

Government of the People's Republic of Bangladesh
Ministry of Education
Secondary and Higher Education Division
Bangladesh Secretariat, Dhaka.
Government College-4 (www.shed.gov.bd)

Number: 37.00.0000.069.08.001.24.375

Date: 06/05/2024

Government Order

Most. Amina Khatun (2062), Professor (Social Welfare), OSD at the Directorate of Secondary and Higher Education, Dhaka; Insitu: Government Ananda Mohan College, Mymensingh has been granted Ex-Bangladesh leave that is converted from vacation period for 11 (Eleven) days from 13.06.2024 to 23.06.2024 & Earned leave on half average pay for 09 (Nine) days from 24.06.2024 to 02.07.2024 which all are equal to 20 (Twenty) days to attend her son graduation ceremony in Germany. This leave is granted under the following terms and conditions:

Terms and Conditions:

- The Officer will not be allowed to stay abroad more than the approved period;
- The Officer will inform the authority after her return;
- The Officer will draw her pay and allowances in local currency. No part of it should be drawn in foreign currency;
- All related expenses of the travel will be borne by herself;
- Travelling expenses will have to be shown in the income tax return and
- Granted earned leave is non-cancelable.

2. The order issued in the memorandum No. 37.00.0000.069.08.098.16.337(a) dated 17 April, 2024 of the Secondary and Higher Education Division shall be deemed cancelled.

3. This order has been issued with the approval of the competent authority.

By order of President,

Tkhanom
06/05/2024
Tanzila Khanom
Deputy Secretary

Number: 37.00.0000.069.08.001.24.375

Date: 06/05/2024

Copy for Kind Information and Necessary Action:

- 1) Senior Secretary, Ministry of Foreign Affairs
- 2) Director General, Department of Immigration & Passports (DIP)
- 3) Director General, Directorate of Secondary and Higher Education (DSHE), Dhaka
- 4) Principal.....
- 5) PS to Minister, Ministry of Education, Bangladesh Secretariat, Dhaka

- 6) PS to Secretary, Secondary and Higher Education Division, Ministry of Education
- 7) Chief Accounts Officer, Ministry of Education, 45 Purana Paltan, Dhaka
- 8) Most. Amina Khatun (2062), Professor (Social Welfare), OSD at the Directorate of Secondary and Higher Education, Dhaka; Insitu: Government Ananda Mohan College, Mymensingh
- 8) Systems Analyst, ICT Branch, Secondary and Higher Education Division
- 9) Public Relations Officer, Ministry of Education, Bangladesh Secretariat, Dhaka
- 10) Immigration Officer, Departure Department.....
- 11) Public Relations Officer, Ministry of Education, Bangladesh Secretariat, Dhaka
- 12) District/Upazila Accounts Officer.....