

Government of the People's Republic of Bangladesh  
Ministry of Education  
Secondary and Higher Education Division  
Public General University Section  
www.shed.gov.bd

No. 37.00.0000.079.08.092.00.366

Dated: 08 October 2023

**Office Order**

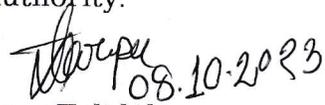
The undersigned is pleased to convey sanction of the Government in favour of the following teacher of Bangladesh Open University, Gazipur travelling to Malaysia to pursue Ph.D. Program on education leave as mentioned below:

SL. No.	Name & Designation	Programmes	Period	Country
1.	Md. Mahfuzur Rahman, Assistant Professor (Economics), School of Bussiness, Bangladesh Open University, Gazipur.	Ph.D. Programme  Universiti Putra Malaysia	1 (One) year from 11.10.2023 to 10.10.2024 in the continuation of prior leave.	Malaysia
2.	Ms. Romana Kader, Assistant Professor (Management), School of Bussiness, Bangladesh Open University, Gazipur.			

2. The terms and conditions of the above-said visit:

- They shall not stay abroad beyond the leave approved and shall report back to the University immediately after their return;
- No expenses of the travel shall be charged to the Government of Bangladesh or to the University;
- All the responsibilities relating to this visit shall lie with the University as the travel has been recommended by them;
- University authority will execute the necessary agreement with them and
- The University authority shall make sure that the academic activities of the university are not affected by their absence.

3. This order is issued with the approval of the competent authority.

  
(Satarupa Talukder)  
Senior Assistant Secretary  
Phone-9512245  
E-mail: ds\_univ1@moedu.gov.bd

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Copies for kind information and necessary action: (Not in accordance with seniority)

1. Foreign Secretary (Senior Secretary), Ministry of Foreign Affairs, Dhaka.
2. Vice Chancellor, Bangladesh Open University, Gazipur.
3. Additional Secretary, University Wing, Secondary and Higher Education Division.
4. Director General, Immigration and Passport, Agargaon, Dhaka.
5. Md. Mahfuzur Rahman, Assistant Professor (Economics), School of Bussiness, Bangladesh Open University, Gazipur.
6. Ms. Romana Kader, Assistant Professor (Management), School of Bussiness, Bangladesh Open University, Gazipur.
7. PS to Minister, Ministry of Education.
8. PS to Deputy Minister, Ministry of Education.
9. PS to Secretary, Secondary and Higher Education Division.
10. Director, Hazrat Shahjalal International Airport.
11. Deputy Director, Foreign Currency Regulation, Bangladesh Bank.
12. Registrar, Bangladesh Open University, Gazipur.
13. Senior Systems Analyst , ICT Cell, Secondary and Higher Education Division (requested to publish the Office Order on the Division's Website).