



Government of the People's Republic of Bangladesh
Ministry of Education
Secondary and Higher Education Division
Bangladesh Secretariat, Dhaka.
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Number:
37.00.0000.069.08.003.23.1634

Date: 22/11/2023

Government Order

Sabina Rahman (13433), Associate Professor (Zoology), OSD at the Directorate of Secondary and Higher Education, Dhaka. Attachment: Dhaka College, Dhaka has been granted earned leave on half average pay (Ex-Bangladesh leave) for 16 (Sixteen) days 27.11.2023 to 12.12.2023 & Vacation period leave for 15 (Fifteen) days from 13.12.2023 to 27.12.2023 which all are equal to 31 (Thirty One) days for the purpose of treatment in Malaysia. This leave is granted under the following terms and conditions:

Terms and Conditions:

- The Officer will not be allowed to stay abroad more than the approved period;
- The Officer will inform the authority after her return;
- The Officer will draw her pay and allowances in local currency. No part of it should be drawn in foreign currency;
- All related expenses of the travel will be borne by herself and
- Travelling expenses will have to be shown in the income tax return.

2. This order has been issued with the approval of the competent authority.

By order of President,

22-11-2023

Mst. Rokeya Parvin
Deputy Secretary

Number:

Date: 22/11/2023

37.00.0000.069.08.003.23.1634/1(14)

Copy for Kind Information and Necessary Action,

- 1) Senior Secretary, Ministry of Foreign Affairs
- 2) Director General, Department of Immigration & Passports (DIP)
- 3) Director General, Directorate of Secondary and Higher Education(DSHE), Dhaka
- 4) PS to Minister, Ministry of Education, Bangladesh Secretariat, Dhaka
- 5) Principal.....
- 6) PS to Deputy Minister, Ministry of Education, Bangladesh Secretariat, Dhaka
- 7) PS to Secretary, Secondary and Higher Education Division, Ministry of Education
- 8) Chief Accounts Officer, Ministry of Education, 45 Purana Paltan, Dhaka
- 9) Senior Systems Analyst, ICT Branch, Secondary and Higher Education Division
- 10) Sabina Rahman (13433), Associate Professor (Zoology), OSD at the Directorate of Secondary and Higher Education, Dhaka. Attachment: Dhaka College, Dhaka
- 11) Immigration Officer, Departure Department.....
- 12) Public Relations Officer, Ministry of Education, Bangladesh Secretariat, Dhaka
- 13) PO to Add. Secretary (College), SHED, Ministry of Education
- 14) District/Upazila Accounts Officer.....