



Government of the People's Republic of Bangladesh
Ministry of Education
Secondary and Higher Education Division
Public General University Section
Bangladesh Secretariat, Dhaka.
www.shed.gov.bd



Record Number: 37.00.0000.118.08.121.13.211

Date: 3/7/2021

Office Order

The undersigned is pleased to convey sanction of the Government in favour of Dr. Fatema Moni Chowdhury, Associate Professor, Department of Microbiology, Jagannath University, Dhaka travelling to the United States of America from 25.07.2021 to 17.12.2021 in connection with facilitating her daughter Raimi Nawal Iftekhar's admission into and studies at the University of South Florida under the following terms and conditions:

- a. She shall not stay abroad beyond the leave approved and shall report back to the University immediately after her return;
- b. No expenses of the travel shall be borne by the Government of Bangladesh or the University;
- c. All the responsibilities relating to this visit shall lie with the University as the travel has been recommended by them;
- d. The University authority shall make sure that the academic activities of the university are not affected by her absence;
- e. Approval of the said leave by the Syndicate shall be communicated to the Ministry;
- f. The leave must commence within 35 days from the date of approval of leave according to the Rule 34 of Appendix 8 of BSR Part -1.

2. This order is issued with the approval of the competent authority.

03-07-2021

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Deputy Secretary

Phone: 9572185

Email:

ds_univ1@moedu.gov.bd

Record Number:

Date: 3/7/2021

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Copy for Kind Information and
Necessary Action,

- 1) Senior Secretary, Ministry of Foreign Affairs
- 2) Vice Chancellor, Jagannath University, Dhaka
- 3) Additional Secretary, University Wing, Secondary and Higher Education Division, Ministry of Education, Dhaka
- 4) Director General, Immigration and Passport, Agargaon, Dhaka
- 5) Dr. Fatema Moni Chowdhury, Associate Professor, Department of Microbiology, Jagannath University, Dhaka
- 6) PS to the Hon'ble Minister, Ministry of Education, Dhaka
- 7) PS to Secretary, Secondary and Higher Education Division, Ministry of Education, Dhaka
- 8) PS to the Hon'ble Deputy Minister, Ministry of Education, Dhaka
- 9) Director, Hazrat Shahjalal International Airport, Dhaka
- 10) Registrar, Jagannath University, Dhaka
- 11) Deputy Director, Foreign Currency Regulation, Bangladesh Bank, Dhaka
- 12) Senior Systems Analyst, ICT Branch, Secondary and Higher Education Division, Ministry of Education, Dhaka (requested to upload the Office Order on the Ministry's Website)
- 13) Office Copy



03-07-2021

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Deputy Secretary