

Government of the People's Republic of Bangladesh  
Ministry of Education  
Secondary and Higher Education Division  
Bangladesh Secretariat, Dhaka.  
Government College-4 ([www.shed.gov.bd](http://www.shed.gov.bd))

Number: 37.00.0000.069.08.001.24.367

Date: 05/05/2024

**Government Order**

The undersigned is directed to inform that the authority is pleased to grant Ex-Bangladesh leave to the officers mentioned in the table below under the following terms & conditions:

Serial No.	Name, Designation & Present Address	Name of the Country	Purpose & Duration of the visit	Types of Leave
01	Mohammad Shohrab Hossain (15300), Associate Professor (Physics), OSD at the Directorate of Secondary and Higher Education, Dhaka; Insitu: Gazipur Government Mohila College, Gazipur.	Saudi Arabia	For the purpose of performing the Holy Hajj for 46 (Forty Six) days from 06.05.2024 to 20.06.2024 or from the charge hand over date to 46 (Forty Six) days.	Earned leave on half average pay.
02	Md. Ramjan Ali (10614), Associate Professor (Islamic History & Culture), Beanibazar Government College, Sylhet.	Saudi Arabia	For the purpose of performing the Holy Hajj for 45 (Forty Five) days from 01.06.2024 to 15.07.2024 or from the charge hand over date to 45 (Forty Five) days.	Earned leave on half average pay.
03	Khanam Moududa Apel (9502), Associate Professor (Economics), Muminunnisa Government Mohila College, Mymensingh.	Saudi Arabia	For the purpose of performing the Holy Hajj for 46 (Forty Six) days from 09.05.2024 to 23.06.2024 or from the charge hand over date to 46 (Forty Six) days.	Earned leave on half average pay.
04	Nishrat Begum (7560) Professor (Zoology) Eden Mohila College, Dhaka.	Saudi Arabia	For the purpose of performing the Holy Hajj for 45 (Forty Five) days from 09.05.2024 to 22.06.2024 or from the charge hand over date to 45 (Forty Five) days.	Earned leave on half average pay.
05	Afia Khatun (12675), Associate Professor (Political Science), OSD at the Directorate of Secondary and Higher Education, Dhaka; Insitu: Government Bangla College, Dhaka.	Saudi Arabia	For the purpose of performing the Holy Hajj for 47 (Forty Seven) days from 12.05.2024 to 27.06.2024 or from the charge hand over date to 47 (Forty Seven) days.	Earned leave on half average pay.

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06	Md. Ahsan Kabir Rana (6693), Professor (Botany), OSD at the Directorate of Secondary and Higher Education, Dhaka; Insitu: Kushtia Government College, Kushtia.	Saudi Arabia	For the purpose of performing the Holy Hajj for 45 (Forty Five) days from 09.05.2024 to 22.06.2024 or from the charge hand over date to 45 (Forty Five) days.	Earned leave on half average pay.
07	Nilufar Nargis (5084) Professor (Economics) Sirajganj Government College, Sirajganj.	Saudi Arabia	For the purpose of performing the Holy Hajj for 45 (Forty Five) days from 13.05.2024 to 26.06.2024 or from the charge hand over date to 45 (Forty Five) days.	Earned leave on half average pay.
08	Jasim Uddin (12075), Associate Professor (Arabic & Islamic Studies), Government Ananda Mohan College, Mymensingh.	Saudi Arabia	For the purpose of performing the Holy Hajj for 45 (Forty Five) days from 09.05.2024 to 22.06.2024 or from the charge hand over date to 45 (Forty Five) days.	Earned leave on half average pay.
09	Professor Dr. S. M. Monir Hossain (7488) Principal Government Muksudpur College, Muksudpur, Gopalganj.	Saudi Arabia	For the purpose of performing the Holy Hajj for 40 (Forty) days from 16.05.2024 to 24.06.2024 or from the charge hand over date to 40 (Forty) days.	Earned leave on full average pay.
10	Professor Md. Syedur Rahman (1482) Principal Shyampur Government Model School and College, Kadamtali, Dhaka.	Saudi Arabia	For the purpose of performing the Holy Hajj for 45 (Forty Five) days from 08.05.2024 to 21.06.2024 or from the charge hand over date to 45 (Forty Five) days.	Earned leave on full average pay.

Terms and Conditions:

- The Officer will not be allowed to stay abroad more than the approved period;
- The Officer will inform the authority after their return;
- The Officer will draw their pay and allowances in local currency. No part of it should be drawn in foreign currency;
- All related expenses of the travel will be borne by themselves;
- Travelling expenses will have to be shown in the income tax return;
- The Provision of Rule 34 of Appendix VIII of BSR (Part-1) is applicable in this regard. That is to say, the officer has to start their leave within the 35 (thirty Five) days from the date of this order as this order will not remain in force after the 35 (thirty five) days from the making thereof and
- Granted Leave is non-cancelable.

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2. This order has been issued with the approval of the competent authority.

By order of President,

*Tkhanom*  
05/05/2024  
Tanzila Khanom  
Deputy Secretary

Number: 37.00.0000.069.08.001.24.367

Date: 05/05/2024

Copy for Kind Information and Necessary Action:

- 1) Senior Secretary, Ministry of Foreign Affairs
- 2) Director General, Department of Immigration & Passports (DIP)
- 3) Director General, Directorate of Secondary and Higher Education (DSHE), Dhaka
- 4) Principal.....
- 5) PS to Minister, Ministry of Education, Bangladesh Secretariat, Dhaka
- 6) PS to Secretary, Secondary and Higher Education Division, Ministry of Education
- 7) Chief Accounts Officer, Ministry of Education, 45 Purana Paltan, Dhaka
- 8) Systems Analyst, ICT Branch, Secondary and Higher Education Division
- 9) Mr./Mrs. ....
- 10) Public Relations Officer, Ministry of Education, Bangladesh Secretariat, Dhaka
- 11) Immigration Officer, Departure Department.....
- 12) Public Relations Officer, Ministry of Education, Bangladesh Secretariat, Dhaka
- 13) District/Upazila Accounts Officer.....