

To be replaced with same memo and date
Government of the People's Republic of
Bangladesh
Ministry of Education
Secondary and Higher Education Division
Training Section, Bangladesh Secretariat,
Dhaka.
www.shed.gov.bd

Record Number: 37.00.0000.000.32.001.18-144

Date: 23/5/2018

Subject: **Permission to attend the "Study of the United States Institute (SUSI) For Secondary School Educators Programm FY 2018" to be held in United States Department of State, Washington, D.C. 20522 from 06 June to 12 July, 2018.**

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh for the following official to attend the "Study of the United States Institute (SUSI) For Secondary School Educators Programm FY 2018" to be held in United States Department of State, Bureau of Educational and Cultural Affairs, Washington, D.C. 20522 from 06 June to 12 July, 2018 under the following terms and conditions :

Sl. No.	Name, Designation and Office
01.	Mr. Jahid Bin Matin Senior Expert National Curriculum and Textbook Board Dhaka, Bangladesh.

- All expenses related to the participant will be borne by United States Department of State, Bureau of Education and Cultural Affairs, Washington, D.C. 20522; this will not involve any expenses from the Government exchequer;
- He will not be provided any part of his salary and allowances in foreign currency;
- Period of his stay abroad including transit period will be treated as on duty;
- He will not be allowed to stay abroad more than his approved period;
- He will have to submit a report to the Secondary & Higher Education Division, Ministry of Education within 15 (fifteen) days of his return.

2. This order is issued with the approval of the competent authority.



23-May-2018

Md. Wahadur Rahman

Deputy Secretary

Phone: 9545666

Email: moe.trainingsection@gmail.com

Chief Accounts Officer, Ministry of Education
45, Puranapaltan, Dhaka

Copy for Kind Information and Necessary Action,

- 1) Secretary, Office of the Secretary, SHED.
- 2) Secretary, Ministry of Foreign Affairs.
- 3) Additional Secretary, Administration and Finance Wing, SHED.
- 4) Chairman, National Curriculum and Textbook Board Dhaka, Bangladesh.
- 5) Ambassador of the People's Republic of Bangladesh, United States of America.
- 6) Ambassador, Embassy of the United States of America, Dhaka. Bangladesh.
- 7) Director General, Directorate of Immigration & Passport, Dhaka.
- 8) Director General (Consular Section), Ministry of Foreign Affairs, Dhaka.
- 9) PS to Secretary, Office of the Secretary, SHED.
- 10) Director, Hazrat Shahjalal International Airport, Dhaka.
- 11) Mr. Jahid Bin Matin, Senior Expert, National Curriculum and Textbook Board, Dhaka, Bangladesh.
- 12) Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.
- 13) Senior Systems Analyst, ICT Branch, SHED
- 14) Accounts Officer, SHED.



23-May-2018

Md. Wahadur Rahman
Deputy Secretary