

Government of the People's Republic of Bangladesh  
Ministry of Education  
Secondary and Higher Education Division  
Bangladesh Secretariat, Dhaka.  
www.shed.gov.bd



Number:  
37.00.0000.069.08.001.22.1243

Date: 15/12/2022

**Government Order**

The undersigned is directed to inform that the authority is pleased to grant Ex-Bangladesh leave to the officers mentioned in the table below under the following terms & conditions:

Serial No.	Name, Designation & Present Address	Name of the Country	Purpose & Duration	Types of Leave
01	Dr. Md. Zulfeqar Haider (8444) Professor (English) Muminunnisa Government Womens' College, Mymensingh.	Saudi Arabia	For the purpose of performing the Holy Umrah for 16 (Sixteen) days from 16.12.2022 to 31.12.2022.	Vacation period leave.
02	Nargis Begum (17441) Associate Professor (English) Kabi Nazrul Government College, Dhaka.	Saudi Arabia	For the purpose of performing the Holy Umrah on vacation period leave for 05 (five) days from 27.12.2022 to 31.12.2022 & earned leave on half average pay for 11 (Eleven) days from 01.01.2023 to 11.01.2023 which all equal to 16 (Sixteen) days.	Vacation period leave & Earned leave on half average pay.

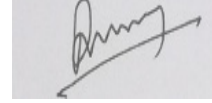
**Terms and Conditions:**

- The Officers will not be allowed to stay abroad more than the approved period;
- The Officers will inform the authority after their return;
- The Officers will draw their pay and allowances in local currency. No part of it should be drawn in foreign currency;
- All related expenses of the travel will be borne by themselves and

e. Travelling expenses will have to be shown in the income tax return.

02. This order has been issued with the approval of the competent authority.

By order of President,



15-12-2022

Mst. Rokeya Parvin  
Deputy Secretary (Add.  
Duty)

Number:

Date: 15/12/2022

37.00.0000.069.08.001.22.1243/1(14)

Copy for Kind Information and Necessary Action,

- 1) Senior Secretary, Foreign Ministry
- 2) Director General, Department of Immigration & Passports (DIP)
- 3) Director General, Directorate of Secondary and Higher Education
- 4) Principal.....
- 5) PS to Minister, Ministry of Education, Bangladesh Secretariat, Dhaka
- 6) PS to Deputy Minister, Ministry of Education, Bangladesh Secretariat, Dhaka
- 7) PS to Secretary, Secondary and Higher Education Division, Ministry of Education
- 8) Chief Accounts Officer, Ministry of Education, 45 Purana Paltan, Dhaka
- 9) Mr./Mrs.....
- 10) Senior Systems Analyst, ICT Branch, SHED
- 11) Public Relations Officer, Ministry of Education, Bangladesh Secretariat, Dhaka
- 12) Immigration Officer, Departure Department.....
- 13) PO to Add. Secretary (College), SHED, Ministry of Education
- 14) District/Upazila Accounts Officer.....