

Government of the People's Republic of Bangladesh
Secondary & Higher Education Division
Ministry of Education
www.shed.gov.bd

No: 37.02.0000.083.25.018.15(part)-520

Date: 26.11.2017

From: Sayeed Mahbub Khan
Deputy Secretary

To: Chief Accounts Officer
Ministry of Education
45, Purana Paltan, Dhaka.

Subject: To attend the training program on "Overseas training for Civil Works Procurement" to be held from 07 December to 20 December, 2017 in University of Alabama, Birmingham, Alabama & Fordham University, Newyork, USA.

Sir,

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh to the following officials to attend the above mentioned training program to be held from 07 December to 20 December, 2017 or a nearer date under the terms and conditions described in para 2:

Sl.	Name & Designation	Offices
01.	Ms. Aruna Biswas Additional Secretary	Secondary and Higher Secondary Education Division
02.	Mr. Md. Abu Sayed Sk. Joint Program Director (Additional Secretary)	Sector Program Support Unit, Secondary Education Sector Investment Program.
03.	Mr. Shahidul Islam Additional Secretary	Economic Relation Division
04.	Mr. Mohammad Rafiqul Islam Director General	Implementation Monitoring and Evaluation Division
05.	Ms. Wahida Musarrat Anita Director	Prime Minister's Office
06.	Ms. Shamsun Naher Deputy Director (Admin)	Sector Program Support Unit, Secondary Education Sector Investment Program.
07.	Mr. Md. Mozibur Rahman Sarker Superintending Engineer	Education Engineering Department
08.	Mr. Abul Hashem Sarder Executive Engineer	Education Engineering Department
09.	Mr. Asad Uzzaman Deputy Director (Admin)	Education Engineering Department
10.	Mr. Mir Muazzem Hussain Executive Engineer	Education Engineering Department
11.	Mr. Md. Altaf Hossain Assistant Engineer	Education Engineering Department
12.	Miah Mohammad Ashraf Reza Faridy Senior Assistant Chief	Socio Economic Infrastructure Division, Ministry of Planning
13.	Mr. Md. Khalequzzaman Deputy Director (Engineering)	Directorate of Secondary and Higher Education

Para 2:

- a) All expenses related to their participation will be borne by the Secondary Education Sector Investment Program;
- b) They will not be provided any part of the salary and allowances in foreign currency;
- c) The period of their stay abroad including transit period will be treated as on duty;
- d) They will not be allowed to stay abroad more than the approved period and



- e) They will have to submit a report to the Secondary & Higher Education, Ministry of Education within 15 (fifteen) days of their return.
2. This is issued with the approval of the competent authority.

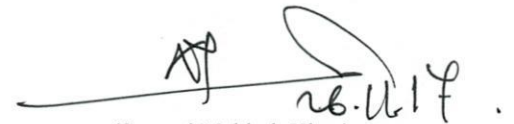

(Sayeed Mahbub Khan)
Deputy Secretary
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No: 37.02.0000.083.25.018.15(part)/520(1-18)

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Copy for information and necessary action to: (Not according to seniority):

1. The Principal Secretary, Prime Minister's Office, Dhaka.
2. The Secretary, Ministry of Education, Bangladesh Secretariat, Dhaka.
3. The Secretary, Ministry of Foreign Affairs, Dhaka.
4. The Secretary, Ministry of Planning, Dhaka.
5. The Secretary, Economic Relation Division, Dhaka.
6. The Secretary, Implementation, Monitoring and Evaluation Division, Dhaka.
7. H.E. The Ambassador, Embassy of The People's Republic of Bangladesh, Washington DC, 3510 International Drive, Washington DC 20008, USA.
8. H.E. The Ambassador Extraordinary and Plenipotentiary, Embassy of the United States of America, Madani Avenue, Baridhara, Dhaka.
9. Additional Secretary (Admin & Finance)/Development, Secondary and Higher Education Division, Ministry of Education, Dhaka.
10. Director General, Directorate of Immigration & Passport, Dhaka.
11. Director General, Directorate of Secondary and Higher Education, Dhaka.
12. Chief Engineer, Education Engineering Department, Dhaka
13. P.S to Secretary, Secondary and Higher Education Division, Ministry of Education, Bangladesh Secretariat, Dhaka.
14. Director, Hazrat Shahjalal International Airport, Dhaka.
15. Mr. -----
16. Senior Assistant Secretary, Consular Section, Ministry of Foreign Affairs, Dhaka (With a request to process Note Verbal to the Embassy of USA in Dhaka for issuing visa in favor of them)
17. Senior System Analyst, Secondary and Higher Education Division, Ministry of Education (with a request to publish in the web site).
18. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.


(Sayeed Mahbub Khan)
Deputy Secretary