



No: 37.00.0000.076.08.004.21-336

Dated: 31.10.2021

Office Order

The undersigned is pleased to convey sanction of the Government in favour of the following teacher of Pabna University of Science and Technology, Pabna travelling to Japan to do Ph. D. as mentioned below:

Name & Designation	Programme	Period	Country
Mr. Md. Sarwar Hosain Associate Professor, Department of Information & Communication Engineering.	Ph. D. Programme, Saitama University, Japan.	1 (One) year from 01.11.2021 or from the actual date of travel.	Japan

2. The terms and conditions of the above-said visit:

- He shall not stay abroad beyond the leave approved and shall report back to the University immediately after his return;
- All the responsibilities relating to this visit shall lie with the University as the travel has been recommended by them;
- No expenses of the travel shall be charged to the Government of Bangladesh or to the University;
- He shall sign a bond with the University before commencement of the leave;
- The University authority shall make sure that the academic activities of the university are not affected on account of his absence;
- Approval of the said leave by the Regent board shall have to be communicated to the Ministry;
- The leave must commence within 35 days from the date of approval of leave according to the Rule 34 of Appendix 8 of BSR Part -1.

3. This order is issued with the approval of the competent authority.

(Md. Masum Ahmed)
Deputy Secretary

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Copies for kind information and necessary action (Not in accordance with seniority):

- Senior Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
- Vice Chancellor, Pabna University of Science and Technology, Pabna.
- Director General, Immigration and Passport, Agargaon, Dhaka.

4. Registrar, Pabna University of Science and Technology, Pabna.
5. Private Secretary to Secretary, Secondary and Higher Education Division, Ministry of Education.
6. Director, Hazrat Shahjalal International Airport, Dhaka.
7. Senior Systems Analyst, Secondary and Higher Education Division, Ministry of Education.
8. Mr. Md. Sarwar Hosain, Associate Professor, Department of Information & Communication Engineering, Pabna University of Science and Technology, Pabna.
9. P.O. to Additional Secretary (University), Secondary and Higher Education Division, Ministry of Education.