

To be replaced with same memo and date
Government of the People's Republic of Bangladesh
Ministry of Education
Secondary & Higher Education Division
Section: Development-3
www.shed.gov.bd

37.00.0000.083.25.064.17-45

Date: 03.02.2020

To: Chief Accounts Officer
Ministry of Education
45, PuranaPaltan, Dhaka.

Subject: Government sanction to attend Pre-Shipment Inspection (PSI) at Manufacturing Factory (KLEEMANN HELLAS S.A KILKIS INDUSTRIAL AREA) in Greece from 14-20 February 2020 (Excluding travel time) or nearest possible date.

The undersigned is directed to convey the sanction of the government of the People's Republic of Bangladesh to the following officials to attend the above mentioned inspection under the following terms and conditions :

Sl.No.	Name & Designation	Offices
01.	Md. Abul Hashem Sarder Executive Engineer	Education Engineering Department (EED) Ministry of Education
02.	Mohammad Khalilur Rahman Assistant Engineer	Education Engineering Department (EED) Ministry of Education

- a) All expenses related to their participation will be borne by Concept Elevators & Engineering Ltd.
 - b) They will not be provided any part of the salary and allowances in foreign currency.
 - c) The period of their stay abroad including transit period will be treated as on duty.
 - d) They will not be allowed to stay abroad more than the approved period.
 - e) They will have to submit a report to the Secondary & Higher Education Division within 15 (fifteen) days of their return.
2. After completion of this Pre-Shipment Inspection (PSI) program Md. Abul Hashem Sarder, Executive Engineer, Education Engineering Department (EED) will visit Schengen Countries (Germany, Austria) for the period of 21-27 February, 2020. In this connection all expenses will be borne by himself.
3. This is issued with the approval of the competent authority.

(Handwritten signature)
04.2.2020
(Syeda Nowara Jahan)
Deputy Secretary
Phone: 9561441
E-mail : ds_dev3@moedu.gov.bd

37.00.0000.083.25.064.17-45/1(13)

Date: 03.02.2020

Copy for information and necessary action to: (Not according to seniority):

1. The Secretary, Ministry of Foreign Affairs, Dhaka.
2. H.E. The Ambassador, Embassy of the People's Republic of Bangladesh, Leof, Marathonodromon, 119, Psichiko 154 52, Greece.
3. H.E. Consular, Consulate General of Greece, Dhaka, Bangladesh
4. Additional Secretary (Development/Admin & Finance), Secondary and Higher Education Division, Ministry of Education, Dhaka.
5. Chief Engineer, Education Engineering Department (EED), Dhaka.
6. Director General, Directorate of Immigration & Passport, Dhaka.
7. PS to Minister, Ministry of Education, Dhaka.
8. P.S to Secretary, Secondary and Higher Education Division, Ministry of Education, Dhaka.
9. Director, Hazrat Shahjalal International Airport, Dhaka.
10. Mr.
11. Senior Assistant Secretary, Consular Section, Ministry of Foreign Affairs, Dhaka (With a request to process Note Verbal to the Embassy of Greece in Dhaka for issuing visa in favor of them).
12. Senior System Analyst, Secondary and Higher Education Division, Ministry of Education, Dhaka (with a request to publish in the web site).
13. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.

(Handwritten signature)
04.02.2020
(Syeda Nowara Jahan)
Deputy Secretary

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Government of the People's Republic of Bangladesh
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37.00.0000.083.25.064.17-46

Date: 03.02.2020

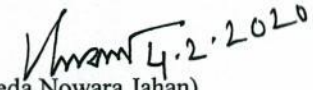
To: Chief Accounts Officer
Ministry of Education
45, PuranaPaltan, Dhaka.

Subject: Government sanction to attend Pre-Shipment Inspection (PSI) at Manufacturing Factory (KLEEMANN HELLAS S.A KILKIS INDUSTRIAL AREA) in Greece from 12-18 February 2020 (Excluding travel time) or nearest possible date.

The undersigned is directed to convey the sanction of the government of the People's Republic of Bangladesh to the following officials to attend the above mentioned inspection under the following terms and conditions :

Sl.No.	Name & Designation	Offices
01.	Md. Salim Khan Project Director	Development of Jagannat University
02.	Mohammad Zoinal Abedin Executive Engineer	Education Engineering Department (EED) Ministry of Education

- a) All expenses related to their participation will be borne by Concept Elevators & Engineering Ltd.
 - b) They will not be provided any part of the salary and allowances in foreign currency.
 - c) The period of their stay abroad including transit period will be treated as on duty.
 - d) They will not be allowed to stay abroad more than the approved period.
 - e) They will have to submit a report to the Secondary & Higher Education Division within 15 (fifteen) days of their return.
2. After completion of this Pre-Shipment Inspection (PSI) program Mohammad Zoinal Abedin, Executive Engineer, Education Engineering Department (EED) will visit Schengen Countries (Germany, Austria) for the period of 19-25 February, 2020. In this connection all expenses will be borne by himself.
3. This is issued with the approval of the competent authority.


(Syeda Nowara Jahan)
Deputy Secretary
Phone: 9561441
E-mail : ds_dev3@moedu.gov.bd

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Date: 03.02.2020

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- 3) H.E. Consular, Consulate General of Greece, Dhaka, Bangladesh
- 4) Additional Secretary (Development/Admin & Finance), Secondary and Higher Education Division, Ministry of Education, Dhaka.
- 5) Chief Engineer, Education Engineering Department (EED), Dhaka.
- 6) Director General, Directorate of Immigration & Passport, Dhaka.
- 7) PS to Minister, Ministry of Education, Dhaka.
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(Syeda Nowara Jahan)
Deputy Secretary