Government of the People's Republic of Bangladesh Ministry of Education Secondary and Higher Education Division Public General University Section www.shed.gov.bd

No. 37.00.0000.079.11.172.09.338

Dated: 07 September 2022

Office Order

The undersigned is directed to convey the sanction of the Honourable President and Chancellor for Professor Dr. Khondoker Mokaddem Hossain, Pro-Vice Chancellor, Bangladesh University of Professionals travelling to Canada from 12.9.2022 to 27.9.2022 for (including travel) 16 (sixteen) days to attend at 'Tenth Pan-Commonwealth Forum on Open Learning' and sign MoU with Research Institute and another University including University of Winnipig, Athabasca University under the following terms and conditions:

- (a) All expenses relating to the travel shall be borne by himself. There will be no financial involvement of the Government of Bangladesh or of the university;
- (b) He shall report back to the office on completion of the travel as mentioned above;
- (c) During this period he will receive salary and allowances in Bangladeshi Currency;
- (d) Treasurer Air Commodore Md Reza Emdad Khan, BUP, ndc, psc, GD(P) shall carry out the routine functions of Pro-Vice Chancellor.
- 2. This is issued with the approval of the competent authority.

(Md. Mahmudul Alam) Deputy Secretary Phone-223352185

E-mail: ds_univ1@moedu.gov.bd

Distribution: (Not in accordance with seniority)

- 1. Principal Secretary, Prime Minister's Office, Dhaka.
- 2. Senior Secretary, Ministry of Foreign Affairs, Dhaka.
- 3. Secretary, Public Division, Office of the Honorable President of Bangladesh.
- 4. Secretary, Security Services Division, Ministry of Home Affairs, Dhaka.
- 5. Vice Chancellor, Bangladesh University of Professionals, Dhaka.
- 6. Additional Secretary, University Wing, Secondary and Higher Education Division, Dhaka
- 7. Professor Dr. Khondoker Mokaddem Hossain, Pro-Vice Chancellor, Bangladesh University of Professionals, Dhaka.
- 8. Air Commodore Md Reza Emdad Khan, BUP, ndc, psc, GD(P), Treasurer, Bangladesh University of Professionals, Dhaka.
- 9. PS to the Hon'ble Minister, Ministry of Education, Dhaka.
- 10. PS to the Hon'ble Deputy Minister, Ministry of Education, Dhaka.
- 11. PS to Secretary, Secondary and Higher Education Division, Ministry of Education.
- 12. Director General, Immigration and Passport Department, Dhaka.
- 13. Director, Hazarat Shah Jalal International Airport, Dhaka.
- 14. Deputy Director, Foreign Currency Regulation, Bangladesh Bank, Dhaka.
- 15. Registrar, Bangladesh University of Professionals, Dhaka.
- 16. Senior Systems Analyst, ICT Cell, Secondary and Higher Education Division, Ministry of Education, Dhaka (requested to upload the Office Order on the Division's Website).