

To be replaced with same memo and date

Government of the People's Republic of Bangladesh
Ministry of Education
Secondary & Higher Education Division
www.shed.gov.bd

No: 37.00.0000.082.01.004.16-184

Date: 12.10.2017

From: Khaleda Akhtar
Deputy Secretary

To: Chief Accounts Officer
Ministry of Education
45, Purana Paltan, Dhaka

Subject: Government's approval to attend the training program on 'Education Policy and Planning' to be held from 23 October-08 November 2017 or nearest possible date at University of Technology Sydney Australia.

Sir,

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh to the following officials to attend the above-mentioned training program to be held from 23 October-08 November 2017 or nearest possible date under the terms and conditions described in para 02:

SL No.	Name and Designation	Offices
01.	Mohammad Mahiuddin Khan Additional Secretary	Secondary and Higher Education Division, Ministry of Education
02.	Dr Mollah Jalal Uddin Additional Secretary	Secondary and Higher Education Division, Ministry of Education
03.	Md. Zahir Uddin Babar Project Director (Additional Secretary)	Teaching Quality Improvement-2 (TQI-2) Project
04.	Shafiuddin Ahmed Joint Secretary	Technical and Madrasa Education Division, Ministry of Education
05.	Md. Fashiullah Director	Bangladesh Bureau of Education Information and Statistics
06.	Mohammad Yamin Chowdhury Joint Secretary	Economic Relations Division, Ministry of Finance
07.	Quzi Munirul Islam Joint Chief	Secondary and Higher Education Division, Ministry of Education
08.	Mohammad Akhteruzzaman Joint Chief	Socio-Economic Infrastructure Division, Planning Commission
09.	Md. Mahbubur Rahman Chairman	Secondary and Higher Secondary Education Board, Dhaka
10.	A K M Saif Ullah Chairman	Bangladesh Madrasa Education Board, Dhaka
11.	A K M Golam Kibria Tapadar Chairman	Secondary and Higher Secondary Education Board, Sylhet
12.	Dr Mohammed Jahangir Hossain Director	Directorate of Secondary and Higher Education
13.	Aziz Ahmed Sadeque Reza Director	Higher Secondary Teacher Training Institute, Mymensingh
14.	Atul Sarker PS to Political Affairs Adviser to the Hon'ble Prime Minister (Deputy Secretary)	Prime Minister's Office

02. **Terms and conditions:**

- All expenses related to their participation will be borne by the Teaching Quality Improvement-2 (TQI-2) in Secondary Education Project, Dhaka;
- They will not be provided any part of the salary and allowances in foreign currency;
- The period of their stay abroad including transit period will be treated as on duty;
- They will not be allowed to stay abroad more than the approved period; and
- They will have to submit a report to the Secondary & Higher Education Division, Ministry of Education within 15(fifteen) days of their return.

03 Ms Raushon Ara Begum, Ms Anika Mahjabin, Ms Montajima Tasnim and Mr. Afif Abdullah Khan wife, two daughters and son of Mr. Mohammad Mahiuddin Khan, Additional Secretary, Secondary and Higher Education Division, Ministry of Education respectively; and Ms Ismat Ara Laizu, Ms Lamia Tasnim and Ms Ramisa Tasnim wife and two daughters of Mr. Md. Zahir Uddin Babar, Project Director, Teaching Quality Improvement-2 Project respectively will accompany them during this visit. All expenses related to their travel will be borne by Mr. Mohammad Mahiuddin Khan and Mr. Md. Zahir Uddin Babar respectively.

04. This order is issued with the approval of the competent authority.

Sincerely yours,

sd 15.10.17
Khaleda Akhtar
Deputy Secretary
Phone: 9569726

e-mail: sas_dev2@moedu.gov.bd

No: 37.00.0000.082.01.004.16-184

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Copy for information and necessary action to (Not according to seniority):

1. The Hon'ble Adviser to the Prime Minister (Political Affairs), Prime Minister's Office
2. The Principal Secretary, Prime Minister's Office
3. The Senior Secretary, Ministry of Public Administration
4. The Secretary, Secondary and Higher Education Division, Ministry of Education
5. The Secretary, Ministry of Foreign Affairs
6. The Secretary, Economic Relations Division, Ministry of Finance
7. The Secretary, Technical and Madrasa Education Division, Ministry of Education
8. The Secretary, Planning Division, Sher-e-Bangla Nagar, Dhaka
9. H.E. the High Commissioner, High Commission of Australia, 184, Gulshan Avenue, Gulshan #2, Dhaka-1212
10. H.E. the High Commissioner, High Commission of the People's Republic of Bangladesh, Canberra, 57 Culgoa Circuit, O'Malley ACT 2606, Canberra, Australia
11. Additional Secretary (Development/Admin & Finance), Secondary and Higher Education Division, Dhaka
12. Project Director (Additional Secretary), Teaching Quality Improvement-2 (TQI-2) Project, Dhaka
13. Director General, Directorate of Secondary and Higher Education
14. Director General, Directorate of Madrasa Education
15. Director General, Directorate of Immigration & Passport
16. Mr.
17. PS to Hon'ble Minister, Ministry of Education
18. PS to Secretary, Secondary and Higher Education Division, Ministry of Education
19. Director, Hazrat Shahjalal International Airport, Dhaka
20. Senior Assistant Secretary, Consular Section, Ministry of Foreign Affairs, Dhaka
(With a request to issue Note Verbal for visa in favor of delegations and their family members)
- ✓ 21. Senior System Analyst, Secondary and Higher Education Division, Ministry of Education, Dhaka
(with a request to upload the order in the web site)
22. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka

sd 15.10.17
Khaleda Akhtar
Deputy Secretary
Phone: 9569726

e-mail: sas_dev2@moedu.gov.bd