

Government of the People's Republic of Bangladesh  
Ministry of Education  
Secondary and Higher Education Division  
Public General University Section  
www.shed.gov.bd

No. 37.00.0000.079.08.091.02.444


Dated: 23 November 2022

Office Order

The undersigned is pleased to convey sanction of the Government in favour of the following teacher of Bangladesh Open University, Gazipur travelling to Malaysia to pursue Ph.D. program at Universiti Putra on study leave as mentioned below:

Name	Period	Country
Ms. Romana Kader, Assistant Professor (Management), School of Business, Bangladesh Open University, Gazipur.	1 (One) year from 11.10.2022 to 10.10.2023 in the continuation of prior leave	Malaysia

2. The terms and conditions of the above-said visit:
  - a. She shall not stay abroad beyond the leave approved and shall report back to the University immediately after her return;
  - b. No expenses of the travel shall be charged to the Government of Bangladesh or to the University;
  - c. All the responsibilities relating to this visit shall lie with the University as the travel has been recommended by them;
  - d. University authority will execute the necessary agreement with her and
  - e. The University authority shall make sure that the academic activities of the university are not affected by her absence.
3. This order is issued with the approval of the competent authority.

  
(Mst. Rokhsana Begum)  
Deputy Secretary  
Phone-223352185  
E-mail: ds\_univ1@moedu.gov.bd

Copies for kind information and necessary action: (Not in accordance with seniority)

1. Foreign Secretary (Senior Secretary), Ministry of Foreign Affairs
2. Vice Chancellor, Bangladesh Open University, Gazipur
3. Additional Secretary, University Wing, Secondary and Higher Education Division, Ministry of Education
4. Director General, Immigration and Passport, Agargaon, Dhaka
5. Ms. Romana Kader, Assistant Professor (Management), School of Business, Bangladesh Open University, Gazipur.
6. PS to the Hon'ble Minister, Ministry of Education.
7. PS to the Hon'ble Deputy Minister, Ministry of Education
8. PS to Secretary, Secondary and Higher Education Division, Ministry of Education
9. Director, Hazrat Shahjalal International Airport, Dhaka
10. Deputy Director, Foreign Currency Regulation, Bangladesh Bank, Dhaka
11. Senior Systems Analyst, ICT Branch, Secondary and Higher Education Division, Ministry of Education (requested to upload the Office Order on the Ministry's Website)