

Government of the People's Republic of Bangladesh  
Ministry of Education  
Secondary and Higher Education Division  
Training Section  
Bangladesh Secretariat, Dhaka.  
[www.shed.gov.bd](http://www.shed.gov.bd)

Memo : 37.00.0000.084.25.005.19-359

Date : 23 October 2023


To : Chief Accounts and Finance Officer  
Ministry of Education  
45, Purana Paltan, Dhaka.

Subject: Government's approval to attend the program titled '11th New Directions in Language Assessment East Asia Conference' to be held from 27-29 October 2023 in Vietnam.

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh for the following officials of National Curriculum & Textbook Board, Bangladesh (NCTB) to attend the program titled '11th New Directions in Language Assessment East Asia Conference' to be held from 27-29 October 2023 (according to the invitation letter outward travel may take place on 25 October 2023) in Vietnam under the following terms & conditions :


Sl. No.	Name, Designation & Office
01.	Anika Raisa Chowdhury Chief Editor, NCTB
02	Dr. Ahmad Obaidus Sattar Bhuiya Senior Specialist, Curriculum Development and Assessment, NCTB
03	Mohd. Golam Mostafa Senior Specialist, Assessment and Training, NCTB
04	Mohammad Kamal Hossain Specialist, English, NCTB

- i) All expenses for the participants of the program will be borne by British Council. There will be no financial involvement of the Government of Bangladesh;
  - ii) They will not be provided any part of their salary and allowances in foreign currency;
  - iii) Period of their stay abroad including transit and travel will be treated as on duty;
  - iv) They will not be allowed to stay abroad more than the approved period;
  - v) They will have to submit a report to the Secretary of Secondary & Higher Education Division, Ministry of Education within 15 (fifteen) days of their return.
02. This order is issued with the approval of the competent authority.

  
23.10.2023  
(Muhammad Delowar Hossain Deputy  
Secretary  
Phone : 55100843  
[moe.trainingsection@gmail.com](mailto:moe.trainingsection@gmail.com)

Copy for information and necessary action (Not according to the seniority) :

01. Senior Secretary, Ministry of Foreign Affairs, Dhaka;
02. H.E. Ambassador, Embassy of the People's Republic of Bangladesh in Vietnam;
03. H.E. Ambassador, Embassy of the Socialist Republic of Vietnam in Dhaka, Bangladesh;
04. Additional Secretary (Admin & Finance), Secondary & Higher Education Division;
05. Chairman, National Curriculum & Textbook Board, Bangladesh (NCTB);
06. Director General, Directorate of Immigration & Passport, Dhaka;
07. Director General (Consular), Consular Section, Ministry of Foreign Affairs, Dhaka;
08. PS to Minister, Ministry of Education, Bangladesh Secretariat, Dhaka;
09. PS to Deputy Minister, Ministry of Education, Bangladesh Secretariat, Dhaka;
10. PS to Secretary, Secondary & Higher Education Division;
11. Director Programmes, British Council Bangladesh.
12. Director, Hazrat Shahjalal International Airport, Dhaka;
13. System Analyst, Secondary & Higher Education Division (With request to publish the GO at SHED website);
14. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka;
15. Mr./Ms. ....
16. Office Copy.

 23.10.2023

(Muhammad Delowar Hossain)  
Deputy Secretary