



Government of the People's Republic of Bangladesh  
Ministry of Education  
Secondary and Higher Education Division  
Bangladesh Secretariat, Dhaka.  
www.shed.gov.bd



Number:  
37.00.0000.069.08.003.23.197

Date: 11/3/2024

**Government Order**

Momtaz Ara Begum (3846), Professor (Economics), Gurudayal Government College, Kishoreganj has been granted earned leave on half average pay (Ex-Bangladesh leave) for 09 (Nine) days from 16.03.2024 to 24.03.2024 & Vacation Period Leave for 07 (Seven) days from 25.03.2024 to 31.03.2024 which all are equal to 16 (Sixteen) days for the purpose of performing the holy Umrah in Saudi Arabia. This leave is granted under the following terms and conditions:

Terms and Conditions:

- The Officer will not be allowed to stay abroad more than the approved period;
- The Officer will inform the authority after her return;
- The Officer will draw her pay and allowances in local currency. No part of it should be drawn in foreign currency;
- All related expenses of the travel will be borne by herself and
- Travelling expenses will have to be shown in the income tax return.

02. This order has been issued with the approval of the competent authority.

By order of President,

11-03-2024

Khodeja Khatun  
Deputy Secretary (Add.  
Duty)

Number:

Date: 11/3/2024

37.00.0000.069.08.003.23.197/1(13)

Copy for Kind Information and Necessary Action,

- 1) Senior Secretary, Ministry of Foreign Affairs
- 2) Director General, Department of Immigration & Passports (DIP)
- 3) Director General, Directorate of Secondary and Higher Education(DSHE), Dhaka
- 4) Principal.....
- 5) PS to Minister, Ministry of Education, Bangladesh Secretariat, Dhaka
- 6) PS to Secretary, Secondary and Higher Education Division, Ministry of Education
- 7) Chief Accounts Officer, Ministry of Education, 45 Purana Paltan, Dhaka
- 8) Momtaz Ara Begum (3846), Professor (Economics), Gurudayal Government College, Kishoreganj
- 9) Systems Analyst, ICT Branch, Secondary and Higher Education Division
- 10) Immigration Officer, Departure Department.....
- 11) Public Relations Officer, Ministry of Education, Bangladesh Secretariat, Dhaka
- 12) PO to Add. Secretary (College), SHED, Ministry of Education
- 13) District/Upazila Accounts Officer.....