

Government of the People's Republic of Bangladesh  
Ministry of Education  
Secondary & Higher Education Division  
Section: 22 (Dev3)  
[www.shed.gov.bd](http://www.shed.gov.bd)

Date: 05.02.2018

No: 37.00.0000.084.01.003.15 (part)-60

From: Syeda Nowara Jahan  
Deputy Secretary

To: Chief Accounts Officer  
Ministry of Education  
45, Purana Paltan, Dhaka.

Subject: To attend the training program on "Management of Development Projects & Programmes to be held from 12 March to 06 April 2018 at MDF Training & Consultancy, Ede, The Netherlands.

The undersigned is directed to convey the sanction of the government of the People's Republic of Bangladesh to the following officials to attend the above mentioned training program under the following terms and conditions of para 2:

Sl.	Name & Designation	Offices
01.	Mohammad Tarique Aziz Masum Program Officer	Higher Education Quality Enhancement Project (HEQEP)
02.	Md. Mahmood Hussain Program Officer	Higher Education Quality Enhancement Project (HEQEP)

Para 2:

- All expenses related to their participation will be borne by the Higher Education Quality Enhancement Project (HEQEP).
  - They will not be provided any part of the salary and allowances in foreign currency.
  - The period of their stay abroad including transit period will be treated as on duty.
  - They will not be allowed to stay abroad more than the approved period.
  - They will have to submit a report to the Secondary & Higher Education Division within 15(fifteen) days of their return.
2. This is issued with the approval of the competent authority.

*Syeda Nowara Jahan*  
(Syeda Nowara Jahan)  
Deputy Secretary  
Phone: 9561441  
e-mail : ds\_dev3@moedu.gov.bd

Date: 05.02.2018

No: 37.00.0000.084.01.003.15 (part)-60/1(16)

**Copy for information and necessary action to: (Not according to seniority):**

- The Secretary, Secondary and Higher Education Division, Dhaka.
- The Secretary, Ministry of Foreign Affairs, Dhaka.
- H.E The Ambassador of the People's Republic of Bangladesh to Netherlands, Wassenaarseweg 39, 2596 CG, The Hague, The Netherlands.
- H.E. the Ambassador of Royal Netherlands Embassy to Bangladesh, House# 49, Road # 90, Gulshan, Dhaka.
- Chairman, University Grants Commission of Bangladesh, Dhaka.
- Additional Secretary (Admin & Finance/Development), Secondary and Higher Education Division, Dhaka.
- Project Director, Higher Education Quality Enhancement Project (HEQEP), Dhaka.
- Director General, Directorate of Immigration & Passport, Dhaka.
- P.S to Secretary, Secondary and Higher Education Division, Dhaka.
- Director, Hazrat Shahjalal International Airport, Dhaka.
- Mr. -----
- Senior Assistant Secretary, Consular Section, Ministry of Foreign Affairs, Dhaka (With a request to process Note Verbal to the Embassy of Netherlands in Dhaka for issuing visa in favor of them)
- Senior System Analyst, Secondary and Higher Education Division, (with a request to publish in the web site).
- Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.

*Syeda Nowara Jahan*  
(Syeda Nowara Jahan)  
Deputy Secretary