



Government of the People's Republic of Bangladesh
Ministry of Education
Secondary and Higher Education Division
Bangladesh Secretariat, Dhaka.
www.shed.gov.bd



Number:
37.00.0000.069.08.003.23.225

Date: 15/3/2024

Government Order

Dr. Md. Mosharraf Hosain (13594), Associate Professor (Arabic & Islamic Studies), Comilla Victoria Government College, Comilla has been granted earned leave on half average pay (Ex-Bangladesh leave) for 07 (Seven) days from 18.03.2024 to 24.03.2024 & Vacation Period Leave for 22 (Twenty two) days from 25.03.2024 to 15.04.2024 which all are equal to 29 (Twenty Nine) days for the purpose of performing the holy Umrah in Saudi Arabia. This leave is granted under the following terms and conditions:

Terms and Conditions:

- The Officer will not be allowed to stay abroad more than the approved period;
- The Officer will inform the authority after his return;
- The Officer will draw his pay and allowances in local currency. No part of it should be drawn in foreign currency;
- All related expenses of the travel will be borne by himself and
- Travelling expenses will have to be shown in the income tax return.

02. This order has been issued with the approval of the competent authority.

By order of President,

15-03-2024

Khodeja Khatun
Deputy Secretary (Add.
Duty)

Number:

Date: 15/3/2024

37.00.0000.069.08.003.23.225/1(13)

Copy for Kind Information and Necessary Action,

- 1) Senior Secretary, Ministry of Foreign Affairs
- 2) Director General, Department of Immigration & Passports (DIP)
- 3) Director General, Directorate of Secondary and Higher Education(DSHE), Dhaka
- 4) Principal.....
- 5) PS to Minister, Ministry of Education, Bangladesh Secretariat, Dhaka
- 6) PS to Secretary, Secondary and Higher Education Division, Ministry of Education
- 7) Chief Accounts Officer, Ministry of Education, 45 Purana Paltan, Dhaka
- 8) Dr. Md. Mosharraf Hosain (13594), Associate Professor (Arabic & Islamic Studies), Comilla Victoria Government College, Comilla
- 9) Systems Analyst, ICT Branch, Secondary and Higher Education Division
- 10) Immigration Officer, Departure Department.....
- 11) Public Relations Officer, Ministry of Education, Bangladesh Secretariat, Dhaka
- 12) PO to Joint Secretary (College), SHED, Ministry of Education
- 13) District/Upazila Accounts Officer.....