

Government of the People's Republic of Bangladesh  
Ministry of Education  
Secondary and Higher Education Division  
Training Section  
Bangladesh Secretariat, Dhaka.  
[www.shed.gov.bd](http://www.shed.gov.bd)

Number : 37.00.0000.084.25.006.19-129

Date : 02.05.2023


To : Chief Accounts and Finance Officer  
Ministry of Education  
45, Purana Paltan, Dhaka.

Subject : Government's approval to attend the programme 'The Sub-Regional Workshop on Global Citizenship Education and Teacher Empowerment' to be held from 09-11 May 2023 or nearest possible date in Kathmandu, Nepal.

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh for the following official to attend the programme 'The Sub-Regional Workshop on Global Citizenship Education and Teacher Empowerment' to be held from 09-11 May 2023 or nearest possible date in Kathmandu, Nepal under the following terms & conditions :

Sl. No.	Name, Designation & Office
01.	Mrs. Rokshana Bilkis Director (Research & Documentation) National Academy for Educational Management (NAEM), Dhaka.

- i) All expenses for the participant of this programme will be borne by the organizer (APCEIU & UNESCO). There will be no financial involvement of the Government of Bangladesh;
  - ii) She will not be provided any part of her salary and allowances in foreign currency;
  - iii) Period of her stay in abroad including transit and travel will be treated as on duty;
  - iv) She will not be allowed to stay in abroad more than the approved period;
  - v) She will have to submit a report to the Secondary & Higher Education Division, Ministry of Education within 15 (fifteen) days of her return.
2. This order is issued with the approval of the competent authority.

  
02.05.2023  
(Md. Ibrahim Bhuiyan)  
Deputy Secretary  
Phone : 55100843  
[moe.trainingsection@gmail.com](mailto:moe.trainingsection@gmail.com)

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Copy for information and necessary action (Not according to the seniority) :

1. Senior Secretary, Ministry of Foreign Affairs, Dhaka.
2. H.E. Ambassador, Embassy of the People's Republic of Bangladesh in Nepal.
3. H.E. Ambassador, \Royal Nepalese Embassy in Dhaka, Bangladesh.
4. Additional Secretary (Admin & Finance), Secondary & Higher Education Division;
5. Director General, National Academy for Educational Management (NAEM), Dhaka;
6. Director General, Directorate of Immigration & Passport, Dhaka.
7. Director General (Consular), Consular Section, Ministry of Foreign Affairs, Dhaka.
8. PS to Minister, Ministry of Education, Bangladesh Secretariat, Dhaka.
9. PS to Deputy Minister, Ministry of Education, Bangladesh Secretariat, Dhaka.
10. PS to Secretary, Secondary & Higher Education Division.
11. Director, Hazrat Shahjalal International Airport, Dhaka.
12. Senior System Analyst, Secondary & Higher Education Division (With a request to publish the this order at SHED website).
13. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.
14. Accounts Officer, Secondary & Higher Education Division, Ministry of Education, Bangladesh Secretariat, Dhaka.
15. Office Copy.



02.05.2023

(Md. Ibrahim Bhuiyan)

Deputy Secretary