

(To be substituted for the same date and number)
Government of the People's Republic of Bangladesh
Ministry of Education
Secondary and Higher Education Division
Bangladesh Secretariat, Dhaka.
Government College-4 (www.shed.gov.bd)

Number: 37.00.0000.069.08.001.24.364

Date: 30/04/2024

Government Order

The undersigned is directed to inform that the authority is pleased to grant Ex-Bangladesh leave to the officers mentioned in the table below under the following terms & conditions:

| Serial No. | Name, Designation & Present Address | Name of the Country | Purpose & Duration of the visit | Types of Leave |
|------------|---|---------------------|---|-----------------------------------|
| 01 | Dr. Afroza Sultana (4950), Professor (Zoology), OSD at the Directorate of Secondary and Higher Education, Dhaka; Insitu: Begum Badrunnessa Government Girls' College, Dhaka. | Saudi Arabia | For the purpose of performing the Holy Hajj for 45 (Forty Five) days from 10.05.2024 to 23.06.2024 or from the charge hand over date to 45 (Forty Five) days. | Earned leave on half average pay. |
| 02 | Md. Idrish Howlader (2543), Professor (Botany), OSD at the Directorate of Secondary and Higher Education, Dhaka; Insitu: Dhaka College, Dhaka. | Saudi Arabia | For the purpose of performing the Holy Hajj for 45 (Forty Five) days from 10.05.2024 to 23.06.2024 or from the charge hand over date to 45 (Forty Five) days. | Earned leave on half average pay. |
| 03 | Md. Aminul Islam (17000), Original Post: Associate Professor (History), Deputy Director (Equity), Secondary Education Sector Investment Program (SESIP), Directorate of Secondary and Higher Education (DSHE), Dhaka. | Saudi Arabia | For the purpose of performing the Holy Hajj for 45 (Forty Five) days from 09.05.2024 to 22.06.2024 or from the charge hand over date to 45 (Forty Five) days. | Earned leave on full average pay. |
| 04 | Md. Abdullah Al Fuad (17002), Associate Professor (Philosophy), OSD at the Directorate of Secondary and Higher Education, Dhaka; Insitu: Dinajpur Government College, Dinajpur. | Saudi Arabia | For the purpose of performing the Holy Hajj for 50 (Fifty) days from 12.05.2024 to 30.06.2024 or from the charge hand over date to 50 (Fifty) days. | Earned leave on half average pay. |
| 05 | Khondkar Rokonuzzaman (9153), Associate Professor (English), Chuadanga Government College, Chuadanga. | Saudi Arabia | For the purpose of performing the Holy Hajj for 45 (Forty Five) days from 16.05.2024 to 30.06.2024 or from the charge hand over date to 45 (Forty Five) days. | Earned leave on half average pay. |

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Terms and Conditions:

- a. The Officer will not be allowed to stay abroad more than the approved period;
- b. The Officer will inform the authority after their return;
- c. The Officer will draw their pay and allowances in local currency. No part of it should be drawn in foreign currency;
- d. All related expenses of the travel will be borne by themselves;
- e. Travelling expenses will have to be shown in the income tax return;
- f. The Provision of Rule 34 of Appendix VIII of BSR (Part-1) is applicable in this regard. That is to say, the officer has to start their leave within the 35 (thirty Five) days from the date of this order as this order will not remain in force after the 35 (thirty five) days from the making thereof and
- g. Granted Leave is non-cancelable.

2. This order has been issued with the approval of the competent authority.

By order of President,

Tkhanom
30/04/2024
Tanzila Khanom
Deputy Secretary

Number: 37.00.0000.069.08.001.24.364

Date: 30/04/2024

Copy for Kind Information and Necessary Action:

- 1) Senior Secretary, Ministry of Foreign Affairs
- 2) Director General, Department of Immigration & Passports (DIP)
- 3) Director General, Directorate of Secondary and Higher Education (DSHE), Dhaka
- 4) Principal.....
- 5) PS to Minister, Ministry of Education, Bangladesh Secretariat, Dhaka
- 6) PS to Secretary, Secondary and Higher Education Division, Ministry of Education
- 7) Chief Accounts Officer, Ministry of Education, 45 Purana Paltan, Dhaka
- 8) Systems Analyst, ICT Branch, Secondary and Higher Education Division
- 9) Mr./Mrs.
- 10) Public Relations Officer, Ministry of Education, Bangladesh Secretariat, Dhaka
- 11) Immigration Officer, Departure Department.....
- 12) Public Relations Officer, Ministry of Education, Bangladesh Secretariat, Dhaka
- 13) District/Upazila Accounts Officer.....