

Government of the People's Republic of Bangladesh
Ministry of Education
Secondary and Higher Education Division
University-2 Branch
www.shed.gov.bd

No. 37.00.0000.079.25.012.14.118

Dated: 09 April 2024

Office Order

The undersigned is directed to convey the sanction of the Honourable President and Chancellor for Professor Dr. A. S. M. Maksud Kamal, Vice Chancellor, Dhaka University travelling to Japan from 17.04.2024 to 27.04.2024 for 11 (eleven) days to visit Kobe University, Japan and to attend the board meeting of Kyushu University, Japan and travelling to the United Kingdom from 13.05.2024 to 18.05.2024 for 06 (six) days to attend Workshop and Research Collaboration Meeting of University College London (UCL) and ACU Vice-Chancellor Summit 2024 of The Association of Commonwealth University (ACU) on duty leave under the following terms and conditions:

- (a) All expenses relating to the Japan travel shall be borne by Kobe University, Japan and UK travel shall be borne by University College London (UCL), UK. There will be no financial involvement of the Government of Bangladesh or of the University;
 - (b) He shall report back to the office on completion of the travel as mentioned above;
 - (c) In the absence of Vice Chancellor during Japan tour, Professor Dr. Muhammad Samad, Pro-Vice Chancellor (Administration) and during UK tour, Professor Dr. Sitesh Chandra Bachar, Pro-Vice Chancellor (Academic) shall carry out the routine functions of Vice Chancellor.
2. This order is issued with the approval of the competent authority.

09 April 2024
(Md. Parvez Hasah BPAA)
Joint Secretary
Phone-223352185

E-mail: js.university2@shed.gov.bd

Distribution: (Not in accordance with seniority)

1. Principal Secretary, Prime Minister's Office, Dhaka.
2. Foreign Secretary (Senior Secretary), Ministry of Foreign Affairs, Dhaka.
3. Secretary, Public Division, Office of the Honorable President of Bangladesh.
4. Secretary, Security Services Division, Ministry of Home Affairs, Dhaka
5. Professor Dr. A. S. M. Maksud Kamal, Vice-Chancellor, Dhaka University.
6. Additional Secretary, University Wing, Secondary and Higher Education Division, Dhaka
7. Professor Dr. Muhammad Samad, Pro-Vice Chancellor (Administration), Dhaka University.
8. Professor Dr. Sitesh Chandra Bachar, Pro-Vice Chancellor (Academic), Dhaka University.
9. PS to the Hon'ble Minister, Ministry of Education, Dhaka.
10. PS to the Hon'ble State Minister, Ministry of Education, Dhaka.
11. PS to Secretary, Secondary and Higher Education Division, Dhaka.
12. Director General, Immigration and Passport Department, Dhaka.
13. Director, Hazarat Shah Jalal International Airport, Dhaka.
14. Registrar, Dhaka University.
15. Deputy Director, Foreign Currency Regulation, Bangladesh Bank, Dhaka.
16. System Analyst, ICT Cell, Secondary and Higher Education Division (requested to upload the Office Order on the Website).

