

Government of the People's Republic of Bangladesh  
Ministry of Education  
Secondary and Higher Education Division  
Public General University Section  
www.shed.gov.bd


No. 37.00.0000.079.25.121.06.117

Dated: 08 April 2024

**Office Order**

The undersigned is directed to convey the sanction of the Honourable President and Chancellor for Professor Dr. Sadeka Halim, Vice Chancellor, Jagannath University, Dhaka travelling to India from 07.04.2024 to 14.04.2024 or from the commencement of the travel for 8 (eight) days for personal purpose on earned leave with following terms and conditions:

- (a) All expenses relating to the travel shall be borne by herself. There will be no financial involvement of the Government of Bangladesh or of the University;
  - (b) She shall report back to the office on completion of the travel as mentioned above;
  - (c) In the absence of Vice Chancellor, Professor Dr. Md. Humayun Kabir Chowdhury, Treasurer, shall carry out the routine functions of Vice Chancellor.
2. This order is issued with the approval of the competent authority.

  
(Satarupa Talukder)  
Senior Assistant Secretary  
Phone-223352185  
E-mail: ds\_univ1@moedu.gov.bd

Distribution: (Not in accordance with seniority)

1. Principal Secretary, Prime Minister's Office, Dhaka.
2. Foreign Secretary (Senior Secretary), Ministry of Foreign Affairs.
3. Secretary, Public Division, Office of the Honorable President of Bangladesh.
4. Secretary, Security Services Division, Ministry of Home Affairs.
5. Professor Dr. Sadeka Halim, Vice Chancellor, Jagannath University, Dhaka.
6. Additional Secretary, University Wing, Secondary and Higher Education Division.
7. Professor Dr. Md. Humayun Kabir Chowdhury, Treasurer, Jagannath University, Dhaka.
8. PS to the Hon'ble Minister, Ministry of Education.
9. PS to the Hon'ble State Minister, Ministry of Education.
10. PS to Secretary, Secondary and Higher Education Division.
11. Registrar, Jagannath University, Dhaka.
12. Director General, Immigration and Passport Department, Dhaka.
13. Director, Hazarat Shah Jalal International Airport, Dhaka.
14. Deputy Director, Foreign Currency Regulation, Bangladesh Bank.
15. System Analyst, ICT Cell, Secondary and Higher Education Division (requested to upload the Office Order on the Division's Website).