

Government of the People's Republic of Bangladesh  
Ministry of Education  
Secondary and Higher Education Division  
Scholarship and Engineering Universities Section  
[www.shed.gov.bd](http://www.shed.gov.bd)

No: 37.00.0000.080.08.006.19-76

Dated: 22.02.2021

Office Order

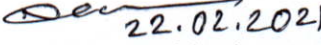
The undersigned is pleased to convey sanction of the Government in favour of the following teacher of Dhaka University of Engineering and Technology (DUET), Gazipur travelling to USA to do Ph. D. as mentioned below:

| Name  | Program                                      | Period  | Country |
|---|--|---|---------|
| Mr. Md. Monir Hossain<br>Assistant Professor,<br>Department of Mechanical<br>Engineering,<br>Dhaka University of<br>Engineering and Technology<br>(DUET). | Ph. D. Program,<br>University of<br>Alabama. | 01 (One) year<br>from<br>13.01.2021 or<br>from the<br>actual date of<br>travel. | USA     |

2. The terms and conditions of the above-said visit:

- He shall not stay abroad beyond the leave approved and shall report back to the University immediately after his return;
- All the responsibilities relating to this visit shall lie with the University as the travel has been recommended by them;
- No expenses of the travel shall be charged to the Government of Bangladesh or to the University;
- He shall sign a bond with the University before commencement of the deputation;
- The University authority shall make sure that the academic activities of the university are not affected on account of his absence;
- Approval of the said deputation by the Syndicate shall have to be communicated to the Ministry.
- The leave must commence within 35 days from the date of approval of leave according to the Rule 34 of Appendix 8 of BSR Part -1.

3. This order is issued with the approval of the competent authority.

  
22.02.2021  
(Md. Noor-e Alam)  
Deputy Secretary  
Phone: +880-2-9512245  
Email: ds\_stp@moedu.gov.bd

Copies for kind information and necessary action (Not in accordance with seniority):

- Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
- Vice Chancellor, Dhaka University of Engineering and Technology (DUET), Gazipur.

3. Director General, Immigration and Passport, Agargaon, Dhaka.
4. Private Secretary to Secretary, Secondary and Higher Education Division, Ministry of Education.
5. Director, Hazrat Shahjalal International Airport, Dhaka.
- ✓ 6. Senior Systems Analyst, Secondary and Higher Education Division, Ministry of Education.
7. Registrar, Dhaka University of Engineering and Technology (DUET), Gazipur.
8. Mr. Md. Monir Hossain, Assistant Professor, Department of Mechanical Engineering, Dhaka University of Engineering and Technology (DUET), Gazipur.
9. P.O to Additional Secretary (University), Secondary and Higher Education Division, Ministry of Education.