

Government of the People's Republic of Bangladesh  
Ministry of Education  
Secondary & Higher Education Division  
(Adm. & Est.)  
[www.shed.gov.bd](http://www.shed.gov.bd)

No- 37.00.0000.061.018.93.2017-

Date: 16.08.2017

**Office Order**

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh for Md. Aminul Islam Khan, Joint Secretary, Secondary & Higher Education Division, Ministry of Education along with his wife Ms. Raihana Tasnim to visit U.S.A and Canada from 06-20 October, 2017 (15 days) or from the date of commencement of journey as Ex-Bangladesh leave (Recreation Leave) under the following terms and conditions:

- 1.1 All expenses of this travel will be borne by himself;
- 1.2 The government will not have any financial responsibilities for the travel;
- 1.3 He will not be provided any part of the salary and allowances in foreign currency;
- 1.4 He will not be allowed to stay abroad more than the approved period.

2.0 This order is issued with the approval of the competent authority.

Sd/-  
(Shazia Afreen)  
Senior Assistant Secretary  
Phone: 9549130  
e-mail : SAS\_admin1@moe.gov.bd

No- 37.00.0000.061.018.93.2014- 862 (12)

Date: 16.08.2017

**Copy for information and necessary action to: (Not according to seniority):**

1. Additional Secretary (Admin & Finance), Secondary & Higher Education Division, Ministry of Education, Bangladesh Secretariat, Dhaka.
2. Md. Aminul Islam Khan, Joint Secretary (Admin), Secondary & Higher Education Division, Ministry of Education, Bangladesh Secretariat, Dhaka.
3. PS to Minister, Ministry of Education, Bangladesh Secretariat, Dhaka.
4. Director General (Consular), Consular Section, Ministry of Foreign Affairs, Dhaka. (With a request to process Note Verbal to The Embassy of U.S.A and Canada in Dhaka for issuing visa in favor of them)
5. Director, Hazrat Shahjalal International Airport, Dhaka.
6. PS to Secretary, Security Services Division, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
7. PS to Secretary, Secondary & Higher Education Division, Ministry of Education, Bangladesh Secretariat, Dhaka.
8. ✓ Senior System Analyst, Secondary and Higher Education Division, Ministry of Education, Bangladesh Secretariat, Dhaka (With a request to publish the office order at MoE website).
9. Chief Accounts Officer, Ministry of Education, 45, Purana Paltan, Dhaka.
10. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.
11. Accounts Officer, Secondary and Higher Education Division, Ministry of Education, Bangladesh Secretariat, Dhaka.
12. Office Copy.

  
(Shazia Afreen)  
Senior Assistant Secretary