

To be replaced with same memo and date  
Government of the People's Republic of  
Bangladesh  
Ministry of Education  
Secondary and Higher Education Division  
Training Section  
Bangladesh Secretariat, Dhaka.  
(www.shed.gov.bd)

Record Number: 37.00.0000.084.02.001.17.61

Date: 19/3/2018

Subject: **Government sanction to attend the “Study Tour” to be held in Malaysia, Singapore and Indonesia from 30 March to 05 April, 2018.**

The undersigned is directed to convey the sanction of the Government of the People’s Republic of Bangladesh to the following officials to attend the above mention training course under the terms and conditions:

Sl. No.	Name, Designation & Address	Program	Country	Period
01	Md. Mustafa Kamal Director (Administration & Finance), NAEM	Study Tour	Malaysia, Singapore & Indonesia	30.03.2018 – 05.04.2018 or Nearest Possible Time
02	Kalachand Shil Deputy Director (Training & Implementation), NAEM			
03	Md. Shoukat Ali Khan, Training Specialist, NAEM			
04	Saima Rahman Assistant Director (Training & Implementation), NAEM			
05	Manzoor Murshed Siddiqui Associate Professor, Physics Govt. Azizul Haque College, Bogra			
06	Jesmine Ara Chowdhury Associate Professor, Chemistry Govt. Bangla College, Mirpur, Dhaka			
07	Rushayed Ehsan Supal Associate Professor, English OSD. DSHE, Dhaka: Attached. Govt. Debendra College, Manikganj			
08	Jannatun Nahar Associate Professor, Bangla Panchagar Govt. Women College, Panchagar			
09	Md. Aatur Rahman Associate Professor, Islamic History & Culture Narsingdi Govt. College, Narsingdi			

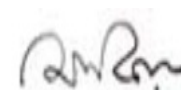
10	Jinnatun Nahar Associate Professor, Political Science Thakurgaon Govt. College, Thakurgaon
11	Dr. Kanak Kumar Barua Associate Professor, Chemistry Chittagong College, Chittagong
12	Piara Nergis Associate Professor, Philosophy Bhawal Bodre Alam Govt. College, Gazipur
13	Md. Amirul Anower Chowdhury Associate Professor, Management Satkania Govt. College, Satkania, Chittagong
14	Sufia Nazneen Associate Professor, Islamic History & Culture Bhawal Badre Alam Govt. College, Gazipur
15	Md. Rezaul Bari Associate Professor, Physics Sirajganj Govt. College, Sirajgonj
16	Ayesha Mokarroma Associate Professor, Philosophy Govt. Debendra College, Manikgonj
17	Md. Abubakr Siddique Associate Professor, Islamic History & Culture Govt. Jaheda Sofir Mohila Cllege, Jamalpur
18	Shireen Akhter Banu Associate Professor, Philosophy Assistant Project Director Establishment of 7 Govt. School in Sylhet, Barishal and Khulan Metropolitan City, DSHE, Dhaka- 1000
19	Md. Mostafizur Rahman Associate Professor, Accounting Patiya Govt College, Patiya, Chittagong
20	Rashida Begum Associate Professor, Botany Govt. City College, Chittagong
21	Fakir Mohammad Nurujjaman Associate Professor, Economics Faridpur Engineering College, Faridpur
22	Nurun Nahar Associate Professor, Zoology Govt. Rajendra College, Faridpur

23	Md. Badrul Alam Associate Professor, Philosophy Vhawal Badre Alam Govt. College, Gazipur
24	Syeda Monjuara Sultana Associate Professor, Zoology Eden Mohila College, Dhaka
25	Mohadeb Chandra Singha Associate Professor, History Satkhira Govt. College, Satkhira
26	Shahinoor Begum Associate Professor, Economics Begum Badrunnesa Govt. College, Dhaka
27	Tribijoy Chakma Associate Professor, Islamic History & Culture Rangamati Govt. College, Rangamati
28	Sajeda Begum Associate Professor, Botany Govt. Bangla College, Mirpur, Dhaka
29	Pervin Akter Associate Professor, Islamic History Govt. Saheed Suharawardy College, Dhaka
30	Md. Shah nawoz Kader Jilani Associate Professor, Agriculture Science OSD, DSHE, Dhaka Teachers Training College, Rajshahi
31	Shamim Ara Associate Professor, History Adina Fazlul Haque Govt. College, Sibgonj, Chapainawabgonj
32	Reaz Ahmed Associate Professor, Management DSHE, Dhaka
33	Sanjida Huq Associate Professor, Home Economics College of Home Economics, Dhaka
34	Shaikh Mohtashamul Haque Deputy Director Higher Secondary Teachers Training Institute, Khulna
35	Shaymoli Barua Associate Professor, Philosophy Govt. City College, Chittagong
36	K.M. Aminul Haque Associate Professor, Statistics Govt. Azizul Haque College, Bogra

37	Nazli Sultana Associate Professor, Islamic History & Culture Govt. Hazi Mohammed Mohsin College, Chittagong		
38	Md. Monzurul Islam Associate Professor, Economics Govt. Rajendra College, Faridpur		
39	Md. Mydul Islam Associate Professor, Mathematics Govt. Azizul Haque College, Bogra		
40	Swapan Kumar Mazumder Associate Professor, Mathematics Govt. Ananda Mohan College, Mymensingh		
41	A.K.M. Nurul Karim Associate Professor, Social Work Govt. Syed Hatem Ali College, Barisal		
42	Shahena Sultana Associate Professor, Philosophy Bangladesh Bureau of Educational information and Statistics, Dhaka		
43	Dr. Muhammad Abul Farah Associate Professor, Arabic Gouripur Govt. College, Gouripur, Mymensingh		
44	Md. Mahbubul Haque Khan Associate Professor, Political Science Jessore Govt. Mohila College, Jessore		

Condition :

- i) To meet the expenses of this study visit, National Academy for Educational Management (NAEM) will contribute Taka 15,000/- (Fifteen thousand) 43 per person, rest of the amount will be borne by the participants and one training Specialist of allowance will be borne by DSHE/SESIP, on behalf of Govt.;
  - ii) They will not be provided any part of the salary and allowances in foreign currency;
  - iii) The period of their stay abroad including transit period will be treated as on duty;
  - iv) They will not be allowed to stay abroad more than the approved period;
  - v) They will have to submit a report to the Ministry of Education within 15 (fifteen) days of their return.
2. This is issued with the approval of the competent authority



21-3-2018

Jakia Pervin

Deputy Secretary

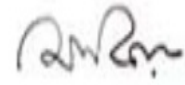
Chief Accounts Officer  
Ministry of Education, 45 Purana Paltan,  
Dhaka

Record Number:  
37.00.0000.084.02.001.17.61/1(19)

Date: 19/3/2018

Copy for Kind Information and Necessary Action,

- 1) The Secretary, Secondary & Higher Education Division, Ministry of Education, Dhaka
- 2) The Secretary, Ministry of Foreign Affairs, Dhaka
- 3) Chairman, University Grants Commission Bangladesh
- 4) Vice-Chancellor, National University, Dhanmondi, Dhaka
- 5) H.E. the High Commissioner, High Commission of the People's Republic of Bangladesh, Malaysia, Singapore & Indonesia
- 6) H.E. the High Commissioner, High Commission of the People's Republic of Bangladesh in Malaysia, Singapore & Indonesia
- 7) H.E. the High Commissioner, High Commission of Malaysia, Singapore & Indonesia, Dhaka
- 8) Additional Secretary (Admin & Finance/Development), Secondary & Higher Education 8. Division, Ministry of Education, Dhaka
- 9) Director General, Directorate of Secondary and Higher Education Bangladesh, Dhaka
- 10) Director General, National Academy for Educational Management (NAEM)
- 11) Director General, Directorate of Immigration & Passport, Dhaka
- 12) Course Director, Advanced Course on Education and Management (ACEM), NAEM, Dhaka
- 13) Mr/Mrs, .....
- 14) P.S to Secretary, Secondary & Higher Education Division, Ministry of Education, Dhaka.
- 15) Director, Hazrat Shahjalal International Airport, Dhaka.
- 16) Senior Systems Analyst, ICT Branch, SHED
- 17) Senior Assistant Secretary, , Consular Section, Ministry of Foreign Affairs (With a request to process Note Verbal to the High Commission Malaysia, Singapore, Indonesia in Dhaka for issuing visa in favor of them)
- 18) Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.
- 19) Accounts Officer, SHED, NAEM, SESIP, Ministry of Education, Bangladesh Secretariat, Dhaka.



21-3-2018

Jakia Pervin  
Deputy Secretary