

Government of the People's Republic of Bangladesh  
Secondary & Higher Education Division  
Ministry of Education  
Section-Tranning  
[www.shed.gov.bd](http://www.shed.gov.bd)

No- 37.00.0000.061.25.019.2017- 504

Date : 29.11.2017

From : Jakia Pervin  
Deputy Secretary

To: Chief Accounts Officer  
Ministry of Education  
45, Purana Paltan, Dhaka.

Subject : Invitation to join British Council New Directions in English Language Assessment Conference in Shanghai.

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh for the following delegates to attend the above mentioned program to be held from **2-3 December, 2017** (Excluding travel time) or nearest date under the following terms & conditions:

SL.No.	Name, Designation & Offices	Date & Program	Country
1.	Salma Jahan Joint Secretary Secondary & Higher Education Division Ministry of Education, Dhaka.	2-3 December, 2017 English Language Assessment Conference	China
2.	Mr. Jahid Bin Matin Senior Specialist, NCTB, Dhaka.	2-3 December, 2017 English Language Assessment Conference	China
3.	Lilun Nahar Assistant Director, MEW, Directorate of Secondary & Higher Education, Bangladesh, Dhaka.	2-3 December, 2017 English Language Assessment Conference	China

- i) The British Council will cover flight, accommodation and other costs related to visa, conference registration and meal as per its policy for you to attend the conference.
  - ii) They will not be provided any part of the salary and allowances in foreign currency;
  - iii) He will not be allowed to stay abroad more than the approved period;
  - iv) The period of their stay abroad including transit period will be treated as on duty.
2. This order is issued with the approval of the competent authority.

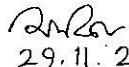
(Jakia Pervin)  
Deputy Secretary  
Phone : 9546158  
e-mail: [moebudgetsection@gmail.com](mailto:moebudgetsection@gmail.com)

No- 37.00.0000.061.25.019.2017-504/1(15)

Date: 29.11.2017

Copy for information and necessary action: (Not according to seniority):

1. H.E. High Commissioner of the People's Republic of Bangladesh in China.
2. H.E. High Commissioner, High Commission of China in Bangladesh, Dhaka.
3. Additional Secretary (Admin/Finance), Secondary & Higher Education Division, Ministry of Education, Bangladesh Secretariat, Dhaka.
4. Director General, Department of Immigration & Passports, Dhaka.
5. Joint Secretary (Admin), Secondary & Higher Education Division, Ministry of Education, Bangladesh Secretariat, Dhaka.
6. David Maynard, Director English and Education, British Council Bangladesh, Dhaka.
7. P.S. to Hon'ble Minister, Ministry of Education, Bangladesh Secretariat, Dhaka.
8. Director General (Consular), Consular Section, Ministry of Foreign Affairs, Dhaka.
9. Salma Jahan, Joint Secretary, Secondary & Higher Education Division, Ministry of Education, Dhaka.
10. Director, Hazrat Shahjalal International Airport, Dhaka.
11. P.S. to Secretary, Secondary and Higher Education Division, Bangladesh Secretariat, Dhaka.
12. Senior System Analyst, Secondary and Higher Education Division, Ministry of Education, Bangladesh Secretariat, Dhaka (With a request to publish the G.O. at SHED website).
13. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.
14. Mr. Jahid Bin Matin, Senior Specialist, NCTB, Dhaka
15. Lilun Nahar, Assistant Director, MEW, Directorate of Secondary & Higher Education, Bangladesh, Dhaka.
16. Office Copy.

  
29.11.2017  
(Jakia Pervin)  
Deputy Secretary