

Government of the People's Republic of Bangladesh
Ministry of Education
Secondary & Higher Education Division
Training Section
www.shed.gov.bd

No: 37.00.0000.061.25.019.17-497

Date: 26.11.2017

From: Jakia Pervin
Deputy Secretary

To: Chief Accounts Officer
Ministry of Education
45, Purana Paltan, Dhaka

Subject: Government sanction to attend "The 17th CEMCA Advisory Council Meeting" to be held on 11 December, 2017 at Open University of Colombo, Sri Lanka.

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh the following official to attend the above mentioned program under the following terms & conditions:

Sl. No.	Name, Designation & Offices	Program	Country	Period
1	Ms. Shahnaz Samad Deputy Secretary Secondary & Higher Education Division, Ministry of Education.	"The 17 th CEMCA Advisory Council Meeting"	Sri Lanka	11 December, 2017

1.1 Travel and Accommodation will be borne by the organizer.

1.2 She will not be provided any part of salary and allowances in foreign currency;

1.3 Period of her stay abroad including transit period will be treated as on duty;

1.4 She will not be allowed to stay abroad more than their approved period.

1.5 She will have to submit a report to Secondary & Higher Education Division, Ministry of Education within 15 (fifteen) days of her return.

2.0 This is issued with the approval of the competent authority.

(Jakia Pervin)
Deputy Secretary
Phone: 9512205


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Deputy Secretary
Phone: 9512205
e-mail: moebudgetsection@gmail.com
Date: 26/11/2017

No: 37.00.0000.061.25.019.17-497/1(13)

Copy for information and necessary action to: (Not according to seniority):

1. The Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka.
2. The Principal Secretary, Prime Minister's Office, Tejgaon, Dhaka.
3. The Secretary, Ministry of Foreign Affairs, Dhaka.
4. H.E. High Commissioner, Sri Lanka in Dhaka, Bangladesh, House No. 4B, Road No. 118, Gulshan Model Town, Dhaka-1212.
5. H.E. High Commissioner, Bangladeshi in Colombo, Sri Lanka, No. 03, Gregorys Road (R.G. Senanayake Mw), Colombo 07, Sri Lanka.
6. Additional Secretary (Admin. & Finance/Development), Secondary & Higher Education Division, Ministry of Education, Dhaka.
7. Director General, Directorate of Immigration & Passport, Dhaka.
8. Ms. Shahnaz Samad, Deputy Secretary, Secondary & Higher Education Division, Ministry of Education, Bangladesh Secretariat, Dhaka
9. Director General (Consular), Consular Section, Ministry of Foreign Affairs, Dhaka (With request to process Note Verbal to The Embassy of Sri Lanka in Dhaka for issuing visa in favor of them)
10. P.S. to Secretary, Secondary & Higher Education Division, Ministry of Education, Bangladesh Secretariat, Dhaka
11. Director, Hazrat Shahjalal International Airport, Dhaka.
12. Senior System Analyst, Secondary & Higher Education Division, Ministry of Education, Bangladesh Seretariat, Dhaka (With a request to publish the G.O. at SHED website).
13. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.

(Jakia Pervin)
Deputy Secretary

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