

Government of the People's Republic of Bangladesh
Ministry of Education
Secondary and Higher Education Division
Bangladesh Secretariat, Dhaka.
Government College-4 (www.shed.gov.bd)



Number:
37.00.0000.069.08.019.18.589

Date: 2/6/2022

Government Order

The undersigned is directed to inform that the authority is pleased to grant Ex-Bangladesh leave to the officers mentioned in the table below under the following terms & conditions:

Serial No.	Name, Designation & Present Address	Name of the Country	Purpose & Duration	Types of Leave
01	Lutfunessa (9561) Professor (Chemistry) OSD at the Directorate of Secondary and Higher Education, Dhaka. Attachment: Brahmanbaria Government College, Brahmanbaria.	Saudi Arabia	For the purpose of performing the holy Hajj for 45 (Forty Five) days from 11.06.2022 to 25.07.2022 or from the charge hand over date to 45 (Forty Five) days.	Earned leave on half average pay.
02	Nasreen Sultana (5450) Professor (Management) OSD at the Directorate of Secondary and Higher Education, Dhaka. Insitu: Trainig Specialist National Academy for Educational Management (NAEM), Dhaka.	Saudi Arabia	For the purpose of performing the holy Hajj for 45 (Forty Five) days from 01.06.2022 to 15.07.2022 or from the charge hand over date to 45 (Forty Five) days.	Earned leave on half average pay.

Terms and Conditions:

- The Officer will not be allowed to stay abroad more than the approved period;
- The Officer will inform the authority after their return;

- c. The Officer will draw their pay and allowances in local currency. No part of it should be drawn in foreign currency;
- d. All related expenses of the travel will be borne by themselves;
- e. Travelling expenses will have to be shown in the income tax return and
- f. The Provision of Rule 34 of Appendix VIII of BSR (Part-1) is applicable in this regard. That is to say, the officer has to start their leave within the 35 (thirty five) days from the date of this order as this order will not remain in force after the 35 (thirty five) days from the making thereof.

02. This order has been issued with the approval of the competent authority.

By order of President,



02-06-2022

Mohammed Abu Naser Beg
Deputy Secretary

Number:

Date: 2/6/2022

37.00.0000.069.08.019.18.589/1(13)

Copy for Kind Information and Necessary Action:

- 1) Senior Secretary, Ministry of Foreign Affairs
- 2) Director General, Department of Immigration & Passports (DIP)
- 3) Director General, Directorate of Secondary and Higher Education(DSHE)
- 4) Principal.....
- 5) PS to Minister, Ministry of Education, Bangladesh Secretariat, Dhaka
- 6) PS to Secretary, Secondary and Higher Education Division, Ministry of Education
- 7) Chief Accounts Officer, Ministry of Education, 45 Purana Paltan, Dhaka
- 8) Senior Systems Analyst, ICT Branch, SHED, Ministry of Education
- 9) Mrs.
- 10) Immigration Officer, Departure Department.....
- 11) Public Relations Officer, Ministry of Education, Bangladesh Secretariat, Dhaka
- 12) PO to Add. Secretary (College), SHED, Ministry of Education
- 13) District/Upazila Accounts Officer.....