

(To be replaced with same memo and date)  
Government of the People's Republic of Bangladesh  
Secondary & Higher Education Division  
Ministry of Education  
[www.shed.gov.bd](http://www.shed.gov.bd)

No: 37.00.0000.084.01.005.15(part)-546

Date: 06.12.2017

From: Sayeed Mahub Khan  
Deputy Secretary

To: Chief Accounts Officer  
Ministry of Education  
45, Purana Paltan, Dhaka.

Subject: Government's approval to attend the program on "Capacity Building on Program for Result" to be held during 12-22 December, 2017 in Activia Training (Head Office : Regus House 268 Bath Road Slough Bershire SL 14 DX), UK.

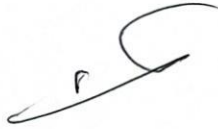
Sir,

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh to the following officials to attend the above mentioned training program to be held from 12 December to 22 December, 2017 or a nearer date under the terms and conditions described in para 2:

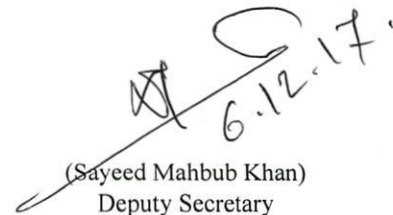
Sl.	Name & Designation	Offices
01.	Mr. Md. Sohorab Hossain Secretary	Secondary and Higher Secondary Education Division
02.	Chowdhury Mufad Ahmed Additional Secretary	Secondary and Higher Secondary Education Division
03.	Ms. Mahmuda Begum Additional Secretary	Economic Relation Division, Ministry of Finance
04.	Mr. Md. Mahamud Ul Hoque Project Director (Additional Secretary)	Secondary Education Quality and Enhancement Project (SEQAEP)
05.	Mr. Mahmudul Islam Joint Secretary (Development)	Secondary and Higher Secondary Education Division
06.	Mr. Md. Azizur Rahman Director	Prime Minister's Office
07.	Quzi Munirul Islam Joint Chief	Secondary and Higher Secondary Education Division
08.	Mr. Md. Habibur Rahman Joint Secretary	Ministry of Finance
09.	Dr. Mohammed Jahangir Hossain Director (Planning & Development)	Directorate of Secondary & Higher Education

Para 2:

- All expenses related to their participation will be borne by the Secondary Education Quality and Enhancement Project (SEQAEP);
- They will not be provided any part of the salary and allowances in foreign currency;
- The period of their stay abroad including transit period will be treated as on duty;
- They will not be allowed to stay abroad more than the approved period and
- They will have to submit a report to the Secondary & Higher Education, Ministry of Education within 15 (fifteen) days of their return.



2. This is issued with the approval of the competent authority.

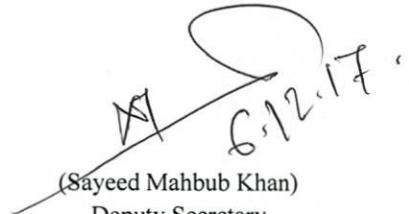
  
(Sayeed Mahub Khan)  
Deputy Secretary  
Phone: 9564552  
E-mail : sas\_dev1@moedu.gov.bd

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**Copy for information and necessary action to: (Not according to seniority):**

1. The Principal Secretary, Prime Minister's Office, Dhaka.
2. The Secretary, Secondary and Higher Education Division, Ministry of Education, Dhaka.
3. The Secretary, Ministry of Foreign Affairs, Dhaka.
4. The Secretary, Ministry of Planning, Dhaka.
5. The Secretary, Economic Relation Division, Dhaka.
6. The Secretary, Implementation, Monitoring and Evaluation Division, Dhaka.
7. H.E The High Commissioner, British High Commission of the People's Republic of Bangladesh, 28 Queen's Gate, London, SW7 5JA UK.
8. H.E The High Commissioner, British High Commission, United Nations Road, Baridhara, Dhaka.
9. Additional Secretary (Admin & Finance)/Development, Secondary and Higher Education Division, Ministry of Education, Dhaka.
10. Director General, Directorate of Immigration & Passport, Dhaka.
11. Director General, Directorate of Secondary and Higher Education, Dhaka.
12. Chief Engineer, Education Engineering Department, Dhaka
13. P.S to Secretary, Secondary and Higher Education Division, Ministry of Education, Bangladesh Secretariat, Dhaka.
14. Director, Hazrat Shahjalal International Airport, Dhaka.
15. Deputy Secretary (Training), Secondary and Higher Secondary Education Division.
16. Mr. -----
17. Senior Assistant Secretary, Consular Section, Ministry of Foreign Affairs, Dhaka (With a request to process Note Verbal to the Embassy of USA in Dhaka for issuing visa in favor of them)
18. Senior System Analyst, Secondary and Higher Education Division, Ministry of Education (with a request to publish in the web site).
19. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.

  
(Sayeed Mahub Khan)  
Deputy Secretary