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Sub: Nomination for "French Language" Online Course (14 February 2021 – 09 August 2021)

Dear Sir,

The National Academy for Planning and Development is a pioneer training institute under the Ministry of Planning. This organization regularly organizes various training courses on project management, office management, human resource management, procurement management, financial management, ICT, etc. to enhance the efficiency of the officers from its inception. In addition, the academy regularly organizes English language proficiency courses in two batches in every year. At present, the country is on the highway of development with the aim of implementing Vision 2021 and Vision 2041, the socio-economic development goals of the country. One of the ways to achieve this goal is to create skilled manpower who will be working in different countries and earn foreign exchange which will accelerate the economic development of the country. This requires people to acquire language skills of different countries. Many workers from Bangladesh now go to the developed countries for work. They do not have higher degrees but they are engaged in different professions. But due to language problems they do not get proper wages.

The govt. training institutes are being instructed to start language courses to acquire proficiency in different languages. With this view, NAPD has planned to organize training course on French language in association with Alliance Francaise Dhaka. We have the honour to inform you that the "French Language" course is scheduled to be held from **14 February 2021 – 09 August 2021 (1st Batch)**. Previously this course was scheduled from 17 January 2020 – 12 July 2021 but due to unavoidable circumstances the date is rescheduled. The course will familiar the participants of basic knowledge of French language for their daily expression. The course details are as follows:

- Name of the Course : "French Language Course DELF A1 Level"
- Duration : 14 February 2021 – 09 August 2021
- Class Time : 06:00-09:00 p.m.
(3 hours a day, 2 days a week-Monday and Thursday)
- Objective : The Participants will be prepared for the DELF A1 level. After 144 hours of class the participants will be able to:
- Understand and use familiar everyday expressions or French Language and very basic phrases aimed at the satisfaction of needs of a concrete type.
 - Introduce him/herself and others and can ask and answer questions about personal details such as where he/she lives, people he/she knows and things he/she has.
 - Interact in a simple way provided the other person talks slowly and clearly in a workplace.
- Designed for : The officers, job seekers, students and interested persons who want to go abroad and are required to use French in their work place and studies. (Minimum educational qualification is SSC)

Course Contents	: DELF A1 Level
Methodology	: Each lesson will be presented through a participatory approach through online using Zoom Software, i. e, oral participation of individual & group, writing exercises and assignments.
Evaluation System	: Assignment, Attendance, Participation, Test and Examination.
Admission Process & Course Fee	: Nominations should be sent to the Director General, National Academy for Planning and Development, 3/A, Nilkhet, Dhaka-1205 or the undersigned along with Cash or Bank Draft of Tk. 35,000/- (Tk. Thirty five thousand only) as course fee for each participant.
Nomination Deadline	: 08 February 2021.
Benefits of this course	<ol style="list-style-type: none"> 1. During the COVID-19 situation the participants need not come to campus to attend the training. 2. Training course fee is relatively low for a six months duration course. 3. As the course will be conducted through online, so official duties and responsibilities will not be hampered. 4. Skill development in French Language Proficiency will be achieved. 5. This will help the participants to interact and communicate with the French speaking counterparts in respect of cooperation and collaboration. 6. A set of books on French Language Learning will be provided to the participants by the Alliance Francaise, Dhaka.

We will appreciate if you would kindly nominate one or more officers/job seekers/students/interested persons for the course and confirm us over Telephone No. 9675416 or Fax No. 8615695. Participants can also register online (www.napd.gov.bd). For any query or further more information please contact the undersigned or Md Sirajul Islam, Associate Instructor & Course Coordinator, NAPD (Cell: 01688-738283 & Email: siraz04cu@gmail.com). The course fee should be deposited during the registration of the course.

প্রাপক,
সিনিয়র সচিব
মাধ্যমিক ও উচ্চশিক্ষা বিভাগ
শিক্ষা মন্ত্রণালয়
বাংলাদেশ সচিবালয়, ঢাকা।

Sincerely yours,

 19-1-21

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&
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