

(To be replaced with same memo and date)
Government of the People's Republic of Bangladesh
Secondary & Higher Education Division
Ministry of Education
www.shed.gov.bd

No: 37.00.0000.081.01.005.15(part-1)-55

Date: 13.02.2018

From: Sayeed Mahbub Khan
Joint Secretary

To: Chief Accounts Officer
Ministry of Education
45, Purana Paltan, Dhaka.

Subject: To attend the "Study Tour" to be held in Japan from 08 April to 14 April 2018 or nearest possible date.

Sir,

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh to the following officials to attend the above mentioned study tour to be held from 08 April to 14 April, 2018 or a nearer date under the terms and conditions described in para 2:

Sl.	Name & Designation	Offices
01.	Ahmed Shamim Al Razi Joint Secretary	Secondary and Higher Education Division, Ministry of Education
02.	Professor Dr. Md. Abdul Maleque Director (Training)	Directorate of Secondary & Higher Education
03.	Professor Sk. Abdul Kuddus Principal	Govt. Shaheed Suhrawardy College, Dhaka
04.	Salina Zaman Assistant Director (Training-1)	Directorate of Secondary & Higher Education
05.	Mostagisul Haq Student	Khulna Zilla School, Khulna
06.	Md. Robin Al Azad Student	Madhupur Shahid Smrity High School, Tangail
07.	Md. Nurul Haque Student	Samuj Ali High School & College, Sunamganj
08.	Rubayat Jalal Student	Rajshahi University School, Rajshahi
09.	Soyeb Pervez Jim. Student	Cantonment Public School & College, Mymensingh.
10.	Md. Mosleuddin Sahan Student	Goila Model Secondary School, Barisal
11.	Zoyriah Student	Government P.N. Girls' High School, Rajshahi
12.	Md. Mahabub Alam Student	Farakkabad NI school and college, Dinajpur
13.	Sifatul Islam Student	Saidpur govt. Technical College, Nilphamari
14.	Sabiha Sultana Sara Student	Khairullah Govt. Girls High School, Mymensingh
15.	Md. Isa Bin Maksud Mehan Student	NAVY School & College, Chittagong
16.	Didarul Islam Student	Kushtia Zilla School, Kushtia
17.	Abdur Rahman Bhuiyan Student	Govt. Rajendra College, Faridpur
18.	Md. Samiul Karim Khan Student	Annanda Mohan College, Mymensingh

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Sl.	Name & Designation	Offices
19.	Sumaiya Anjum Student	Edward College, Pabna
20.	Aurora Ahmed Psyche Student	Kushtia Govt. College, Kushtia.
21.	Mahia Shanin Student	Chittagong College, Chittagong
22.	Poulomi Modak Student	Brindaban Govt College, Habigonj
23.	Abdul Basith Emon Student	Beanibazar Govt. College, Sylhet
24.	Nusrat Jahan Student	Noakhali Govt. Mohila College, Noakhali

Para 2:

- a) The expenses of air fare, food and accommodation will be borne by Japan Science and Technology Agency (JST) ;
 - b) They will avail the benefit as per the circular of Finance Division no. 07.152.099.00.001.2004 (part-1)-161, dated-18.02.2016 and 07.152.099.00.001.2004-35, dated-24.08.2015.
 - c) They will not be provided any part of the salary and allowances in foreign currency;
 - d) The period of their stay abroad including transit period will be treated as on duty;
 - e) They will not be allowed to stay abroad more than the approved period; and
 - f) They will have to submit a report to the Secondary & Higher Education Division, Ministry of Education within 15 (fifteen) days of their return.
2. This is issued with the approval of the competent authority.

(Sayeed Mahbub Khan)

Joint Secretary

Phone: 9564552

E-mail : sas_dev1@moedu.gov.bd

No: 37.00.0000.081.01.005.15(part-1)-55

Date: 12.02.2018

Copy for information and necessary action to: (Not according to seniority):

1. The Principal Secretary, Prime Minister's Office, Dhaka.
2. The Secretary, Secondary and Higher Education Division, Ministry of Education, Bangladesh Secretariat, Dhaka.
3. The Secretary, Ministry of Foreign Affairs, Dhaka.
4. H.E. The Ambassador, Embassy of Japan, Plot# 5 & 7, Dutabash Road, Baridhara, Dhaka-1212.
5. H.E. The Ambassador, Embassy of Bangladesh, 4-15-15, Meguro-ku, Tokyo, Japan.
6. Additional Secretary (Admin & Finance)/Development, Secondary and Higher Education Division, Ministry of Education, Dhaka.
7. Director General, Directorate of Immigration & Passport, Dhaka.
8. Director General, Directorate of Secondary and Higher Education, Dhaka.
9. P.S to Secretary, Secondary and Higher Education Division, Ministry of Education, Bangladesh Secretariat, Dhaka.
10. Director, Hazrat Shahjalal International Airport, Dhaka.
11. Mr. -----
12. Senior Assistant Secretary, Consular Section, Ministry of Foreign Affairs, Dhaka (With a request to process Note Verbal to the Embassy of Japan in Dhaka for issuing visa in favor of them)
13. Senior System Analyst, Secondary and Higher Education Division, Ministry of Education (with a request to publish in the web site).
14. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.

(Sayeed Mahbub Khan)

Joint Secretary