

Government of the People's Republic of Bangladesh  
Ministry of Education  
Secondary and Higher Education Division  
Scholarship and Engineering Section  
Bangladesh Secretariat, Dhaka.  
www.shed.gov.bd

No. 37.00.0000.080.51.002.20.82


Date : 03.04.2024

**Office Order**

The undersigned is directed to convey the sanction of the Honourable President and Chancellor in favour of Professor Dr. Shah Alimuzzaman, Vice Chancellor of Bangladesh University of Textiles (BUTEX), Dhaka to attend the signing ceremony of HELD project and a joint workshop opportunity at the TechTextil Fair in Germany from 17 April to 26 April, 2024 for 10(ten) days (including travel time) or from the actual date of travel under the following terms & conditions :

**Conditions:**

- a) All kind of expenses related to this visit will be borne by HELD Project and there will be no financial involvement of Government of Bangladesh or University in this regard;
  - b) He will draw his usual pay and allowances in local currency;
  - c) After visit he will join his respective office and inform to Ministry;
  - d) In absence of him, Professor Dr. Md. Mashiur Rahman Khan, Dean, Faculty of Fashion Design and Apparel Engineering will perform the routine duty of Vice Chancellor in addition to his own duty.
2. This order is issued with the approval of the competent authority.

  
03.04.2024  
(Mst. Rokhsana Begum)  
Deputy Secretary  
Phone: +8802223390672  
Email: ds\_s.tech@moedu.gov.bd

**Copies for kind information and necessary action (not in accordance with seniority):**

01. Foreign Secretary (Senior Secretary), Ministry of Foreign Affairs, Segunbagicha Dhaka.
02. Vice Chancellor, Bangladesh University of Textiles (BUTEX), Dhaka.
03. Director General, Immigration and Passport, Agargaon, Dhaka.
04. Private Secretary to Minister, Ministry of Education, Dhaka, Bangladesh.
05. Private Secretary to State Minister, Ministry of Education. Dhaka, Bangladesh.
06. Private Secretary to Secretary, Secondary & Higher Education Division, Ministry of Education.
07. Director, Hazrat Shahjaalal International Airport, Dhaka.
08. Professor Dr. Md. Mashiur Rahman Khan, Dean, Faculty of Fashion Design and Apparel Engineering, Bangladesh University of Textiles (BUTEX), Dhaka.
09. Systems Analyst, Secondary & Higher Education Division, Ministry of Education.
10. P.O to Additional Secretary (University), Secondary & Higher Education Division, Ministry of Education, Dhaka.