

To be replaced of the same date and memo
Government of the People's Republic of Bangladesh
Ministry of Education
Secondary & Higher Education Division
Training Section
www.shed.gov.bd

No: 37.00.0000.061.25.005.17-321

Date: 12/10/2017

From: Kazi Shahjahan
Deputy Secretary

To: Chief Accounts Officer
Ministry of Education
45, Purana Paltan, Dhaka

Subject: **Government sanction to attend the "Study Tour" to be held in Malaysia and Singapore from 21-27 October 2017.**

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh the following delegates to attend the above mentioned programme under the following terms & conditions:

Sl. No.	Name, Designation & Offices	Program	Country	Period
1	MD. ASADUZZAMAN Assitant Director (Common Service) Administration & Finance Division National Academy for Educational Management (NAEM)	"Study Tour"	Malaysia & Singapore	21-27 October 2017 (Or nearest possible time)
2	MOHAMMAD JAHANGIR KABIR Assistant Director, Training & Implementation Division National Academy for Educational Management (NAEM)			
3	MD. IBRAHIM Associate Professor, Management Narsingdi Govt. College, Narsingdi			
4	MOHAMMAD SHAHID ULLAH Associate Professor, Botany Noakhali Govt. College, Noakhali			
5	MD. MOSHARAF HOSSAIN Associate Professor, Mathematics Govt. M.M. College, Jessore			
6	SYEDA SHAHANARA BEGUM Associate Professor, Social Welfare Chittagong Govt. Women's College, Chittagong			
7	MD. ALFAZ UDDIN Associate Professor, Islamic History Govt. H.S.S College, Manura			
8	MD. ZAKIR HOSSAIN Associate Professor, History Moulavibazar Govt. College, Moulavibazar			
9	MD. ABU BAKAR Associate Professor, Islamic History Carmichael College, Rangpur			
10	REHANA AKTER Associate Professor, Zoology Dhaka College, Dhaka			
11	MUHAMMAD NURUL ISLAM ABDULLAH Associate Professor, Islamic Studies Govt. Ashek Mahmud College, Jamalpur			
12	MD. RUHUL AMIN Associate Professor, Management Govt. Edward College, Pabna			
13	MD. NAWSHER ALI MALLICK Associate Professor, Botany Govt. M.M. College Jessore			
14	HABIBA YESMEEN Associate Professor, History Kabi Nazrul Govt. College, Laxmibazar, Dhaka			
15	MD. ABDUL KHALEQUE Associate Professor, Economics Rajshahi College, Rajshahi			
16	SUKOMOL KUMAR SARKAR Associate Professor, Botany Govt. Edward College, Pabna			
17	ABU TAYYEB AHMADULLAH Associate Professor, Islamic Studies Govt. Debendra College, Manikgonj			
18	RUBINA BEGUM Associate Professor, History Rajbari Govt. College, Rajbari			
19	MD ABDUL HAMID Associate Professor, Philosophy Govt. M.M. College Jessore			
20	MD. REZAUL KARIM Associate Professor, Mathematics Govt. M.M. College Jessore			
21	MUHAMMAD ISRAIL HUSAIN Associate Professor, Islamic Studies Narsingdi Govt. College, Narsingdi			

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Sl. No.	Name, Designation & Offices	Program	Country	Period
22	NAIMA KHATUN Associate Professor, Political Science Govt. Adamjee Nagar M.W. College, Narayabnganj	"Study Tour"	Malaysia & Singapore	21-27 October 2017 (Or nearest possible time)
23	HABIB UL ALAM Associate Professor, Mathematics Narsingdi Govt. College, Narsingdi			
24	BOLAJ CHANDRA GHOSH Associate Professor, Management Satkhira Govt. College, Satkhira			
25	MD. AMIR UDDIN Associate Professor, History Sreemangal Govt. College, Sreemangal, Moulvibazar			
26	ANIQA RAISA CHOWDHURY Associate Professor, English Chittagong College, Chittagong			
27	MD. MIZANUR RAHMAN Associate Professor, History Netrakona Govt. College, Netrakona			
28	MUHAMMAD ABDUL MANNAN Associate Professor, Islamic Studies Dhaka College, Dhaka			
29	MD. SHAHIDUL ISLAM Associate Professor, History Brahmonbaria Govt. College, Brahmonbaria			
30	SALMA BEGUM Associate Professor, Zoology Dhaka College, Dhaka			
31	A. T. M. MOZIBUL HOQUE Associate Professor, Geography (Assistant Director) Higher Secondary Teacher's Training Institute, Barisal			
32	MD. ALAMGIR HOSSAIN Associate Professor, Chemistry Satkania Govt. College, Chittagong			
33	KAMAL UDDIN AHMED CHOWDHURY Associate Professor, Political Science Chittagong Govt. Women's College, Chittagong			
34	FAHMIDA AKHTER Associate Professor, Political Science Chittagong College, Chittagong			
35	MD. RAMJAN ALI AKAND Associate Professor, History Govt. Azizul Hoque College, Bogra			
36	MD. SOLZAR RAHMAN Associate Professor, Geography Govt. M.M. College, Jessore			
37	MD. MOZAMMEL HAQUE Principal & Associate Professor, Bangla Dinajpur Govt. City College, Dinajpur-5200			
38	SALMA SULTANA Associate Professor, Guidance & counseling Govt. Teacher's Training College, Comilla			

- 1.1 To meet the expenses of this study visit, National Academy for Educational Management (NAEM) will contribute Taka 15,000.00 (Fifteen thousand) per person and rest of the amount will be borne by the participants;
- 1.2 They will not be provided any part of their salary and allowances in foreign currency;
- 1.3 The period of their stay in abroad including transit period will be treated as on duty;
- 1.4 They will not be allowed to stay abroad more than the approved period;
- 1.5 They will have to submit a report to Secondary & Higher Education Division, Ministry of Education within 15 (fifteen) days of their return.

2.0 This is issued with the approval of the competent authority.

Sd/-
(Kazi Shahjahan)
Deputy Secretary
Phone: 9512205

No: 37.00.0000.061.25.005.17-321/1(20)

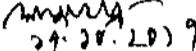
Date: 12/10/2017

Copy for information and necessary action to: (Not according to seniority):

1. The Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka.
2. The Principal Secretary, Prime Minister's Office, Tejgaon, Dhaka.
3. The Secretary, Secondary & Higher Education Division, Ministry of Education, Bangladesh Secretariat, Dhaka
4. The Secretary, Ministry of Foreign Affairs, Dhaka.
5. H.E. the Ambassador, Royal Embassy of Singapore, House #5 (NEL), Road# 83, Gulsan 2, Dhaka.
6. H.E. the Ambassador, Embassy of the People's Republic of Bangladesh, 101 Thomson Road # 05-04, United Squire, Singapore.

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7. H.E. the High Commissioner, High Commission of the People's Republic of Bangladesh, Block-1, Lorong Damai-7, Jalan Damai 55000 Kuala Lumpur, Malaysia.
8. H.E. the High Commissioner, High Commission of Malaysia, House#19, Road#6, Baridhara, Dhaka.
9. Additional Secretary (Admin. & Finance/Development), Secondary & Higher Education Division, Ministry of Education, Dhaka.
10. Director General, Directorate of Secondary & Higher Education Bangladesh, Dhaka.
11. Director General, National Academy for Educational Management (NAEM), Dhaka.
12. Director General, Directorate of Immigration & Passport, Dhaka.
13. Principal.....
14. Mr/Ms.....
15. P.S. to Secretary, Secondary & Higher Education Division, Ministry of Education, Bangladesh Secretariat, Dhaka
16. Director, Hazrat Shahjalal International Airport, Dhaka.
17. Senior Assistant Secretary, Consular Section, Ministry of Foreign Affairs, Dhaka(with a request to process Note Verbal to the High Commission, Malaysia & Royal Embassy of Singapore in Dhaka for issuing visa in favour of them).
18. Senior System Analyst, Secondary & Higher Education Division(with a request to publish in the website)
19. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.


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(Kazi Shahjahan)
Deputy Secretary