

Government of the People's Republic of Bangladesh  
Ministry of Education  
Secondary & High Education Division  
Development-4 Section  
[www.shed.gov.bd](http://www.shed.gov.bd)

No: 37.00.0000.084.01.001.17(part)-049

Date: 18.03.2019

To: Chief Accounts Officer  
Ministry of Education  
45, Purana Paltan, Dhaka.

**Subject:** Government's sanction to attend the training Program for Policy Makers/ Manager/Leader level official's under College Education Development Project to be held at University of Nottingham Malaysia Campus (UNMC) during 24 - 29 March 2019 or nearest possible date.

The undersigned is directed to convey the sanction of the government of the People's Republic of Bangladesh to the following officials to attend the above mentioned training program under the following terms and conditions of para 2:

SL	Name and Designation	Office
1.	Professor Dr.Md. Nasiruddin Dean, Undergraduate Studies	National University, Gazipur
2.	Mr. Zafor Ahommad Jahanger Joint Secretary (Admin)	University Grants Commission of Bangladesh Sher-e-Bangla Nagar, Dhaka-1207
3.	Professor Dr. Prabir Kumar Bhattacharjee Deputy Director (College-1)	Directorate of Secondary and Higher Education SHED, MOE
4.	Mr. Mamun Ul Haque Seniro Program Officer (IDG)	College Education Development Project, National university, SHED,MOE
5.	Mr. Mohammad Rafiqul Islam Senior Assistant Chief	Secondary and Higher Education Division, Ministry of Education.
6.	Dr. Azizul Hoque Khan Program Officer (Teacher Training)	College Education Development Project, National university, SHED, MOE
7.	Ms. Roksana Alim Program Officer (Evaluation)	College Education Development Project, National university, SHED, MOE
8.	Mr. Md. Rezaul Karim Procurement Officer	College Education Development Project, National university, SHED, MOE

Para 2:

- f. All expenses related to their participations will be borne by College Education Development Project (CEDP);
  - g. They will not be provided any part of the salary and allowances in foreign currency;
  - h. The period of their stay abroad including transit period will be treated as on duty;
  - i. They will not be allowed to stay abroad more than the approved period;
  - j. They will have to submit a report to the Secondary & Higher Education Division, Ministry of Education within 15 (fifteen) days of their return.
2. This is issued with the approval of the competent authority.

  
(Dr. Md. Moniruzzaman)  
Deputy Secretary  
Phone: 9545314  
e-mail: [dev4@moedu.gov.bd](mailto:dev4@moedu.gov.bd)

**Copy for information and necessary action to: (Not according to seniority):**

16. The Secretary, Ministry of Foreign Affairs, Dhaka.
17. Chairmen, University Grants Commission of Bangladesh, Dhaka.
18. Vice-Chancellor, National University, Board Bazar, Gazipur.
19. H.E. the High Commissioner, High Commission of the People;s Republic of Bangladesh, Block-1, Lorong Damai-7, Jalan Damai, 55000 Kuala Lumpur, Malaysia.
20. H.E. the High Commissioner, High Commission of Malayasia, House # 19, Road # 6, Baridhara, Dhaka.
21. Additional Secretary (Admin & Finance), Secondary and Higher Education Division, Dhaka.
22. Director General, Directorate of Secondary and Higher Education, Dhaka.
23. Director General, Direcrate of Immigration & Passport, Dhaka.
24. P.S to Senior Sectarary, Secondary and Higher Education Division, Dhaka.
25. Director, Hazrat Shahjalal International Airport, Dhaka.
26. Senior Assistant Secretary (Consular Section), Ministry of Foreign Affairs, Dhaka (With a request to process Note Verbal to the High Commission of Malaysia in Dhaka for issuing visa in favor of them).
27. Mr./Mrs. ....
28. Senior System Analyst, Secondary and Higher Education Division, Ministry of Education, Dhaka (with a request to publish in the SHED web site)
29. Immigration officer, Hazrat Shahjalal International Airport, Dhaka.
30. Offic copy.

  
(Dr. Md. Moniruzzaman)  
Deputy Secretary