



Government of the People's Republic of Bangladesh  
Ministry of Education  
Secondary and Higher Education Division  
Bangladesh Secretariat, Dhaka.  
Government College-4 (www.shed.gov.bd)



Number:  
37.00.0000.069.08.019.18.334

Date: 6/4/2022

**Government Order**

Hafsa Akter (16783), Associate Professor (Economics), O.S.D at the Directorate of Secondary and Higher Education(DSHE), Dhaka; Insitu: Begum Badrunnesa Government Mohila College, Dhaka has been granted (Ex-Bangladesh leave) earned leave on half average pay for 22 (Twenty Two) days from 05.04.2022 to 26.04.2022 & Vacation Period Leave for 09 (Nine) days from 27.04.2022 to 05.05.2022 which all equal to 31 (Thirty One) days for the purpose of performing the Holy Umrah in Saudi Arabia. This leave is granted under the following terms and conditions:

**Terms and Conditions:**

- The Officer will not be allowed to stay abroad more than the approved period;
- The Officer will inform the authority after her return;
- The Officer will draw her pay and allowances in local currency. No part of it should be drawn in foreign currency;
- All related expenses of the travel will be borne by herself and
- Travelling expenses will have to be shown in the income tax return.

02. This order has been issued with the approval of the competent authority.

By order of President,

06-04-2022

Mohammed Abu Naser Beg  
Deputy Secretary

Number:

Date: 6/4/2022

37.00.0000.069.08.019.18.334/1

Copy for Kind Information and Necessary Action:

- 1) Senior Secretary, Ministry of Foreign Affairs
- 2) Director General, Department of Immigration & Passports (DIP)
- 3) Director General, Directorate of Secondary and Higher Education(DSHE)
- 4) Principal.....
- 5) PS to Minister, Ministry of Education, Bangladesh Secretariat, Dhaka
- 6) PS to Secretary, Secondary and Higher Education Division, Ministry of Education
- 7) Chief Accounts Officer, Ministry of Education, 45 Purana Paltan, Dhaka
- 8) Senior Systems Analyst, ICT Branch, SHED, Ministry of Education
- 9) Hafsa Akter (16783), Associate Professor (Economics), O.S.D at the Directorate of Secondary and Higher Education(DSHE), Dhaka; Insitu: Begum Badrunnesa Government Mohila College, Dhaka
- 10) Immigration Officer, Departure Department.....
- 11) Public Relations Officer, Ministry of Education, Bangladesh Secretariat, Dhaka
- 12) PO to Add. Secretary (College), SHED, Ministry of Education
- 13) District/Upazila Accounts Officer.....