

Government of the People's Republic of Bangladesh
Ministry of Education
Secondary and Higher Education Division
Science and Technology Universities Section
www.shed.gov.bd

No. 37.00.0000.076.25.006.22-70


Date : 11.04.2023

Office Order

The undersigned is directed to convey government approval of Ex-Bangladesh leave in favour of Professor Dr. Hafiza Khatun, Vice Chancellor, Pabna Science & Technology University for the purpose of visiting her younger brother who is Cancer patient in USA from 18 April 2023 to 02 May 2023 for 15 (fifteen) days from the actual date of travel under the following terms & conditions :

Conditions:

- a) Expenses related to this visit all kind of charge will be borne by herself and there will be no financial involvement of Government of Bangladesh or University in this regard;
 - b) She will draw his usual pay and allowances in local currency;
 - c) After visit he will join her respective office and inform to Ministry;
 - d) In absence of her Professor Dr. S.M. Mostafa Kamal Khan, Pro-Vice Chancellor, Pabna University of Science & Technology will perform his routin duty in addition to his regular duty.
2. This order is issued with the approval of the competent authority.


11.04.2023
(Mst. Rokhsana Begum)

Deputy Secretary

Phone: +8802223390672

Email: ds_s.tech@moedu.gov.bd

Copies for kind information and necessary action (not in accordance with seniority):

01. Foreign Secretary (Senior Secretary), Ministry of Foreign Affairs, Segunbagicha, Dhaka.
02. Professor /Dr. Hafiza Khatun, Vice Chancellor, Pabna University of Science & Technology, Pabna.
03. Director General, Immigration and Passport, Agargaon, Dhaka.
04. Director, Hazrat Shahjalal International Airport, Dhaka.
05. Professor Dr. S.M. Mostafa Kamal Khan, Pro -Vice Chancellor, Pabna University of Science & Technology Pabna.
06. Private Secretary to Secretary, Secondary & Higher Education Division, Ministry of Education.
07. Senior Systems Analyst, Secondary & Higher Education Division, Ministry of Education.
08. P.O to Additional Secretary (University Wing), Secondary & Higher Education Division, Ministry of Education, Dhaka.