

Government of the People's Republic of Bangladesh
Ministry of Education
Secondary & Higher Education Division
(Adm. & Est.)
www.shed.gov.bd

No- 37.00.0000.061.18.09.2015-

Date: 13.08.2017

Office Order

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh for Dr. Aruna Biswas, Additional Secretary, Secondary & Higher Education Division, Ministry of Education to visit China and Bhutan from 24.09.2017 to 28.09.2017 (05 days) or from the date of commencement of journey as Ex-Bangladesh leave (Earn Leave) under the following terms and conditions:

- 1.1 All expenses of this travel will be borne by herself;
- 1.2 The government will not have any financial responsibilities for the travel;
- 1.3 She will not be provided any part of the salary and allowances in foreign currency;
- 1.4 She will not be allowed to stay abroad more than the approved period.

2.0 This order is issued with the approval of the competent authority.

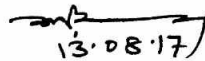
Sd/-
(Mohammad Shamsul Alam)
Assistant Secretary
Phone: 9549130
e-mail : SAS_admin1@moedu.gov.bd

No- 37.00.0000.061.18.09.2015- 857(13)

Date: 13.08.2017

Copy for information and necessary action to: (Not according to seniority):

- 1 Dr. Aruna Biswas, Additional Secretary, Secondary & Higher Education Division, Ministry of Education, Bangladesh Secretariat, Dhaka.
- 2 Additional Secretary (Development), Secondary & Higher Education Division, Ministry of Education, Bangladesh Secretariat, Dhaka.
- 3 Joint Secretary (Admin), Secondary & Higher Education Division, Ministry of Education, Bangladesh Secretariat, Dhaka.
- 4 PS to Minister, Ministry of Education, Bangladesh Secretariat, Dhaka.
- 5 Director General (Consular), Consular Section, Ministry of Foreign Affairs, Dhaka.
- 6 Director, Hazrat Shahjalal International Airport, Dhaka.
- 7 PS to Secretary, Security Services Division, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
- 8 PS to Secretary, Secondary & Higher Education Division, Ministry of Education, Bangladesh Secretariat, Dhaka.
- 9 Senior System Analyst, Secondary and Higher Education Division, Ministry of Education, Bangladesh Secretariat, Dhaka (With a request to publish the office order at MoE website).
- 10 Chief Accounts Officer, Ministry of Education, 45, Purana Paltan, Dhaka.
- 11 Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.
- 12 Accounts Officer, Secondary and Higher Education Division, Ministry of Education, Bangladesh Secretariat, Dhaka.
- 13 Office Copy.


13.08.17
(Mohammad Shamsul Alam)
Assistant Secretary