

Government of the People's Republic of Bangladesh  
Secondary & Higher Education Division  
Ministry of Education  
Bangladesh Secretariat, Dhaka

No: 37.00.0000.084.01.001.17(Part) - 211

Dated: 30.04.2018

From: Syeda Nowara Jahan  
Deputy Secretary  
To: Chief Accounts Officer  
Ministry of Education  
45, Purana Paltan, Dhaka

**Subject: Government's approval of Policy Makers' Team's visit to Malaysia during 07-11 May 2018 (except travel time) to oversee the MT-2 Training ongoing at UNMC under the College Education Development Project (CEDP) and exchange views with officials of Ministry of Higher Education, Malaysia and visit different higher education institutes/universities for gaining experience on Malaysian education system**

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh to the following officials to perform the above mentioned roles under the terms and conditions of para2:

Sl. No	Full Name	Designation	Name of Office/Institution	Comment
1.	Mr. Md. Abdullah Al Mamun	Deputy Secretary	Secondary and Higher Education Division (SHED), Ministry of Education	Team Leader
2.	Mr. Md. Nurul Huda	Sr. Program Officer (Professor)	College Education Development Project, SHED	Member
3.	Mr. Md. Omar Farukh	Additional Director	University Grants Commission, Bangladesh	Member
4.	Dr. Probir Kumar Bhattacharjee	Deputy Director	Directorate of Secondary and Higher Education (DSHE)	Member
	Dr. Azizul Hoque Khan	Program Officer (Training)	College Education Development Project, SHED	Member
6.	Dr. Md. Hemayet Uddin Howlader	Sr. Program Officer (M&E)	College Education Development Project, SHED	Member
7.	Ms. Sharmina Akthar	Program Officer (IDG)	College Education Development Project, SHED	Member

**Para 2:**

- All expenses related to their participation will be borne by the College Education Development Project (CEDP).
  - They will not be provided any part of the salary and allowances in foreign currency.
  - The period of their stay abroad including transit period will be treated as on duty.
  - They will not be allowed to stay abroad more than the approved period.
  - They will have to submit a report to the Secondary and Higher Education Division within 15 (fifteen) days of their return.
2. This is issued with the approval of the competent authority.

*WAM 30.4.18*  
Syeda Nowara Jahan  
Deputy Secretary  
Phone: 9561441  
e-mail :

ds\_training@moedu.gov.bd

*o/c*

**Copy for information and necessary action to: (Not according to seniority)**

1. The Secretary, Ministry of Foreign Affairs, Dhaka.
2. Chairman, University Grants Commission Bangladesh.
3. Vice-Chancellor, National University, Dhanmondi, Dhaka.
4. H.E. the High Commissioner, High Commission of the People's Republic of Bangladesh, Block-1, Lorong Damai-7, Jalan Damai, 55000 Kuala Lumpur, Malaysia.
5. H.E. the High Commissioner, High Commission of Malaysia, House#19, Road #6 Baridhara, Dhaka.
6. Additional Secretary (Admin & Finance/Development), Secondary & Higher Education Division, Dhaka.
7. Director General, Directorate of Immigration & Passport, Dhaka.
8. Project Director (a.i.), College Education Development Project (CEDP), Dhaka.
9. Mr/Mrs .....
10. P.S to Secretary, Secondary & Higher Education Division, Ministry of Education, Dhaka.
11. Director, Hazrat Shahjalal International Airport, Dhaka.
12. Senior Assistant Secretary, Consular Section, Ministry of Foreign Affairs, Dhaka (With a request to process Note Verbal to the High Commission Malaysia in Dhaka for issuing visa in favor of them)
13. Senior System Analyst, Secondary & Higher Education Division, Ministry of Education (with a request to publish the G.o in the web site of SHED).
14. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.

  
30.04.18  
Syeda Nowara Jahan  
Deputy Secretary