

Government of the People's Republic of Bangladesh
Secondary & Higher Education Division
Ministry of Education
Section-22 (Dev:3)
www.shed.gov.bd

No: 37.00.0000.084.01.003.15 (part)-476

Date: 28.09.2017


From: Md. Jahirul Islam
Deputy Secretary

To: Chief Accounts Officer
Ministry of Education
45, Purana Paltan, Dhaka.

Subject: Government's approval to attend the training program on "Procurement Management in Public Sector" to be held from 09-27 October 2017 at International Training Centre of ILO (ITC-ILO) Turin Centre, Italy.

The undersigned is directed to convey the government's approval to Ajit Kumar Debnath, Senior Procurement Officer (Joint Secretary), Higher Education Quality Enhancement Project (HEQEP), Dhaka to attend the above mentioned training program under the following terms & conditions:

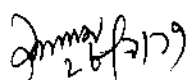
- a) All expenses related to his participation will be borne by the Higher Education Quality Enhancement Project (HEQEP).
 - b) He will not be provided with any part of the salary and allowances in foreign currency.
 - c) The period of his stay abroad including transit period will be treated as on duty.
 - d) He will not be allowed to stay abroad more than the approved period.
 - e) He will have to submit a report to the Secondary and Higher Education Division within 15 (fifteen) days of his return.
2. This is issued with the approval of the competent authority.


(Md. Jahirul Islam)
Deputy Secretary
Phone: 9561441
e-mail : ds_training@moedu.gov.bd
Date: 28.09.2017

No: 37.00.0000.084.01.002.16-476/1(16)

Copy for information and necessary action to: (Not according to seniority):

- 1) The Secretary, Secondary & Higher Education Division, Ministry of Education, Dhaka.
- 2) The Secretary, Ministry of Foreign Affairs, Dhaka.
- 3) H.E The Ambassador, Embassy of the People's Republic of Bangladesh to Italy, Via Antonio Bertoloni 14, 00197 Rome, Italy.
- 4) H.E The Ambassador, Embassy of the Republic of Italy to Bangladesh, House # 2 & 3, Road # 74/79 Gulshan Model Town, Dhaka.
- 5) Additional Secretary (Admin & Finance/Development), Secondary & Higher Education Division, Dhaka.
- 6) Project Director, Higher Education Quality Enhancement Project (HEQEP), Dhaka.
- 7) Director General, Directorate of Immigration & Passport, Dhaka.
- 8) Ajit Kumar Debnath, Senior Procurement Officer (Joint Secretary), Higher Education Quality Enhancement Project (HEQEP), Dhaka.
- 9) P.S to Secretary, Secondary & Higher Education Division, Dhaka.
- 10) Director, Hazrat Shahjalal International Airport, Dhaka.
- 11) Senior Assistant Secretary, Consular Section, Ministry of Foreign Affairs, Dhaka (With a request to process Note Verbal to the Embassy of Italy in Dhaka for issuing visa in favour of him)
- 12) Senior System Analyst, Secondary & Higher Education Division (with a request to publish in the web site).
- 13) Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.


(Md. Jahirul Islam)
Deputy Secretary