



Government of the People's Republic of Bangladesh
Ministry of Education
Secondary and Higher Education Division
Bangladesh Secretariat, Dhaka.
Government College-4 (www.shed.gov.bd)



Number:
37.00.0000.069.08.019.18.979

Date: 16/10/2022

Government Order

Fatema Tuj Zahera (9633), Professor (Botany), Eden Mohila College, Dhaka has been granted earned leave on half average pay (Ex-Bangladesh leave) for the purpose of performing the holy Umrah in Saudi Arabia for 14 (Fourteen) days from 13.11.2022 to 26.11.2022 or from the charge hand over date to 14 (Fourteen) days. This leave is granted under the following terms and conditions:

Terms and Conditions:

- The Officer will not be allowed to stay abroad more than the approved period;
- The Officer will inform the authority after her return;
- The Officer will draw her pay and allowances in local currency. No part of it should be drawn in foreign currency;
- All related expenses of the travel will be borne by herself;
- Travelling expenses will have to be shown in the income tax return and
- The Provision of Rule 34 of Appendix VIII of BSR (Part-1) is applicable in this regard. That is to say, the officer has to start her leave within the 35 (thirty Five) days from the date of this order as this order will not remain in force after the 35 (thirty five) days from the making thereof.

2. This order has been issued with the approval of the competent authority.

By order of President,

Mohammed Abu Naser Beg
Deputy Secretary

Number:

Date: 16/10/2022

37.00.0000.069.08.019.18.979/1(13)

Copy for Kind Information and Necessary Action:

- 1) Senior Secretary, Ministry of Foreign Affairs
- 2) Director General, Department of Immigration & Passports (DIP)
- 3) Director General, Directorate of Secondary and Higher Education(DSHE)
- 4) Principal.....
- 5) PS to Minister, Ministry of Education, Bangladesh Secretariat, Dhaka
- 6) PS to Deputy Minister, Ministry of Education, Bangladesh Secretariat, Dhaka
- 7) PS to Secretary, Secondary and Higher Education Division, Ministry of Education
- 8) Chief Accounts Officer, Ministry of Education, 45 Purana Paltan, Dhaka
- 9) Fatema Tuj Zahera (9633), Professor (Botany), Eden Mohila College, Dhaka
- 10) Public Relations Officer, Ministry of Education, Bangladesh Secretariat, Dhaka
- 11) Immigration Officer, Departure Department.....
- 12) PO to Add. Secretary (College), SHED, Ministry of Education
- 13) District/Upazila Accounts Officer.....