

Government of the People's Republic of Bangladesh
Ministry of Education
Secondary and Higher Education Division
Bangladesh Secretariat, Dhaka.
Government College-4 (www.shed.gov.bd)

Number: 37.00.0000.069.08.001.24.382

Date: 07/05/2024

Government Order

The undersigned is directed to inform that the authority is pleased to grant Ex-Bangladesh leave to the officers mentioned in the table below under the following terms & conditions:

Serial No.	Name, Designation & Present Address	Name of the Country	Purpose & Duration of the visit	Types of Leave
01	Md. Kabir Uddin Ahmed (13595), Associate Professor (Sociology), OSD at the Directorate of Secondary and Higher Education, Dhaka; Attachment: Comilla Victoria Government College, Comilla.	Saudi Arabia	For the purpose of performing the Holy Hajj for 46 (Forty Six) days from 11.05.2024 to 25.06.2024 or from the charge hand over date to 46 (Forty Six) days.	Earned leave on half average pay.
02	Mohammad Saiful Islam (15453), Associate Professor (Physics), Comilla Victoria Government College, Comilla.	Saudi Arabia	For the purpose of performing the Holy Hajj for 46 (Forty Six) days from 11.05.2024 to 25.06.2024 or from the charge hand over date to 46 (Forty Six) days.	Earned leave on half average pay.
03	Din Mohammad Sarker (15179), Associate Professor (Physics), OSD at the Directorate of Secondary and Higher Education, Dhaka; Insitu: Comilla Victoria Government College, Comilla.	Saudi Arabia	For the purpose of performing the Holy Hajj for 46 (Forty Six) days from 11.05.2024 to 25.06.2024 or from the charge hand over date to 46 (Forty Six) days.	Earned leave on half average pay.

Terms and Conditions:

- a. The Officer will not be allowed to stay abroad more than the approved period;
- b. The Officer will inform the authority after their return;
- c. The Officer will draw their pay and allowances in local currency. No part of it should be drawn in foreign currency;
- d. All related expenses of the travel will be borne by themselves;
- e. Travelling expenses will have to be shown in the income tax return;
- f. The Provision of Rule 34 of Appendix VIII of BSR (Part-1) is applicable in this regard. That is to say, the officer has to start their leave within the 35 (thirty Five) days from the date of this order as this order will not remain in force after the 35 (thirty five) days from the making thereof and
- g. Granted Leave is non-cancelable.

2. This order has been issued with the approval of the competent authority.

2

By order of President,

Tkhanom
07/05/2024

Tanzila Khanom
Deputy Secretary

Number: 37.00.0000.069.08.001.24.382

Date: 07/05/2024

Copy for Kind Information and Necessary Action:

- 1) Senior Secretary, Ministry of Foreign Affairs
- 2) Director General, Department of Immigration & Passports (DIP)
- 3) Director General, Directorate of Secondary and Higher Education (DSHE), Dhaka
- 4) Principal.....
- 5) PS to Minister, Ministry of Education, Bangladesh Secretariat, Dhaka
- 6) PS to Secretary, Secondary and Higher Education Division, Ministry of Education
- 7) Chief Accounts Officer, Ministry of Education, 45 Purana Paltan, Dhaka
- 8) Systems Analyst, ICT Branch, Secondary and Higher Education Division
- 9) Mr./Mrs.
- 10) Public Relations Officer, Ministry of Education, Bangladesh Secretariat, Dhaka
- 11) Immigration Officer, Departure Department.....
- 12) Public Relations Officer, Ministry of Education, Bangladesh Secretariat, Dhaka
- 13) District/Upazila Accounts Officer.....