

Government of the People's Republic of Bangladesh
Ministry of Education
Secondary & Higher Education Division
Training Section
www.shed.gov.bd

No: 37.00.0000.06125.15.16-54

Date: 11. 03.2018

From : Jakia Pervin
Deputy Secretary

To: Chief Accounts Officer
Ministry of Education
45, Purana Paltan, Dhaka.

Subject: **Sanction for attending the SITE 2018 International Conference U.S.A.**

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh to the following official to attend the above mentioned International Conference under the following terms and conditions :

Sl. No	Name	Designation	Programme or institution
1	Dr. Jinnat Imtiaz Ali	Director General, International Mother Language Institute, Dhaka, Bangladesh.	<u>SITE 2018 Washington (AACE)</u> 26-30 March 2018 International Conference U.S.A.

- i) All expenses related to his participation will be borne by the International Mother Language Institute.
 - ii) He will not be provided with any part of the salary and allowances in foreign currency.
 - iii) The period of his stay abroad including transit period will be treated as on duty.
 - iv) He will not be allowed to stay abroad more than the approved period.
 - v) He will have to submit a report to the Ministry of Education within 15 (fifteen) days of his return.
2. This is issued with the approval of the competent authority.

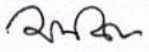

Jakia Pervin
Deputy Secretary
Phone: 9512205

No: 37.00.0000.06125.15.16-54/1(12)

Date: 11. 03.2018

Copy for information and necessary action to: (Not according to seniority):

1. The Secretary, Secondary & Higher Education Division, Ministry of Education, Bangladesh Secretariat, Dhaka.
2. The Secretary, Ministry of Foreign Affairs, Dhaka.
(Attention: Senior Assistant Secretary, Consular Section (With a request to process Note Verbal to the Embassy of in Dhaka for issuing visa in favour of him)
4. H.E.The Ambassador, The Embassy of U.S.A. in Dhaka, Bangladesh .
5. H.E. The Ambassador,Bangladesh Embassy in U.S.A.
6. Additional Secretary (Admin & Finance/Development), Secondary & Higher Education Division, Ministry of Education, Dhaka.
7. Director General, International Mother Language Institute,
7. Director General, Directorate of Immigration & Passport, Dhaka.
8. P.S to Secretary, Secondary & Higher Education Division, Ministry of Education, Bangladesh Secretariat, Dhaka.
9. Director, Hazrat Shahjalal International Airport, Dhaka.
- ✓ 11. Senior System Analyst, Secondary & Higher Education Division, Ministry of Education (with a request to publish in the web site).
12. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.


11.03.2018
Jakia Pervin
Deputy Secretary