

The memorandum of the same date, and successor
 Government of the People's Republic of Bangladesh
 Secondary & Higher Education Division
 Ministry of Education
 Section-Training
www.shed.gov.bd

No- 37.00.0000.061.025.005.2017-18

Date : 21.01.2018

From : Jakia Pervin
 Deputy Secretary

To: Chief Accounts Officer
 Ministry of Education
 45, Purana Paltan, Dhaka.

Subject : Government sanction to attend the "Study Tour" to be held in Malaysia and Singapore from 10-15 February, 2018.

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh to the following officials to attend the above mention training course under the terms and conditions :

NAEM Faculty :

Serial No.	Name, Designation & Address
01	Khan Md. Mainul Hoque, Course Director & Training Specialist, NAEM
02	Ms. Monoara Khatun, Course Coordinator & Training Specialist, NAEM
03	Md. Abdul Mannan Chowdhury, Course Coordinator & Assistant Director (Tng & Imp), NAEM

Participants :

Serial No.	Name, Designation & Address
01	Saleh Ahmed, Professor, Mathematics, Govt. Titumir College, Dhaka
02	Kamrun Nahar, Professor, Bangla, Govt. Titumir College, Dhaka
03	Md. Shahjahan, Additional Director (Depu), Professor, Economics, HSTTI, Comilla
04	Md. Abdul Mannan, Principal, Kurigram Govt. College, Kurigram
05	Nargis Zahan, Professor, Islamic History & Culture, Rajshahi Collage, Rajshahi
06	Md. Abu Bakar Miah, Professor, Physics, Govt. Bangla College, Mirpur, Dhaka
07	Md. Nurul Amin, Professor, Mathematics, Bhawal Badre Alam Govt. College, Gazipur
08	Dr. Samir Ranjan Sarker, Vice Principal (Prof. Sanskrit), Govt. Sunderban Adarsha College, Khulna
09	Marzia Khatun, Professor, Physics, Begum Badrunnesa Govt. Mohila College, Dhaka
10	Md. Omar Ali, Professor, Economics, Govt. Begum Rokeya College, Rangpur
11	Biplab Kumar Saha, Professor, Management, Laxmipur govt. College, Laxmipur
12	Selina Begum, Professor, Political Science, Narsingdi Govt. College, Narsingdi
13	Mohammad Wahiduzzaman Sheikh, Professor, Botany, Govt. Women's College, Barisal
14	Ajit Kumar Roy, Professor, English, Nawabgonj Govt. College, Chapainawabgonj
15	Mohammed Abdul Gafur, Professor, Chemistry, Govt. City College, Chittagong
16	Biva Rani Barman, Professor, Botany, Govt. Shaheed Suhrawardy College, Dhaka
17	Mohammad Nurul Momen, Professor, Philosophy, Cox's Bazar Govt. College, Cox's Bazar
18	Professor Md. Mohsen Uddin, Vice Principal, Professor (Physics), Govt. Ashek Mahmud College, Jamalpur
19	Md Masud Rana, Lt Col, Principal Adamjee Cantonment Public School, Dhaka Cantonment.
20	Dr. Archana Dutta, Professor, Botany, Eden Mohila College, Dhaka
21	Al Helal Mohammad Mosharref Hossain, Principal, Professor (Bangla), Noakhali Govt. College, Noakhali
22	Md. Shafiul Alam, Professor, English, Sylhet Govt. Women's College, Sylhet
23	Sultan Ahmed, Professor, English, Naogaon Govt. College, Naogaon
24	Shamim Ara Luna, Professor, Bangla, Govt. M.M. College, Jessore
25	Avijit Bose, Principal, Professor (Management), Govt. P.C College, Bagerhat
26	Md. Abul Hossain Chowdhury, Professor, Economics, Naogaon Govt. College, Naogaon
27	Dr. Md. Rezaul Karim, Professor, Economics, Govt. Rajendra College, Faridpur
28	Selina Bulbul, Professor, Management, Azam Khan Govt. Commerce College, Khulna
29	Md. Khademul Islam, Professor, Social Welfare, Bhawal Badre Alam Govt. College, Gazipur
30	Md Moksed Ali, Lt Col, Principal Bangladesh International School & College, Dhaka Cantonment.
31	Md. Shahidullah, Professor, Geography, Chittagong College, Chittagong
32	Kirit Kumar Dutta, Professor, Botany, Govt. Teachers Training College, Mymensingh
33	Md. Shamsul Alam Chowdhury, Professor, History, Govt. Azizul Haque College, Bogra
34	Prof. Dr. Md. Mohabbat Ali, Professor, Islamic History & Culture, Govt. Bangabandhu College, Gopalganj
35	Md. Abdul Kaium, Professor, Accounting, Feni Govt. College, Feni
36	Md. Imam Sadeque, Professor, Economics, Feni Govt. College, Feni
37	Md Ali Ahamed Khan, Professor, Physics, Rajshahi College, Rajshahi
38	Professor Md. Zakir Hossain Jamal, Principal, Hasanpur S.N. Govt. College, Comilla
39	Md. Mazidul Islam, Vice Principal (Professor, Social Welfare), Tongi Govt. College, Gazipur
40	Md. Hemayet Uddin, Professor, Philosophy, Govt. B.M College, Brisal

Condition :

- i) To meet the expenses of this study visit, National Academy for Educational Management (NAEM) will contribute Taka 15,000/- (Fifteen thousand) 41 per person, rest of the amount will be borne by the participants and two Specialist of allowance will be borne by DSHE/SESIP, on Behalf of Govt.;
- ii) They will not be provided any part of the salary and allowances in foreign currency;
- iii) The period of their stay abroad including transit period will be treated as on duty;
- iv) They will not be allowed to stay abroad more than the approved period;
- v) They will have to submit a report to the Ministry of Education within 15 (fifteen) days of their return.

2. This is issued with the approval of the competent authority.

Sd/-

(Jakia Pervin)
Deputy Secretary
Phone : 9512205

No- 37.00.0000.061.025.005.2017-18/1(19)

Date : 21.01.2018

Copy for information and necessary action to: (Not according to seniority):

1. The Secretary, Secondary & Higher Education Division, Ministry of Education, Dhaka.
2. The Secretary, Ministry of Foreign Affairs, Dhaka.
3. Chairman, University Grants Commission Bangladesh.
4. Vice-Chancellor, National University, Dhanmondi, Dhaka.
5. H.E. the High Commissioner, High Commission of the People's Republic of Bangladesh, Block -1, Lorong Damai-7, Jalan Damai, 55000 Kuala Lumpur, Malaysia.
6. H.E. the High Commissioner, High Commission of the People's Republic of Bangladesh in Singapore.
7. H.E. the High Commissioner, High Commission of Malaysia & Singapore, Dhaka.
8. Additional Secretary (Admin & Finance/Development), Secondary & Higher Education 8. Division, Ministry of Education, Dhaka.
9. Director General, Directorate of Secondary and Higher Education Bangladesh, Dhaka.
10. Director General, National Academy for Educational Management (NAEM).
11. Director General, Directorate of Immigration & Passport, Dhaka.
12. Director, Senior Staff Course on Education and Management (SSCEM) Dhaka.
13. Mr/Mrs.....
14. P.S to Secretary, Secondary & Higher Education Division, Ministry of Education, Dhaka.
15. Director, Hazrat Shahjalal International Airport, Dhaka.
16. Senior Assistant Secretary, Consular Section, Ministry of Foreign Affairs, Dhaka (With a request to process Note Verbal to the High Commission Malaysia in Dhaka for issuing visa in favor of them)
- ✓ 17. Senior System Analyst, Secondary & Higher Education Division, Ministry of Education (with a request to publish the G.o in the web site of SHED).
18. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.
19. Accounts Officer, SHED, NAEM, SESIP, Ministry of Education, Bangladesh Secretariat, Dhaka.

Jakia Pervin
21.01.2018

(Jakia Pervin)
Deputy Secretary
Phone : 9512205