send them to the CSC by post to be received by the applicable deadline. Documents received after the deadline will not be considered.

Agencies that wish to nominate candidates using the EAS can see what is involved by looking at the 'How to assess applications' guide available at <http://cscuk.dfid.gov.uk/apply/eas/agencies> . Agencies can set their deadlines for receipt of applications, or ask the EAS team to do this by emailing the relevant information together with the first name, last name and email address of the agency contact. For any support with using the EAS, please email eas@cscuk.org.uk

You must confirm the names of your nominated candidate(s) to the CSC on letterhead sent by email to cscnominations2018@cscuk.org.uk. Your email must reach the CSC by **22 March 2018 (23.59 GMT)**. Please include the six-digit EAS number of each candidate's approved application next to their name.

Acknowledgement

Please return the enclosed declaration form at your earliest convenience to cscnominations2018@cscuk.org.uk to confirm that you have received this invitation to nominate.

All queries about this process should be addressed to my colleague Vivien Codjoe at cscnominations2018@cscuk.org.uk.

Dr Joanna Newman MBE FRSA
Executive Secretary

Commonwealth Master's Scholarships 2018 selection criteria

	ACADEMIC MERIT	QUALITY OF STUDY PLAN	DEVELOPMENT IMPACT
Grading criteria	<p><i>Primary indicators</i></p> <ul style="list-style-type: none"> • Examination results • Academic transcripts • Tutors and referees' reports <p><i>Secondary indicators</i></p> <ul style="list-style-type: none"> • Academic prizes or awards • Other relevant academic achievements • Publications, where appropriate 	<p><i>Primary indicators</i></p> <ul style="list-style-type: none"> • Statement of what the candidate wants to learn • Extent to which the proposed course and institution of study have been well researched (including specific options and dissertation topics, where appropriate) and presented <p><i>Secondary indicators</i></p> <ul style="list-style-type: none"> • Existing offer of admission to the course • Clarity of presentation 	<p><i>Primary indicators</i></p> <ul style="list-style-type: none"> • Extent of the need: how the plan of study relates to development in the sector and country • Expected outcomes and the projected timeframe leading to applied development • The way and extent to which the candidate proposes to apply their new skills and qualifications <p><i>Secondary indicators</i></p> <ul style="list-style-type: none"> • Reference to a national development priority, capacity shortage, or objective • Reference to the selected CSC theme • Extent of the benefit: how the impact of the potential benefits of the work might be measured (e.g. a typical beneficiary from the study described, or potential number of beneficiaries from the study) • Past commitment to 'development' agendas through voluntary work, or leading or participating in relevant projects or programmes



COMMONWEALTH
SCHOLARSHIPS

Commonwealth Master's Scholarships

For candidates from low and middle income
Commonwealth countries

2018 terms and conditions

ABOUT COMMONWEALTH SCHOLARSHIPS

The Commonwealth Scholarship and Fellowship Plan (CSFP) is one of the largest and most prestigious international scholarship schemes in the world. Since it was established in 1959, 35,000 individuals have held a Commonwealth Scholarship or Fellowship – 27,000 of them were funded by the UK government, through the Commonwealth Scholarship Commission in the United Kingdom (CSC).

The CSC awards over 800 scholarships and fellowships for postgraduate study and professional development to Commonwealth citizens each year. The CSC's Secretariat is provided by the Association of Commonwealth Universities, based in London; overseas services are provided by the British Council.

For information about the other scholarships and fellowships offered by the CSC, visit www.dfid.gov.uk/cscuk. For information about Commonwealth Scholarships offered by other Commonwealth countries, visit www.acu.ac.uk/commonwealth-scholarships

COMMONWEALTH MASTER'S SCHOLARSHIPS

Commonwealth Master's Scholarships are for candidates from low and middle income Commonwealth countries, for full-time Master's study at a UK university.

Funded by the UK Department for International Development (DFID), Commonwealth Master's Scholarships enable talented and motivated individuals to gain the knowledge and skills required for sustainable development, and are aimed at those who could not otherwise afford to study in the UK.

Purpose: To contribute to development needs of Commonwealth countries by providing training for skilled and qualified professionals and academics, and to contribute to UK higher education and foreign policy aims by encouraging collaboration and links.

Intended beneficiaries: High-quality postgraduate students who have the potential to enhance the development of their home countries with the knowledge and leadership skills they acquire.

Commonwealth Master's Scholarships are offered under six themes:

1. Science and technology for development

The scholarship, which may be in any area of science or technology (including, for example, agriculture, veterinary science, or forestry), will develop knowledge and/or skills that are directly related to the specific needs of a low or middle income country. Where possible, applications should cite expressed national or local priorities.

2. Strengthening health systems and capacity

The scholarship will develop knowledge and/or skills that will improve health provision or outcomes for disadvantaged groups in low and middle income countries. A range of approaches could be adopted, such as training staff to fill critical shortage areas; establishing better systems, processes, or management; health promotion and improving understanding of non-take up; or developing new treatments.

3. Promoting global prosperity

The scholarship will support economic prosperity in low and middle income countries. The knowledge and/or skills gained could lead to, for example, enhanced trade capacity; improved economic understanding or decision-making by business or government; new products and services; or long-term capacity building, through the development of entrepreneurial skills, for instance.

4. Strengthening global peace, security and governance

The scholarship will develop knowledge and/or skills that will strengthen peace and security at national, regional, or international levels. Multiple approaches could be used, such as strengthening open and transparent governance; improving mutual understanding within and between societies; or building systems that reduce the potential for conflict or encourage its resolution.

Strengthening resilience and response to crises

The scholarship will develop knowledge and/or skills which will help low and middle countries adapt to changing contexts, withstand sudden shocks, or increase capacity to preserve the continuity of operations following such events. This could apply to a broad range of threats, including natural and physical disasters; long-term threats such as climate change; interruptions to the supply of key resources; or sudden economic or technological disruption.

6. Access, inclusion and opportunity

The scholarship will develop knowledge and/or skills that will promote opportunity amongst historically disadvantaged groups in low and middle income countries. This could be through, for example, expanding educational opportunities; conducting community outreach; enhancing access to decision-making; or increasing understanding of the barriers faced. A range of disadvantage can be addressed – including social, economic, gender, ethnic, regional, or political – provided that the need is clearly stated.

ELIGIBILITY

To apply for these scholarships, you must:

- Be a citizen of or have been granted refugee status by an eligible Commonwealth country, or be a British Protected Person
- Be permanently resident in an eligible Commonwealth country
- Be available to start your academic studies in the UK by the start of the UK academic year in September/October 2018
- By October 2018, hold a first degree of at least upper second class (2:1) honours standard, or a second class degree and a relevant postgraduate qualification (usually a Master's degree)
- Be unable to afford to study in the UK without this scholarship

The CSC aims to identify talented individuals who have the potential to make change. We are committed to a policy of equal opportunity and non-discrimination, and encourage applications from a diverse range of candidates. For further information on the support available to candidates with a disability, see the CSC disability support statement at <http://cscuk.dfid.gov.uk/apply/csc-disability-support-statement>

ELIGIBLE COMMONWEALTH COUNTRIES

Antigua and Barbuda	Montserrat	Swaziland
Bangladesh	Mozambique	Tanzania
Belize	Namibia	Tonga
Botswana	Nauru	Tuvalu
Cameroon	Nigeria	Uganda
Dominica	Pakistan	Vanuatu
Fiji	Papua New Guinea	Zambia
Ghana	Pitcairn Islands	
Grenada	Rwanda	
Guyana	St Helena	
India	St Lucia	
Jamaica	St Vincent and the Grenadines	
Kenya	Samoa	
Kiribati	Seychelles	
Lesotho	Sierra Leone	
Malawi	Solomon Islands	
Malaysia	South Africa	
Mauritius	Sri Lanka	

HOW TO APPLY

You should apply to study at a UK university which has a part funding agreement with the CSC. Part funding agreements are at the discretion of individual universities. For a list of universities that have agreed to part fund Commonwealth Scholarships, visit <http://cscuk.dfid.gov.uk/apply/uk-universities/part-funding>

You must apply to one of the following nominating bodies in the first instance – **the CSC does not accept direct applications for these scholarships:**

- National nominating agencies – this is the main route of application. For a full list including contact details, visit <http://cscuk.dfid.gov.uk/apply/national-nominating-agencies>
- Selected non-governmental organisations and charitable bodies. For a full list, visit <http://cscuk.dfid.gov.uk/apply/commonwealth-masters-scholarships/nominating-ngos>

All applications **must** be made through one of these nominating bodies. Each nominating body is responsible for its own selection process. **You must check with your nominating body for their specific advice and rules for applying, and for their own closing date for applications.** The CSC does not impose any age limit on applicants, but nominating bodies may do so in line with their own priorities.

You must make your application using the CSC's Electronic Application System (EAS), in addition to any other application that you are required to complete by your nominating body. Information on how to use the EAS, including detailed guides, is available at <http://cscuk.dfid.gov.uk/apply/masters-scholarships>

Your application must be submitted to and endorsed by one of the approved nominating bodies listed above. The CSC will not accept any applications that are not submitted via the EAS.

All applications, including full transcripts detailing all your higher education qualifications, must be submitted by **23.59 (GMT) on 22 February 2018** at the latest.

You are advised to complete and submit your application as soon as possible, as the EAS will be very busy in the days leading up to the application deadline.

You must provide references from at least two individuals, which must be received by the CSC by **23.59 (GMT) on 22 March 2018** in order for your application to be eligible for consideration.

Awards made by the CSC are subject to the ongoing endorsement of the nominating body. The CSC cannot accept nominations for these scholarships from other organisations or applications directly from individuals; such applications will not be acknowledged.

Universities or other organisations that wish to be invited to nominate candidates for these scholarships should write to the Executive Secretary, Commonwealth Scholarship Commission in the UK, Woburn House, 20-24 Tavistock Square, London WC1H 9HF, UK.

SELECTION PROCESS

Each year, the CSC invites each nominating body to submit a specific number of nominations. The deadline for nominating bodies to submit nominations to the CSC is **22 March 2018**.

The CSC invites around three times more nominations than scholarships available – therefore, nominated candidates are not guaranteed to be awarded a scholarship. There are no quotas for scholarships for any individual country. Candidates nominated by national nominating agencies are in competition with those nominated by other nominating bodies, and the same standards will be applied to applications made through either channel.

Applications will be considered according to the following selection criteria:

- Academic merit of the candidate
- Quality of the plan of study
- Potential impact of the work on the development of the candidate's home country

For further details, see the Commonwealth Master's Scholarships 2018 selection criteria at <http://cscuk.dfid.gov.uk/apply/masters-scholarships>

TENURE AND PLACEMENT

Awards are tenable at any approved UK university or higher education institution with which the CSC has a part funding agreement (as mentioned previously) for a specific programme of study. Awards are to obtain one degree; funding will not be extended to enable candidates to complete a qualification in addition to or higher than that for which the selection was made. Awards are made in respect of **full-time study only** and no other course of study may be undertaken at the same time.

You must make clear in your application which qualification you are applying for. This will enable the CSC to consider your application in the correct category. Applications which do not make this clear may be considered ineligible.

You are advised to list three universities and courses that you think are the most appropriate for your study, in order of preference, and to explain your reasons. This is important because the CSC will not change the university or course (or the order of preference) of a provisionally selected candidate after the point of selection, unless exceptional information becomes available that could not have been foreseen at the time of application.

The CSC will make the final decision on institution of study, and reserves the right to overrule any preferences indicated by the candidate. The CSC will consider the suitability of the course and its value for money when deciding on any overrule.

You must take the necessary steps to secure admission to your preferred universities in advance of your scholarship application. Many courses have strict admission deadlines. You should check admission requirements carefully when applying.

VALUE

Each scholarship provides:

- Approved airfare from your home country to the UK and return at the end of your award (the CSC will not reimburse the cost of fares for dependants, nor usually the cost of journeys made before your award is finally confirmed)
- Approved tuition fees
- Stipend (living allowance) at the rate of £1,065 per month, or £1,306 per month for those at universities in the London metropolitan area (rates quoted at 2017-2018 levels)
- Warm clothing allowance, where applicable
- Thesis grant towards the cost of preparing a thesis or dissertation, where applicable
- Study travel grant towards the cost of study-related travel within the UK or overseas
- If you are widowed, divorced, or a single parent, child allowance of £458 per month for the first child, and £112 per month for the second and third child under the age of 16, if you are accompanied by your children and they are living with you at the same address in the UK

The CSC's family allowances are intended to be only a contribution towards the cost of maintaining your family in the UK. The true costs are likely to be considerably higher, and you must be able to supplement these allowances in order to support any family members who come to the UK with you.

For more information, see the Handbook for Commonwealth Scholars and Fellows, available at <http://cscuk.dfid.gov.uk/award-holders/handbook-forms>

GENERAL CONDITIONS

- A Commonwealth Scholarship covers fees, approved fares, and personal maintenance. Other scholarships, awards, or bursaries that cover the same costs may not be held concurrently.
- In order for the CSC to administer your application effectively and efficiently after you have submitted, it will be necessary to create a record in your name. If you are nominated for an award to the CSC, your details will be kept on file. Basic anonymised demographic data for all applicants will be kept for analytical research. Should you wish to change your details, you can do so by following the My Details link from the portal. All personal data held on you will be processed according to the principles of the United Kingdom Data Protection Act 1998.
- If your application is successful, the CSC will notify you that you have been provisionally selected (selected for an award subject to the CSC agreeing your terms of admission to the university)
- The CSC does not require any candidates to take an IELTS (English language) test. You should note, however, that, as a further condition of award, you may be required by your university to provide evidence of a particular level of English language proficiency.
- The CSC will not be able to offer you a scholarship if it would contravene the terms and conditions of another scholarship that you have previously held.
- When terms of admission to the university have been agreed, the CSC will send you a Notification of Award (formal offer of a scholarship).
- When all conditions of the Notification of Award have been met, the CSC will send you a formal Confirmation of Award.
- You will be required to submit a medical report before your Confirmation of Award can be issued.
- You will be required to sign an undertaking to return to your home country as soon as possible after the end of your award.
- You are expected to start your award on the date stated in your Notification of Award.
- If you require a Tier 4 visa to come to the UK to study, you must meet all relevant immigration requirements set by UK Visas and Immigration. You should check the GOV.UK website at www.gov.uk/tier-4-general-visa for updated information.
- All UK immigration regulations are set by UK Visas and Immigration and are subject to change. The CSC has no control over these regulations.
- You will be selected for an award on the basis of the plan of study outlined on your application form, which is not expected to change significantly during your award. Any such changes must be agreed by the CSC.
- You are expected to reside in the UK throughout your award, and to seek approval from the CSC in advance for any overseas travel.
- You must not undertake paid employment during your award without approval from the CSC in advance.
- The CSC will consider a request to extend your leave to remain in the UK after your award only if you wish to move from Master's to PhD study. Strict conditions will apply.
- The CSC cannot provide a letter of support or permission for you to remain in the UK after your award to work.
- Your award may be terminated at any time for reasons of unsatisfactory conduct, progress, or attendance, or if your registration is suspended or terminated by your university for any reason.
- In line with the UK Bribery Act 2010, any applicant convicted of bribery will be banned from reapplying for a Commonwealth Scholarship or Fellowship for a period of up to five years.

- The CSC is committed to administering and managing its scholarships and fellowships in a fair and transparent manner. For more information, see the CSC anti-fraud policy and procedure at <https://www.gov.uk/government/publications/csc-in-the-uk-anti-fraud-policy-and-procedure> and the DFID guidance on reporting fraud at <https://www.gov.uk/government/organisations/departement-for-international-development/about#reporting-fraud>
- All terms and conditions of award are subject to UK local law and practices, and are subject to change by the CSC.

For more information, see the Handbook for Commonwealth Scholars and Fellows, available at <http://cscuk.dfid.gov.uk/award-holders/handbook-forms>



Commonwealth Scholarship
Commission in the UK

Commonwealth Scholarship Commission in the UK
Woburn House
20-24 Tavistock Square
London WC1H 9HF
United Kingdom
www.dfid.gov.uk/cscuk

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COMMONWEALTH
SCHOLARSHIPS

Commonwealth PhD Scholarships

For candidates from low and middle income
Commonwealth countries

2018 terms and conditions

ABOUT COMMONWEALTH SCHOLARSHIPS

The Commonwealth Scholarship and Fellowship Plan (CSFP) is one of the largest and most prestigious international scholarship schemes in the world. Since it was established in 1959, 35,000 individuals have held a Commonwealth Scholarship or Fellowship – 27,000 of them were funded by the UK government, through the Commonwealth Scholarship Commission in the United Kingdom (CSC).

The CSC awards over 800 scholarships and fellowships for postgraduate study and professional development to Commonwealth citizens each year. The CSC's Secretariat is provided by the Association of Commonwealth Universities, based in London; overseas services are provided by the British Council.

For information about the other scholarships and fellowships offered by the CSC, visit www.dfid.gov.uk/cscuk. For information about Commonwealth Scholarships offered by other Commonwealth countries, visit www.acu.ac.uk/commonwealth-scholarships

COMMONWEALTH PhD SCHOLARSHIPS

Commonwealth PhD Scholarships are for candidates from low and middle income Commonwealth countries, for full-time doctoral study at a UK university.

Funded by the UK Department for International Development (DFID), Commonwealth PhD Scholarships enable talented and motivated individuals to gain the knowledge and skills required for sustainable development, and are aimed at those who could not otherwise afford to study in the UK.

Purpose: To enhance individual teaching and research capacity leading to increased institutional capacity in academic and other sectors in Commonwealth countries, and to contribute to UK higher education and research by attracting high-calibre international candidates and encouraging links and collaboration.

Intended beneficiaries: High-quality graduates who have the potential to become influential leaders, teachers, or researchers in their home countries, and whose proposed research topic has been described to the satisfaction of the selection committee as having a developmental and leadership focus.

Commonwealth PhD Scholarships are offered under six themes:

1. Science and technology for development

The scholarship, which may be in any area of science or technology (including, for example, agriculture, veterinary science, or forestry), will develop knowledge and/or skills that are directly related to the specific needs of a low or middle income country. Where possible, applications should cite expressed national or local priorities.

2. Strengthening health systems and capacity

The scholarship will develop knowledge and/or skills that will improve health provision or outcomes for disadvantaged groups in low and middle income countries. A range of approaches could be adopted, such as training staff to fill critical shortage areas; establishing better systems, processes, or management; health promotion and improving understanding of non-take up; or developing new treatments.

3. Promoting global prosperity

The scholarship will support economic prosperity in low and middle income countries. The knowledge and/or skills gained could lead to, for example, enhanced trade capacity; improved economic understanding or decision-making by business or government; new products and services; or long-term capacity building, through the development of entrepreneurial skills, for instance.

4. Strengthening global peace, security and governance

The scholarship will develop knowledge and/or skills that will strengthen peace and security at national, regional, or international levels. Multiple approaches could be used, such as strengthening open and transparent governance; improving mutual understanding within and between societies; or building systems that reduce the potential for conflict or encourage its resolution.

5. Strengthening resilience and response to crises

The scholarship will develop knowledge and/or skills which will help low and middle countries adapt to changing contexts, withstand sudden shocks, or increase capacity to preserve the continuity of operations following such events. This could apply to a broad range of threats, including natural and physical disasters; long-term threats such as climate change; interruptions to the supply of key resources; or sudden economic or technological disruption.

6. Access, inclusion and opportunity

The scholarship will develop knowledge and/or skills that will promote opportunity amongst historically disadvantaged groups in low and middle income countries. This could be through, for example, expanding educational opportunities; conducting community outreach; enhancing access to decision-making; or increasing understanding of the barriers faced. A range of disadvantage can be addressed – including social, economic, gender, ethnic, regional, or political – provided that the need is clearly stated.

ELIGIBILITY

To apply for these scholarships, you must:

- Be a citizen of or have been granted refugee status by an eligible Commonwealth country, or be a British Protected Person
- Be permanently resident in an eligible Commonwealth country
- Be available to start your academic studies in the UK by the start of the UK academic year in September/October 2018
- By October 2018, hold a first degree of at least upper second class (2:1) honours standard, or a second class degree and a relevant postgraduate qualification (usually a Master's degree)
- NOT be registered for a PhD, or an MPhil leading to a PhD, at a UK university before September/October 2018
- Be unable to afford to study in the UK without this scholarship

The CSC aims to identify talented individuals who have the potential to make change. We are committed to a policy of equal opportunity and non-discrimination, and encourage applications from a diverse range of candidates. For further information on the support available to candidates with a disability, see the CSC disability support statement at <http://cscuk.dfid.gov.uk/apply/csc-disability-support-statement>

ELIGIBLE COMMONWEALTH COUNTRIES

Antigua and Barbuda	Mauritius	South Africa
Bangladesh	Montserrat	Sri Lanka
Belize	Mozambique	Swaziland
Botswana	Namibia	Tanzania
Cameroon	Nauru	Tonga
Dominica	Nigeria	Tuvalu
Fiji	Pakistan	Uganda
Ghana	Papua New Guinea	Vanuatu
Grenada	Pitcairn Islands	Zambia
Guyana	Rwanda	
India	St Helena	
Jamaica	St Lucia	
Kenya	St Vincent and the Grenadines	
Kiribati	Samoa	
Lesotho	Seychelles	
Malawi	Sierra Leone	
Malaysia	Solomon Islands	

HOW TO APPLY

You should apply to study at a UK university which has a part funding agreement with the CSC. Part funding agreements are at the discretion of individual universities. For a list of universities that have agreed to part fund Commonwealth Scholarships, visit <http://cscuk.dfid.gov.uk/apply/uk-universities/part-funding>

You must apply to one of the following nominating bodies in the first instance – **the CSC does not accept direct applications for these scholarships:**

- National nominating agencies – this is the main route of application. For a full list including contact details, visit <http://cscuk.dfid.gov.uk/apply/national-nominating-agencies>
- Selected universities/university bodies, which can nominate their own academic staff. For a full list, visit <http://cscuk.dfid.gov.uk/apply/phd-scholarships-low-middle-income-countries/nominating-universities>
- Selected non-governmental organisations and charitable bodies. For a full list, visit <http://cscuk.dfid.gov.uk/apply/phd-scholarships-low-middle-income-countries/nominating-ngos>

All applications **must** be made through one of these nominating bodies. Each nominating body is responsible for its own selection process. **You must check with your nominating body for their specific advice and rules for applying, and for their own closing date for applications.** The CSC does not impose any age limit on applicants, but nominating bodies may do so in line with their own priorities.

You must make your application using the CSC's Electronic Application System (EAS), in addition to any other application that you are required to complete by your nominating body. Information on how to use the EAS, including detailed guides, is available at <http://cscuk.dfid.gov.uk/apply/phd-scholarships-low-middle-income-countries>

Your application must be submitted to and endorsed by one of the approved nominating bodies listed above. The CSC will not accept any applications that are not submitted via the EAS.

All applications, including full transcripts detailing all your higher education qualifications, must be submitted by **23.59 (GMT) on 22 February 2018** at the latest.

You are advised to complete and submit your application as soon as possible, as the EAS will be very busy in the days leading up to the application deadline.

You must provide the following supporting documentation, which must be received by the CSC by **23.59 (GMT) on 22 March 2018** in order for your application to be eligible for consideration:

- References from at least two individuals
- Supporting statement from a proposed supervisor in the UK from at least one of the institutions named on your application form

Awards made by the CSC are subject to the ongoing endorsement of the nominating body. The CSC cannot accept nominations for these scholarships from other organisations or applications directly from individuals; such applications will not be acknowledged.

Universities or other organisations that wish to be invited to nominate candidates for these scholarships should write to the Executive Secretary, Commonwealth Scholarship Commission in the UK, Woburn House, 20-24 Tavistock Square, London WC1H 9HF, UK.

SELECTION PROCESS

Each year, the CSC invites each nominating body to submit a specific number of nominations. The deadline for nominating bodies to submit nominations to the CSC is **22 March 2018**.

The CSC invites around three times more nominations than scholarships available – therefore, nominated candidates are not guaranteed to be awarded a scholarship. There are no quotas for scholarships for any individual country. Candidates nominated by national nominating agencies are in competition with those nominated by other nominating bodies, and the same standards will be applied to applications made through either channel.

Applications will be considered according to the following selection criteria:

- Academic merit of the candidate
- Quality of the research proposal
- Potential impact of the work on the development of the candidate's home country

For further details, see the Commonwealth PhD Scholarships 2018 selection criteria at <http://cscuk.dfid.gov.uk/apply/phd-scholarships-low-middle-income-countries>

TENURE AND PLACEMENT

Awards are tenable at any approved UK university or higher education institution with which the CSC has a part funding agreement (as mentioned previously) for a specific programme of research. Awards are to obtain one degree; funding will not be extended to enable candidates to complete a qualification in addition to or higher than that for which the selection was made. Awards are made in respect of **full-time study only** and no other course of study may be undertaken at the same time.

You must make clear in your application which qualification you are applying for. This will enable the CSC to consider your application in the correct category. Applications which do not make this clear may be considered ineligible.

You are advised to list three universities and supervisors that you think are the most appropriate for your study, in order of preference, and to explain your reasons. This is important because the CSC will not change the university or supervisor (or the order of preference) of a provisionally selected candidate after the point of selection, unless exceptional information becomes available that could not have been foreseen at the time of application.

You may propose to study at one university for a four-year PhD, but this must be based in a recognised Doctoral Training Centre. You must research this option thoroughly and justify its added value compared with a three-year PhD. As the CSC will fund only a limited number of four-year PhDs, if you do choose this option, you are strongly advised to also propose at least one three-year PhD choice.

The CSC will make the final decision on institution of study, and reserves the right to overrule any preferences indicated by the candidate. The CSC will consider the suitability of the course and its value for money when deciding on any overrule.

You must take the necessary steps to secure admission to your preferred universities in advance of your scholarship application. Many courses have strict admission deadlines. You should check admission requirements carefully when applying.

If you are applying for PhD study, you must provide a supporting statement from a named supervisor from at least one of the UK universities to which you are applying. Applications without any statements will be considered ineligible. You are strongly advised to provide a supporting statement from a supervisor at your first choice university. If you do not, the CSC reserves the right to select you for placement at another university for which you have provided a supporting statement.

VALUE

Each scholarship provides:

- Approved airfare from your home country to the UK and return at the end of your award (the CSC will not reimburse the cost of fares for dependants, nor usually the cost of journeys made before your award is finally confirmed)
- Approved tuition fees
- Stipend (living allowance) at the rate of £1,065 per month, or £1,306 per month for those at universities in the London metropolitan area (rates quoted at 2017-2018 levels)
- Warm clothing allowance, where applicable

- Study travel grant towards the cost of study-related travel within the UK or overseas
- Provision towards the cost of fieldwork undertaken overseas (usually the cost of one economy class return airfare to your fieldwork location), where approved
- Paid mid-term visit (airfare) to your home country (unless you have claimed (or intend to claim) spouse and/or child allowances during your scholarship, or have received a return airfare to your home country for fieldwork)
- Family allowances, as follows:
 - Spouse allowance of £229 per month if you and your spouse are living together at the same address in the UK (unless your spouse is also in receipt of a scholarship; other conditions also apply)
 - Child allowance of £229 per month for the first child, and £112 per month for the second and third child under the age of 16, if you are accompanied by your spouse and children and they are living with you at the same address in the UK
- If you are widowed, divorced, or a single parent, child allowance of £458 per month for the first child, and £112 per month for the second and third child under the age of 16, if you are accompanied by your children and they are living with you at the same address in the UK

The CSC's family allowances are intended to be only a contribution towards the cost of maintaining your family in the UK. The true costs are likely to be considerably higher, and you must be able to supplement these allowances in order to support any family members who come to the UK with you.

For more information, see the Handbook for Commonwealth Scholars and Fellows, available at <http://cscuk.dfid.gov.uk/award-holders/handbook-forms>

GENERAL CONDITIONS

- A Commonwealth Scholarship covers fees, approved fares, and personal maintenance. Other scholarships, awards, or bursaries that cover the same costs may not be held concurrently.
- In order for the CSC to administer your application effectively and efficiently after you have submitted, it will be necessary to create a record in your name. If you are nominated for an award to the CSC, your details will be kept on file. Basic anonymised demographic data for all applicants will be kept for analytical research. Should you wish to change your details, you can do so by following the My Details link from the portal. All personal data held on you will be processed according to the principles of the United Kingdom Data Protection Act 1998.
- If your application is successful, the CSC will notify you that you have been provisionally selected (selected for an award subject to the CSC agreeing your terms of admission to the university)
- The CSC does not require any candidates to take an IELTS (English language) test. You should note, however, that, as a further condition of award, you may be required by your university to provide evidence of a particular level of English language proficiency.
- The CSC will not be able to offer you a scholarship if it would contravene the terms and conditions of another scholarship that you have previously held.
- When terms of admission to the university have been agreed, the CSC will send you a Notification of Award (formal offer of a scholarship).
- When all conditions of the Notification of Award have been met, the CSC will send you a formal Confirmation of Award.
- You will be required to submit a medical report before your Confirmation of Award can be issued.
- You will be required to sign an undertaking to return to your home country as soon as possible after the end of your award.
- You are expected to start your award on the date stated in your Notification of Award.
- If you require a Tier 4 visa to come to the UK to study, you must meet all relevant immigration requirements set by UK Visas and Immigration. You should check the GOV.UK website at www.gov.uk/tier-4-general-visa for updated information.

22.02.20

- All UK immigration regulations are set by UK Visas and Immigration and are subject to change. The CSC has no control over these regulations.
- You will be selected for an award on the basis of the plan of study outlined on your application form, which is not expected to change significantly during your award. Any such changes must be agreed by the CSC.
- You are expected to reside in the UK throughout your award, and to seek approval from the CSC in advance for any overseas travel.
- You must not undertake paid employment during your award without approval from the CSC in advance.
- Collaboration is a feature of doctoral research. The CSC expects that participants in collaborative projects will develop a collaborative agreement to clarify the contributions and rights of each partner. The CSC will not get involved in negotiating an exploitation agreement, but will need to be assured that an arrangement acceptable to all parties exists. Arrangements should be made to identify, protect and value any arising intellectual property and to secure a suitable return to the institution and the investigators through exploitation. The CSC considers the intellectual property ownership to lie initially with the student; however, many universities have their own locally applicable policy. In many cases, it is in the best interest of a student for ownership to be vested with the university, which will have greater negotiating powers and will be likely to be able to seek the best returns in any exploitation agreement. Award holders are expected to notify the CSC when CSC-funded intellectual property is exploited.
- The CSC cannot provide a letter of support or permission for you to remain in the UK after your award to work or undertake postdoctoral study.
- Your award may be terminated at any time for reasons of unsatisfactory conduct, progress, or attendance, or if your registration is suspended or terminated by your university for any reason.
- In line with the UK Bribery Act 2010, any applicant convicted of bribery will be banned from reapplying for a Commonwealth Scholarship or Fellowship for a period of up to five years.
- The CSC is committed to administering and managing its scholarships and fellowships in a fair and transparent manner. For more information, see the CSC anti-fraud policy and procedure at <https://www.gov.uk/government/publications/csc-in-the-uk-anti-fraud-policy-and-procedure> and the DFID guidance on reporting fraud at <https://www.gov.uk/government/organisations/department-for-international-development/about#reporting-fraud>
- All terms and conditions of award are subject to UK local law and practices, and are subject to change by the CSC.

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