

(To be substituted for the same date and number)
Government of the People's Republic of Bangladesh
Ministry of Education
Secondary and Higher Education Division
Bangladesh Secretariat, Dhaka.
Government College-4 (www.shed.gov.bd)

Number: 37.00.0000.069.008.105.2016.311(a)

Date: 28/3/2024

Government Order

The undersigned is directed to inform that the authority is pleased to grant Ex-Bangladesh leave to the officers mentioned in the table below under the following terms & conditions:

Serial No.	Name, Designation & Present Address	Name of the Country	Purpose & Duration of the visit	Types of Leave
01	Maidunnessa (7290), Professor (Philosophy), OSD at the Directorate of Secondary and Higher Education, Dhaka; Insitu: Government Titumir College, Dhaka.	Singapore	For the purpose of treatment for 09 (Nine) days from 10.04.2024 to 18.04.2024.	Vacation Period Leave.
02	Utpala Rani Bhowmik (13293), Associate Professor (Philosophy), Begum Badrunnessa Government Girls' College, Dhaka.	India	For the purpose of treatment for 18 (Eighteen) days from 01.04.2024 to 18.04.2024.	Vacation Period Leave.
03	Salima Zahan (15926), Associate Professor (Geography), Government Teachers' Training College, Jashore.	India	For the purpose of treatment of her daughter for 22 (Twenty Two) days from 28.03.2024 to 18.04.2024.	Vacation Period Leave.

Terms and Conditions:

- The Officers will not be allowed to stay abroad more than the approved period;
- The Officers will inform the authority after their return;
- The Officers will draw their pay and allowances in local currency. No part of it should be drawn in foreign currency;
- All related expenses of the travel will be borne by themselves and
- Travelling expenses will have to be shown in the income tax return.

2. This order has been issued with the approval of the competent authority.

Handwritten signature

By order of President,



31/3/2024

Khodeja Khatun

Deputy Secretary (Add. Duty)

Number: 37.00.0000.069.008.105.2016.311(a)

Date: 28/3/2024

Copy for Kind Information and Necessary Action:

- 1) Senior Secretary, Ministry of Foreign Affairs
- 2) Director General, Department of Immigration & Passports (DIP)
- 3) Director General, Directorate of Secondary and Higher Education (DSHE), Dhaka
- 4) Principal.....
- 5) PS to Minister, Ministry of Education, Bangladesh Secretariat, Dhaka
- 6) PS to Secretary, Secondary and Higher Education Division, Ministry of Education
- 7) Chief Accounts Officer, Ministry of Education, 45 Purana Paltan, Dhaka
- 8) Systems Analyst, ICT Branch, Secondary and Higher Education Division
- 9) Mr./Mrs.
- 10) Public Relations Officer, Ministry of Education, Bangladesh Secretariat, Dhaka
- 11) Immigration Officer, Departure Department.....
- 12) Public Relations Officer, Ministry of Education, Bangladesh Secretariat, Dhaka
- 13) District/Upazila Accounts Officer.....